

Irregularities

Minutes of the Meeting of the Board of Trustees of the University of Kentucky, April 6, 1943.

The Board of Trustees of the University of Kentucky met in President Donovan's office at 10:00 a.m. Tuesday, April 6, 1943. The following members were present: Governor Keen Johnson, Judge Richard C. Stoll, Mrs. Paul G. Blazer, James Park, Harper Gatton, H. D. Palmore, R. P. Hobson, H. S. Cleveland, Marshall Barnes, Dr. Lee Kirkpatrick and Judge Harry F. Walters. President H. L. Donovan, Comptroller Frank D. Peterson, Secretary of the Board, and Dean Thomas Cooper were also present.

A. Approval of Minutes.

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1. Upon motion duly made and seconded, the minutes of the Board of Trustees of January 12, 1943, and the minutes of the Executive Committee of January 28 were approved as published.

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The minutes of the Executive Committee of March 30, 1943, were read in their entirety to the Board.

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2. Upon motion duly made and seconded, the Board approved the minutes of the Executive Committee of March 30, 1943, as read.

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B. Investment of Haggin Fund.

The question of investing Haggin Fund was raised and, it appearing that the investment of \$50,000 in United States Government Bonds as authorized by the Executive Committee of March 30, 1943, not having been made, it was moved, seconded and unanimously carried to rescind the action taken as of March 30, 1943, and it is ordered that the sum of \$52,500 be invested in real estate.

C. Purchase of Devereux Property.

The President advised the Board that Mr. C. W. Sulier, president of the Board of Commerce, desired to come before the Board to make a statement concerning the work of the Citizens Committee in assisting the University in acquiring the Devereux property on Euclid Avenue and Adams Street. The Board gave unanimous consent and Mr. Sulier briefly outlined to the Board the work of the Citizens Committee and explained that in his judgment it would be necessary for the Board to increase the offer in order to arrive at an agreement with the Devereux heirs. The Chairman expressed the Board's appreciation to Mr. Sulier for the work of his Committee and expressed the desire that they might be able to bring negotiations to a close in the next few days, whereupon Mr. Sulier retired from the meeting.

Mr. Hobson suggested that the matter be disposed of at this time and made the following motion, which was seconded and unanimously carried; That unless the Devereux property can be bought for \$55,000.00 by 12:00 o'clock noon, April 12, 1943, the attorneys for the University be instructed to file condemnation suit immediately.

D. President's Report.

QUARTERLY REPORT TO THE BOARD OF TRUSTEES

H. L. Donovan, President

April 6, 1943

Report of Committee of Fifteen on the University's Administrative Organization

Last September (1942) the Board of Trustees authorized the President to appoint a committee to study the administrative organization of the University. A Committee of Fifteen able men and women representing every college of the University was selected to undertake this study. Under the chairmanship of Dean Thomas P. Cooper, the committee has diligently examined the practices in the best universities of the United States, and it has prepared a report in the light of its investigations that it believes will work effectively and efficiently to promote the educational interest of our University. This report I have examined with great care and I am pleased with the recommendations contained therein.

The Committee is recommending to us a charter. If it is adopted by the Board, I believe the University can live under it for the next half century. The proposed plan separates administrative functions from those known as educational policy-making functions. It provides that the membership of the faculty be composed of both the administrator and the teacher, thereby giving professors and administrators the opportunity to work together for the welfare of the institution. Special talents and abilities of teachers can be capitalized under the proposed organization. It will certainly stimulate professors and cause them to have a greater interest in the University. The plan makes the Faculty a representative group, but through the provision for rotation in office eventually every professor will have an opportunity to be a member of that body. By making the Faculty a representative democracy, its size has been kept small enough to enable it to transact business efficiently and without consuming too much time as a deliberative body.

The Committee became acquainted with the administrative procedures of America's best universities in the preparation of this report. It has drawn freely on the experiences of the best institutions of higher education. It has adopted some of the better features of a number of our leading universities. The proposed organization resembles to a degree the administrative organization of the University of Florida and Ohio State University; however, it does not follow the exact pattern of either of these institutions. It is a plan that fits our needs at the University of Kentucky.

Andrew D. White, the first president and one of the founders of Cornell University, says in his autobiography: "I felt that the university, to be successful, should not depend on the life and conduct of any one man; that every one of those called to govern and to manage it, whether president or professor, should feel that he had powers and responsibilities in its daily administration. . . . I insisted that the faculty should not be merely a committee to register the decrees of the president, but that it should have full legislative powers to discuss and decide university affairs. Nor did I allow it to become a body merely advisory; I not only insisted that it should have full legislative powers, but that it should be steadily trained in the use of them."

President White, one of the greatest university presidents of all times, in 1868 infused this spirit into Cornell University at a time when other institutions were autocratically administered. Today, however, this is the spirit that is to be found on the campus of every American university that has attained a rank of the first order. It is a policy of this character that I think has largely prevailed at the University of Kentucky and a spirit I hope to see perpetuated so long as I am president of the institution. For this reason, I am anxious to have the Board of Trustees adopt the Committee's report for I am confident it represents the type of organization under which the University will prosper.

The proposed plan does not greatly alter the administrative organization of the University that was adopted by the Board in April, 1941.

The Department of Business Management and Control under the Comptroller has not been changed in any particular. A few additional responsibilities have been added to the office of the Dean of the University. The several colleges retain the maximum amount of autonomy consistent with good university administration. Each Dean retains as much, if not more, control over his college than heretofore.

The points of difference are (a) the Faculty of the University has been enlarged so as to include professors as well as administrative officers and (b) a clear-cut line of demarcation between administrative functions and policy-making functions has been drawn.

I recommend the adoption of the Report of the Committee of Fifteen and that it become effective as of September 24, 1943, the opening of the Fall Quarter.

UNIVERSITY OF KENTUCKY

College of Agriculture and Home Economics

Agricultural Experiment Station

Office of the
Dean and Director

March 2, 1943

President H. L. Donovan
University of Kentucky

Dear President Donovan:

On September 17, 1942, with the approval of the Board of Trustees, you named a Committee of 15 to make a study of the University's administrative organization and "report its findings to the President and Board of Trustees" for their consideration.

This Committee met with you for the purpose of organization and to discuss with you the contemplated study. Since that time it has held frequent meetings, either of the Committee as a whole or its subcommittees. It has had the benefit of studies made by individual members of the Committee and of the study made by Dr. Jesse E. Adams for you.

Your report to the Board of Trustees in September suggested three approaches to the problem which you presented. Your primary interest was that not only should there be a sound administrative set-up, but that certain educational functions and responsibilities recognized in all institutions should be retained by a representative University Faculty. It was with these expressions in mind and a study of the appraisal presented by you that the Committee proceeded with the work assigned to it.

Careful attention has been given to the suggestions made in the report of the President to the Board of Trustees entitled, "An Appraisal of the University's Administrative Organization". The Committee surveyed and considered in detail the experiences of the educational institutions of first rank. It was concluded that with minor changes, the suggestions in the President's report would provide a sound basis of organization both from the standpoint of education and of administration. It would also provide the mechanics to meet the problem of promoting a cooperative democratic administration which the President asked for.

The report of the Committee of 15, which was unanimously adopted and signed by each member of the Committee, is transmitted herewith. The main features of the Committee's report are:

- (a) That the President of the University is the executive officer of the institution and of all the work associated with it and ex officio a member of all faculties.
- (b) That the President at his discretion may appoint or have appointed such temporary or standing committees of the teaching, research or administrative staff as he may deem wise, including an advisory or administrative cabinet.
- (c) That the Faculty of the University be expanded by the addition of certain ex officio members and forty members of the rank of assistant professor or above elected by the professorial staff. This body shall exercise jurisdiction over all matters of University educational policy, but shall have no management or administrative functions.
- (d) That the University Assembly shall be continued and shall consist of all officers, staff and employees of the University.

It is believed that the organization and duties proposed will permit the University of Kentucky to function effectively. The powers, functions and responsibilities of the office of the President are preserved. There is segregated to administration the powers and duties that accrue to it.

The responsibility of educational policy-making is confided to the University Faculty. As great an amount of autonomy remains with the individual College as is consistent with the most effective operation of the institution as a whole.

Very truly yours,

(Signed) Thomas Cooper
Chairman, Committee
of 15

REPORT OF THE COMMITTEE ON THE UNIVERSITY'S ADMINISTRATIVE ORGANIZATION

Introduction

The committee's report is submitted in the form of proposed changes in the Governing Regulations of the University published in June, 1936, and amended by the action of the Board of Trustees of April 1, 1941. If adopted by the Board of Trustees, the regulations herein presented would supplant all previous regulations in the areas covered.

There are, however, several sections of the Governing Regulations of the University not touched upon in this report. It will be imperative, therefore, if these proposals are accepted, that a study be made of the entire regulations as published and amended with a view to insuring that there will be one complete and consistent set of governing rules for the University. If this report is approved, it is suggested that the President proceed immediately to request this or a new committee to harmonize the remaining governing regulations of the institution with the organization herein provided.

For the convenience of those who may be concerned, the proposals hereinafter made are summarized as follows:

1. The objective of the proposed organization is to make possible an effective formulation of basic policies and a clear definition of functions, in order that the fundamental purposes of the University of Kentucky may be best achieved. These would seem to be the most effective instruction of all students enrolled and the largest possible contribution to the state in the form of research and public service.

2. Administrative or executive functions are separated as completely as possible from educational policy making.
3. All administrative and executive functions, including all budgetary, financial and business matters and including the authority to suspend or otherwise abrogate rules in specific cases, are definitely assigned to the President of the University and his administrative staff.
4. Educational policy making, on the other hand, is made the responsibility of the University Faculty. This body, which represents an expansion of the present Faculty of the University, is composed of the administrative officials of the institution and a number of elected members of the instructional staff of the rank of assistant professor or higher. It has seemed wise to enlarge the membership of the present Faculty of the University in order that the administration and staff may be kept in closer touch with each other; in order that the fullest advantage may be taken of the wisdom and special abilities of members of the instructional staff; in order to insure the largest amount of coordination of the various colleges and divisions of the institution; and in order to promote the most cooperative and democratic administration of the University.
5. Under the proposed organization as great an amount of autonomy remains with the individual college as is consistent with the most effective operation of the institution as a whole.
6. Provision is made for a University Assembly which shall consist of all officers and employees of the institution. This body has no administrative or legislative powers. It serves as a medium of expression for all members of the staff, regardless of rank, and offers to the President an opportunity to address all employees on matters of general interest.

The President of the University

The President of the University is the executive officer of the institution and of all the work associated with it, and ex officio a member of all faculties. As such executive officer, he shall have full charge of the administrative activities of the University; and all deans and directors, the Comptroller, the Librarian, and all other subordinate officers and agents of the University shall be subject to his supervision and direction. He shall also serve as the official medium of communication between the Board of Trustees,

on the one hand, and the University Faculty, administrative officers, individual members of the staff, student organizations, and students, on the other. He is responsible to the Board for administering the educational and business policies of the institution, subject only to the law* and the University rules and regulations prescribed by the Board of Trustees.

The President shall call meetings of the University Faculty and of the Assembly and shall preside over them. He may also call meetings of the various college faculties. It is the duty of the President to make recommendations relating to the general policy of the institution and to the maintenance of coordination among its several functions.

It is the function of the President to see that the rules and the regulations of the Board of Trustees and of the University Faculty are enforced. It is also his duty, directly or through the various University officers, to administer (a) all budgetary matters (other than approval of the budget by the Board of Trustees) including all business and financial activities; (b) all personnel matters, including appointments, promotions, transfers, changes of pay, retirement, and staff discipline; (c) the application of University rules relating to studies; (d) the admission and classification of students; (e) registrations and class assignments; (f) curricula and courses of study; (g) research and teaching; (h) all physical facilities, including libraries, laboratories, etc.; (i) University commencements and other convocations; (j) student discipline; (k) student activities; (l) student social life; (m) University publications; (n) the University calendar and modifications in it; (o) public relations; (p) athletics and military training; and to perform all other administrative functions, whether expressly enumerated herein or not, necessary or appropriate for the effective operation of the University.

The President also shall provide for the application of the rules of the Board of Trustees and of the University Faculty to individual cases, and may authorize in extraordinary instances suspending the application to a particular case of a rule of the University Faculty, except a condition of admission and except the number of credits and quality points required for graduation. It is assumed that the authority to suspend rules in individual cases will be delegated by the President to the appropriate administrative officers and that these officials will be responsible for the strict enforcement of the spirit of the regulations in all cases. When a rule is suspended or otherwise abrogated in an individual case, the action shall be taken by the administrative official most immediately concerned. If the action directly involves a member of the teaching staff or another administrative officer, the approval of such person or persons shall be obtained before the suspension or abrogation of the rule is approved. In all cases a report of the special action involving the suspension or abrogation of a rule shall be made to the Registrar on the regular petition form. The Registrar shall record the action in the appropriate manner and shall be prepared at any time to submit to the University Faculty a report on all such actions showing in each case the rule suspended

*The word "state" before the word "law" ordered stricken out by an amendment of the Board of Trustees.

and the person or persons approving the action.

In the event of inconsistency between the President's administrative action and the educational policy of the University Faculty, the President shall arrange for a consideration of the matter at a meeting of the University Faculty. He shall then transmit to the Board of Trustees the viewpoints represented together with his recommendation. Action by the Board shall not, however, preclude further communication with the Board by the University Faculty, provided that the Board shall be addressed in all cases through the President.

The President, incident to the administration of the institution, may not only utilize subordinate administrative officers at his discretion (subject to general Board regulations) but may also appoint or have appointed such temporary or standing committees of the teaching, research, or administrative staff as he may deem wise, including an advisory or administrative cabinet. Standing committees shall be appointed annually.

The Dean of the University

The following personnel shall be under the general supervision of the Dean of the University and shall report to that official: the Dean of Men, Dean of Women, Registrar, Director of Personnel, University Librarian, Director of the Department of University Extension, Secretary of the Y. M. C. A., Secretary of the Y. W. C. A., the Head of the Department of Athletics, the Director of the University Health Service, and the Director of the Department of Public Relations. He shall have general supervision of the summer quarter, administering it through the deans of the several colleges, and he shall perform such other administrative functions as the President shall delegate to him.

The University Faculty

The University Faculty is the agency through which the educational policy of the institution is determined. It has no management or administrative functions, either in itself or through the instrumentality of its committees, administrative matters being expressly reserved to the President of the University and to such other officers as he may authorize, consistent with the rules and regulations adopted by the Board of Trustees. The membership of the Faculty shall consist of the President, who shall be ex officio chairman; the Dean of the University, who shall preside in the absence of the President; the Dean of the Graduate School; the dean of each college; the Dean of Men; the Dean of Women, the Registrar, who shall be ex officio secretary; the Comptroller; the Director of Extension; the Librarian; the President of the Student Government

Association; and of 40 elective members of the teaching and research staff of the rank of assistant professor or above distributed as follows:

Groups	Number of Representatives	Initial Term of Office		
		<u>3 yrs.</u>	<u>2 yrs.</u>	<u>1 yr.</u>
Literature, Philosophy and Arts	7	2	3	2
Social Studies	3	1	1	1
Physical Sciences	4	1	2	1
Biological Sciences	4	1	1	2
Athletics	1	1	0	0
Military Science	1	1	0	0
Agriculture	7	2	2	3
Home Economics	1	1	0	0
Engineering	5	1	2	2
Law	1	1	0	0
Education	3	1	1	1
Commerce	<u>3</u>	<u>1</u>	<u>1</u>	<u>1</u>
Totals	40	14	13	13

After the first term, each member shall be elected for three years. At the expiration of any term, a member shall be ineligible for reelection until after one year has elapsed. The Faculty may cause this distribution to be restudied and adjusted after three years and every six years thereafter. The election of representatives to the Faculty shall be by letter ballots, and shall be conducted in each group for the representatives from that group ** by a committee appointed by the President, in the case of the first election, and thereafter, by a committee of the University Faculty. At the first election the length of term of each member shall be determined by lot. The individuals receiving the highest numbers of votes in each group shall be elected with the result of a tie being determined by lot. To fill a vacancy the President of the University shall appoint a member from the eligible members in the group affected to serve until the next election. Individual attendance records shall be maintained and reported in the minutes. Non-attendance shall be cause for the Faculty's dropping a member. No alternate or substitutes shall attend nor shall there be voting by proxy.

Except as such functions are expressly reserved to the Board of Trustees and the President of the University, the University Faculty has and shall exercise jurisdiction over all matters of University educational policy. It is authorized to make regulations to promote the educational interests of the University as a whole with respect to (a) studies, including schedules of classes,

**The words "in each group for the representatives from that group" were added after the word "conducted" and before the word "by".

numbering and classification of courses, credit for foreign languages and extension work, poor work in English, probation, repeated failures, student load, transfer between curricula of different colleges, unsatisfactory scholarship and attendance, examinations, credits, marks, and student standing; (b) admission and classification of students and requirements for graduation; (c) approval of curricula and courses; (d) the University libraries; (e) commencements and other convocations; (f) student discipline, including non-attendance; (g) student social and extra-curricular activities; (h) the awarding of honors; and other matters, whether or not enumerated herein, concerning the educational program of the institution as a whole.

The Faculty may perform these functions directly or through the use of standing or special committees which it may authorize for appointment from personnel eligible for Faculty membership, but neither the Faculty nor its committee shall have authority to perform administrative, as distinguished from policy-making, functions. In case of an issue between a college faculty and the University Faculty concerning jurisdiction over a particular function, the question of jurisdiction shall be determined by the President. No degree, however, shall be conferred except on recommendation of the University Faculty.

The University Faculty may address the President, or through him the Board of Trustees, respecting any University matter.

The Faculty shall hold regular meetings on the second Monday of each month during the school year, and special meetings at the call of the President or at the call of its secretary on written request of ten members.

The Assembly

The University Assembly shall consist of all officers and employees of the institution, including the Experiment Station and Agricultural Extension staffs. It shall meet on call of the President or on written request of ten members. The Assembly may express its view on any matter affecting the University and may make recommendations to the University Faculty, the President, or through him to the Board of Trustees.

Nothing herein shall affect, in any particular, the resolution adopted by the Board of Trustees on the first day of April, 1941, relating to the creation and functions of the Department of Business Management and Control of the University.***

***This paragraph was added by an amendment of the Board of Trustees.

Respectfully submitted,

(Signed) M. E. Ligon
 Sarah B. Holmes
 Thomas D. Clark
 M. M. White
 W.S. Webb
 Stacie Erikson
 Leo M. Chamberlain
 C. S. Crouse
 D.V. Terrell
 Alvin E. Evans
 James W. Martin
 Jesse E. Adams
 Cecil C. Carpenter
 Ezra L. Gillis, Secretary
 Thomas Cooper, Chairman

Members of the Committee of Fifteen.

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3. The recommendation of President Donovan that the report of the Committee of Fifteen (15), herein above set out, be approved was considered by the Board of Trustees. It was moved, seconded, and carried to amend the report as follows:

On page 8, paragraph 1, line 5, strike out the word "state" after the word "the" and before the word "law".

In paragraph 2, page 10, line 7, after the word "conducted" and before the word "by" by inserting the following words, "in each group for the representatives from that group."

On page 11, by inserting after the fifth paragraph the following paragraph and words: "Nothing herein shall affect, in any particular, the resolution adopted by the Board of Trustees on the first day of April, 1941, relating to the creation and functions of the Department of Business Management and Control of the University".

President Donovan stated that it was not the intent of the Committee to change, or alter, the Department of Business Management and Control as created by the Board of Trustees on April 1, 1941. Thereupon the following resolution offered and being duly seconded was unanimously adopted:

Be it resolved that the report of the Committee of Fifteen, of which Dean Thomas P. Cooper is Chairman, which is copied herein, be and it is hereby amended by striking out the word "state" on page 8 and inserting the words "in each group for the representatives from that group" on page 10, and inserting the paragraph on page 11, "nothing herein shall affect the resolution adopted by the Board of Trustees on the first day of April, 1941, relating to the creation and functions of the Department of Business Management and Control of the University", said amendments being inserted, as designated above, and, as so amended, the report is hereby approved and adopted.

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E. Appreciation of the Board Extended to Committee of Fifteen.

Dean Cooper retired from the meeting after the Board had discussed and adopted the recommendations of the Committee of Fifteen. Upon motion, duly made, seconded and carried, the Board requested the President to express to Dean Thomas Cooper, Chairman, and to each member of the Committee their appreciation for the fine work of the Committee and the splendid report submitted.

F. Gifts to the University:--Library of Cale Young Rice; Bust of General Cassius Clay; Paintings by Colonel A. A. Anderson; Madden File of STARS AND STRIPES.

President Donovan made the following statement to the Board relative to the gift of the library of Cale Young Rice; the gift of the bust of General Cassius Clay by Mr. and Mrs. W. F. Marsteller of Cleveland, Ohio, and Richmond, Kentucky; the gift of two paintings by Colonel A.A. Anderson, by his daughter, Mrs. Eleanor A. Campbell, of Scarsdale, New York; and the Madden File of STARS AND STRIPES by Mrs. Winifred Madden of Lexington, Ky.

Cale Young Rice Library. The late Cale Young Rice, one of Kentucky's distinguished literary men, has bequeathed to the University of Kentucky his library, which has already been delivered to the institution by his executor. Mr. Rice said in his will, "To the library of the University of Kentucky, I leave all my books not mentioned above in honor of my dear friends, Frank and Frances McVey."

Bust of General Cassius Clay. I take pleasure in reporting to you that Mr. and Mrs. W. F. Marsteller of Cleveland, Ohio, and Richmond, Kentucky, have presented to the University of Kentucky the bust of General Cassius Clay by Joel T. Hart; This is considered one of the finest pieces of work ever executed by Mr. Hart. It is a gift in which the University can take considerable pride.

Paintings of Colonel A. A. Anderson. Mrs. Eleanor A. Campbell of Scarsdale, New York, has presented to the University of Kentucky two paintings by her father, Colonel A.A. Anderson. Other pictures by Colonel Anderson have been presented to the Speed Museum in Louisville.

Madden File of STARS AND STRIPES. Mrs. Winifred Madden of Lexington, Ky., has presented the complete files, beautifully bound, of STARS AND STRIPES to the Library of the University of Kentucky. This is the newspaper which was published overseas by the American Expeditionary Forces. It will have considerable value for any student of history who may be studying the first World War.

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4. On motion made, seconded and unanimously carried, the above gifts were accepted and the President was requested to extend to the executor of the estate of Gale Young Rice the appreciation of the Board for the gift of the library; to Mr. and Mrs. W. F. Marsteller of Cleveland, Ohio, and Richmond, Ky., for the gift of the bust; to Mrs. Eleanor A. Campbell of Scarsdale, N. Y., for the gift of the paintings; and to Mrs. Winifred Madden of Hamburg Place, Lexington, Ky., for the gift of the file of STARS AND STRIPES.

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G. Pedestal for Bust of General Cassius Clay.

President Donovan explained to the Board that the pedestal for the bust of General Cassius Clay was not included as a gift to the University. He stated that it was a very fine piece of Italian marble and should be acquired by the University, if the price was reasonable.

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5. Upon motion duly made and seconded, the Board authorized the purchase of the pedestal for the bust of General Clay, same to be paid for out of any funds not otherwise allocated.

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H. Resolution on the Death of Dr. James Burt Miner.

The President made the following statement to the Board:

I deeply regret to report to you the death of Dr. James Burt Miner, Professor and Head of the Department of Psychology. Doctor Miner died at his home on March 24, 1943.

Doctor Miner has been a member of the staff of the University for twenty-two years. He would have retired at the end of this year. For many years Doctor Miner has been regarded as one of the outstanding professors of the University. He has made a great contribution to this institution both as a teacher and as a research worker. He was the author of a number of books and many articles which have appeared in the psychological journals. His scholarship was recognized among men of science. He was a man greatly beloved by both students and colleagues. The University has sustained a great loss in the passing of this distinguished teacher and scholar.

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6. Upon motion duly made and seconded, the following resolution was unanimously passed and ordered spread upon the minutes and a copy of same sent to Mrs. Miner:

Professor James Burt Miner

The University of Kentucky on March 24, 1943, through the death of James Burt Miner, Professor of Psychology and Head of the Department, lost a true scholar and a distinguished teacher, and the Commonwealth, a real benefactor.

The pattern of Doctor Miner's life was early determined. As a youth he was in charge of his father's bookstore for months at a time; as a young man he was a newspaper reporter on the St. Paul Dispatch and Spokane Chronicle; as a mature man he taught in the University of Illinois, University of Iowa, University of Minnesota, and Carnegie Institute of Technology. He was completing his twenty-second year of teaching at the University of Kentucky at the time of his death. His activities in the fields of scholarship, teaching, and social betterment made up his life. Thus he published outstanding articles and books in his chosen field of applied psychology; conducted many studies on ways of improving teaching and helping students find their places in society; and established psychological clinics or service bureaus for children and for adults at the University of Minnesota, Carnegie Institute of Technology and the University of Kentucky.

During his twenty-one years of service at the University of Kentucky, he built the Department of Psychology from a meagre beginning to one of the outstanding departments in the South. His counsel was not only sought by professional psychologists over the United States, but by industrial organizations, state welfare departments, and civil service boards.

The Board of Trustees of the University of Kentucky records with sorrow the passing of Doctor Miner, and wishes that copies of this statement be sent to his son, Horace Mitchell Miner, and to his wife, Jessie S. Miner, as a token of the esteem and respect with which the University held a great scholar and teacher, Professor James Burt Miner.

Lexington, Kentucky

April 6, 1943

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I. Enrollment.

President Donovan gave the following facts to the Board concerning enrollment of the University for the current quarter, which the Board received and ordered placed in the minutes.

For the first time in the history of the University, we have more women enrolled than men. For the spring quarter, 1042 women enrolled and 635 men, making a total enrollment of 1677. The enrollment for the second semester last year was 1182 women and 1725 men, making a total of 2907.

Approximately 1000 men left the University at the end of the quarter for military service. Nothing like this has ever happened in the history of the institution.

The following table shows the enrollment by colleges.

	<u>Men</u>	<u>Women</u>	<u>Total</u>
Arts and Sciences	255	572	827
Agriculture & Home Economics	61	197	258
Engineering	178	4	182
Law	20	1	21
Education	12	107	119
Commerce	65	99	164
Graduate	44	62	106
Totals	635	1042	1677

J. Employment of Dr. Logan Wilson.

The following statement was read by President Donovan:

At a recent meeting of the Board of Trustees, I reported a grant from the General Education Board for the purpose of employing a sociologist to become Head of the Department of Sociology. This gift was accepted by the Board and Dean Boyd immediately proceeded to contact a number of men who might qualify for this position. After a careful study of the credentials of some of the most distinguished sociologists in our country, Dr. Logan Wilson, Head of the Department of Sociology of Tulane University, was invited to come for an interview.

Dr. Wilson is a native of Texas. He has received degrees from two southern colleges and his doctor's degree from Harvard University. For a time he was a newspaper man, a teacher of English and journalism, and later he taught sociology at Harvard, University of Maryland, University of Texas, and Tulane. He is the author of numerous articles and has recently published a book entitled "Academic Man", which is a notable research contribution.

Dr. Wilson is a man of fine personality and scholarly attainments. I think the University will be fortunate in securing his services. I am recommending the appointment of Dr. Wilson as Head of the Department and Professor of Sociology, effective July 1, 1943, his salary to begin September 1, 1943, on a ten months basis.

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7. Upon motion duly made and seconded, the recommendation of the President for the employment of Dr. Logan Wilson as head of the Department and Professor of Sociology, effective July 1, 1943, salary to begin September 1, 1943, was approved.

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K. Prcmation of Professor Irwin T. Sanders.

President Donovan also stated that Professor Irwin T. Sanders, of the Department of Sociology, was being recommended to be promoted from Assistant Professor to Associate Professor, with increase in salary, his promotion in rank to become effective immediately, and his salary adjustment effective as of September 1, 1943.

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8. Upon motion, duly made and seconded, the President's recommendation in regard to Professor Irwin T. Sanders was concurred in.

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L. Combs Lumber Company Building.

The President submitted the following correspondence relative to Combs Lumber Company contract for air conditioning certain parts of the Student Union Building.

April 5, 1943

President H. L. Donovan
University of Kentucky

In Re: Combs Lumber Company Contract
for air conditioning certain
parts of the Student Union
Building.

Dear President Donovan:

At the Board meeting in January, 1943, the Combs Lumber Company's request for part payment on equipment purchased for air conditioning certain parts of the Student Union Building and not yet delivered or installed was declined at that time. I have conferred with Combs Lumber Company and examined their records and find that they placed an order for the equipment necessary within three days after receipt of Special Order #3418. I am of the opinion that failure to secure all equipment necessary for the installation of this project was not due to negligence on the part of the Combs Lumber Company.

I am, therefore, recommending that the Combs Lumber Company be made a partial payment on their invoice dated November 4, 1942, of \$4,482.74 in the amount of 90% of the invoice price.

I am also attaching hereto a letter under date of April 3, 1943, from Combs Lumber Company agreeing to keep intact all materials now on hand and not installed or delivered, and to complete the contract as soon as it is possible to obtain other materials.

Yours very truly,

(Signed) Frank D. Peterson
Comptroller.

COMBS LUMBER COMPANY
Lexington, Kentucky

April 3, 1943

University of Kentucky
Lexington
Kentucky

Attention, please, Mr. Frank D. Peterson
Comptroller

Re: Your order No. 5274
Special order No. 3418

Gentlemen:

With further reference to our conversation of yesterday, regarding the above order, air conditioning certain parts of Student Union Building.

In case the payment, requested by us upon above contract, shall be made, we shall, of course, keep intact all materials now in hand and shall make installation, complete, at the first moment it may be possible to obtain the remainder of the items necessary for such completion.

Yours very truly,

COMBS LUMBER COMPANY

(Signed) James H. Combs
Vice President and Treasurer.

* * * * *

9. Upon motion duly made and seconded, the Comptroller was authorized to pay 90% of the invoice submitted by the Combs Lumber Company amounting to \$4,482.74, withholding 10% of same until the job is completed.

* * * * *

M: Report of the Executor of the Patterson Estate.

President Donovan read the report of C. N. Manning, president of the Security Trust Company, executor of the estate of James K. Patterson, covering the period of February 2, 1942, to February 2, 1943.

SECURITY TRUST COMPANY
Lexington, Ky.

February 2, 1943

Dr. H. L. Donovan, President
University of Kentucky
Lexington, Kentucky

Dear Dr. Donovan:

We have the pleasure to enclose for your information and files, statement of account of Security Trust Company, as Executor of the Estate of James K. Patterson, covering the period February 2, 1942 to February 2, 1943. We think the only explanation needed is to state that the account now holds \$80,000 maturity value of United States War Savings Bonds Series F due 1954, which were purchased at 74% of the maturity value and which do not pay current interest, the interest being allowed to accumulate at the rate of 2.53%, compounded semi-annually, the bonds maturing at their face value 12 years from date of purchase. As the current income is being reinvested and a larger rate could be obtained on this type of bond than on the others held by the account, we sold about \$47,000 of face value of U. S. Bonds held in the account for a total of \$50,690.63 and reinvested the proceeds in these Series F bonds. We shall probably invest the cash now on hand in the Series F bonds also.

A copy of this statement is being sent to the Comptroller's office. If any further information is desired, kindly let us know.

Cordially yours,

(Signed) C. N. Manning
President.

STATEMENT OF ACCOUNT OF SECURITY TRUST COMPANY
EXECUTOR ESTATE OF JAMES K. PATTERSON

From
Feb. 2, 1942

To
Feb. 2, 1943

RECEIPTS

1942
Feb. 2

Balance per last statement:		
Investments (Carrying Value)	\$294,660.52	
Cash	1,107.74	\$295,768.26

Sept. 19	Profit in proceeds of \$1,150 Erie R.R.Co. 4 3/4s of 1957 (received 5/14/42 in exchange for \$1,000 Erie R.R. Co. Genesee River 6s of 1957, and carried in account at \$1,177.50), called at 105 (\$1,215.77)	38.27
	Interest on \$1,150 Erie R.R.Co. 4 3/4s to 8/29/42, being January and July 1942 coupons, with accrued int. to 8/29/42	55.15
Dec. 5	Profit in sale of \$10,000 U.S. Treas. 3 1/8s of 1949-52 at 110 10/32 (\$11,031.25), sold thru Discount Corp., N.Y. as of 12/1/42 (carried in account at \$10,475.00)	556.25
	Interest on same from 12/15/41 to 12/1/42	300.54
	Profit in sale of \$37,000 U.S. Treas. 2 3/4s of 1948-51 at 107 6/32 (\$39,659.38), sold thru Discount Corp., N.Y., as of 12/1/42 (carried in account at \$38,149.62)	1,509.76
	Interest on same from 9/15/41 to 12/1/42	1,233.93

1943

Feb. 2 The following dividends received in period
Feb. 2, 1942, to Feb. 2, 1943,

100 shs. Bankers Trust Company, New York	\$140.00	
75 shs. Carolina Clinchfield & Ohio Railway Co. common		375.00
50 shs. Commercial National Bank & Trust Co., New York		400.00
100 shs. E.I. duPont deNemours & Co. common		425.00
178 shs. First National Bank & Trust Company, Lexington, Ky.		890.00
25 shs. Guaranty Trust Company of New York		300.00
50 shs. State National Bank, Frankfort, Kentucky		<u>300.00</u>
		<u>2,830.00</u>

Feb. 2 The following interest collected in period
Feb. 2, 1942 to Feb. 2, 1943,

\$5,000 Atlanta & Charlotte Airline 5s coupons due 7/1/42 and 1/1/43		250.00
10,000 Canadian Pacific R.R. Co. 5s coupons due 6/1/42 and 12/1/42		500.00
2,000 Central Pacific Rwy. Co. 5s coupons due 8/1/42 and 2/1/43		100.00
3,000 Columbia Gas & Elec. Co. 5s coupons due 5/1/42 and 11/1/42		150.00
3,000 Florida Power & Light Co. 5s coupons due 7/1/42 and 1/1/43		150.00
77,500 New Phoenix Co. Mortgage Notes (int. at 5% to 12/1/42 from 12/31/41 - 11 months)		3,551.84
2,000 City of New York Corporate Stock 3s coupons due 6/1/42 and 12/1/42		60.00
6,000 Pa. Railroad Co. Gen. Mortgage 4 1/4s (1981) coupons due 4/1/42 and 10/1/42		255.00
4,000 Pa. Railroad Co. Gen. Mortgage 4 1/4s (1984) coupons due 7/1/42 and 1/1/43		170.00
10,000 Southern Railway Co. 6s coupons due 4/1/42 and 10/1/42		600.00
3,500 U.S. Treas. 2 1/2s 1949-53 coupons due 6/15/42 and 12/15/42		87.50

RECEIPTS (Continued)

20,000 U.S. Treas. 2 1/2s of 1958-56 coupons due 5/15/42 and 9/15/42	\$ 500.00	
11,000 U.S. Treas. 2 3/4s 1958-63 coupons due 6/15/42 and 12/15/42	302.50	
2,000 U.S. Treas. 2 3/4s 1951-54 coupons due 6/15/42 and 12/15/42	55.00	
9,300 U.S. Treas. 2 3/4s 1960-65 coupons due 6/15/42 and 12/15/42	255.75	
7,000 U.S. Treas. 2 7/8s 1955-60 coupons due 3/15/42 and 9/15/42	201.25	
		7,188.84
		<u>\$309,481.00</u>

DISBURSEMENTS1942

Feb. 16	Mabel Pollitt Adams, quarterly installment of annuity	250.00
Mar. 30	Shirley Kilgore, award in lieu of medal, to successful contestant in oratorical contest held 3/26/42 under auspices of Patterson Literary Society, in accordance with 10th clause of will of James K. Patterson	20.00
Apr. 1	Elizabeth Short, annuity to 4/1/42	25.00
28	John D. Long, scholarship award to payee by the Patterson Literary Society, University of Kentucky, in accordance with terms of will of James K. Patterson	200.00
May 15	Mabel Pollitt Adams, quarterly installment of annuity	250.00
26	S. H. Lewis, F.C.C.C.	2.00
July 1	Elizabeth Short, annuity to 7/1/42	25.00
Aug. 4	University of Kentucky, annual payment for upkeep of Patterson Library, per clause XIV of will of James K. Patterson	400.00
24	Mabel Pollitt Adams, quarterly installment of annuity	250.00
Oct. 1	Elizabeth Short, annuity to 10/1/42	25.00
Nov. 14	Mabel Pollitt Adams, quarterly installment of annuity	250.00

<u>1943</u>			
Jan. 1	Elizabeth Short, annuity to 1/1/43	\$	25.00
11	Lexington Chapter of D.A.R., 1942 contribution		5.00
Feb. 2	Security Trust Co., Executor's Commission, 5% of \$11,608.46 Income Collected		580.42

BALANCE ON HAND

Investments (listed in Investment Account)	\$299,058.40	
Cash	<u>8,115.18</u>	307,173.58
		<u>\$309,481.00</u>

INVESTMENT ACCOUNT

		<u>INVESTMENTS MADE</u>	<u>INVESTMENTS PAID</u>
<u>1942</u>			
Feb. 2	Balance of Investments per last statement	\$294,660.52	
May 14	\$1,000 Erie R.R. Co. Genesee River 6s of 1957 exchanged for \$1000 Erie R.R. Co. 1st consolidated Mortgage 4 3/4s Series A of 1/1/57 \$150 Erie R.R. Co. Scrip Ctf. for 1st Mortgage Cons. 4 3/4% Series A of 1/1/57	1,177.50	1,177.50
Sept. 19	Proceeds \$1,000 Erie R.R. Co. 4 3/4s of 1/1/57, and \$150.00 Scrip Ctf., called at 105 (\$38.27 profit credited under RECEIPTS)		1,177.50
24	Purchase \$10,000 U.S. War Savings Series F due 1964, thru Federal Reserve, Cleveland, Ohio	7,400.00	

Nov. 28	Purchase \$70,000 U.S. War Savings Series F due 1954, thru Federal Reserve, Cleveland, Ohio	51,800.00
Dec. 1	Payment \$5,000 New Phoenix Co. 5% Notes due 12/1/42 at par	5,000.00
5	Proceeds, thru Discount Corp., N.Y., as of 12/1/42 of the following: \$10,000 U.S. Treas. 3 1/8s of 1949-52 at 110 10/32 (\$556.25 profit credited under RECEIPTS)	10,475.00
	37,000 U.S. Treas. 2 3/4s of 1948-51 at 107 6/32 (\$1,509.76 profit credited under RECEIPTS)	38,149.62
<u>1943</u>		
Feb. 2	Balance of Investments (listed below)	299,058.40

\$355,038.02 \$355,038.02

INVESTMENTS HELD:CARRYING VALUE

100 shs. Bankers Trust Company of New York	\$ 5,343.30
75 shs. Carolina Clinchfield & Ohio Railway Co. common	5,887.50
50 shs. Commercial National Bank & Trust Co., N.Y.	8,715.30
100 shs. E.I. DuPont DeNemours & Co. common	16,279.50
178 shs. First National Bank & Trust Co., Lexington, Ky.	9,812.50
25 shs. Guaranty Trust Company of New York	6,647.55
168 shs. Intersouthern Life Insurance Co.	224.00
35 shs. Louisville Trust Company 343/1000 shares of same	3,534.30
50 shs. State National Bank, Frankfort, Kentucky	5,000.00
	<hr/>
	\$ 61,443.95

	<u>Int. due</u>	
\$ 5,000 Atlanta & Charlotte Air-line Rwy. Co. 5s of 1944	J & J 1	4,500.00
10,000 Canadian Pacific R.R. Co. 5s of 1954	J & D 1	10,475.00
2,000 Central Pacific Rwy. Co. 5s of 1960	F & A 1	2,037.50
3,000 Columbia Gas & Electric Co. 5s of 1952	M & N 1	3,146.25
3,000 Florida Power & Light Co. 5s of 1954	J & J 1	2,977.50

	<u>Int. Due</u>	<u>CARRYING VALUE</u>
72,500 New Phoenix Co. Notes (5% int. to 12/1/43; 4% there- after)	J & D 1	\$72,500.00
2,000 City of N.Y. Corporate Stock 3s of 1980	J & D 1	2,050.00
6,000 Pennsylvania R.R.Co. 4 1/4s of 1981	A & O 1	6,262.50
4,000 Pennsylvania R.R. Co. 4 1/4s of 1984	J & J 1	3,905.83
10,000 Southern Rwy Co. 6s of 1956	A & O 1	11,620.00
5,000 United Railways of Havana 7 1/2s of 1936	default	5,495.00
3,500 U.S. Treas. 2 1/2s of 1949-53	J & D 15	3,487.50
20,000 U.S. Treas. 2 1/2s of 1958-62	M & S 15	20,000.00
11,000 U.S. Treas. 2 3/4s of 1958-63	J & D 15	11,262.75
2,000 U.S. Treas. 2 3/4s of 1951-54	J & D 15	2,000.00
9,300 U.S. Treas. 2 3/4s of 1960-65	J & D 15	9,694.62
7,000 U.S. Treas. 2 7/8s of 1955-60	M & S 15	7,000.00
10,000 U.S. War Savings Series F due 1954		7,400.00
70,000 U.S. War Savings Series F due 1954		<u>51,800.00</u>
		<u>\$299,058.40</u>

* * * * *

10. Upon motion duly made and seconded, the report of the Executor of the James K. Patterson estate was ordered received and filed.

* * * * *

N. Liability and Theft Insurance.

At the meeting of the Executive Committee of March 30, the Comptroller was directed to make an investigation as to the cost of carrying liability and theft insurance on University and Experiment Station trucks. The following report was made:

April 6, 1943

President H. L. Donovan
University of Kentucky

Dear President Donovan:

At the meeting of the Executive Committee on March 30, 1943, the Committee requested the Comptroller to investigate the cost of carrying personal and property liability insurance and fire and theft on our trucks.

I submitted the question to two insurance companies on a fleet of twenty-one (21) trucks with coverage of \$5,000.00 property damage and a maximum of \$10,000.00 public liability. The cost for the fleet of twenty-one trucks is estimated at \$528.00 per year. Actually, the University owns twenty-four (24) trucks, but this office did not have information on these three trucks which are located at Robinson Sub-Station and West Kentucky Sub-Station.

Yours very truly,

(Signed) Frank D. Peterson
Comptroller.

The Board discussed at length the advisability of carrying personal and property liability insurance. It was pointed out that it seems to be the policy of the State to carry its own insurance and, after due consideration, the Board took the following action:

* * * * *

11. Upon motion duly made and seconded, the Comptroller was directed to take out theft insurance on all trucks belonging to the University and to carry liability insurance on two milk route trucks of the Experiment Station Division of the College of Agriculture and Home Economics.

* * * * *

O. Purchase of Apartment House on Harrison Avenue.

The President read the following letter to the Board:

April 6, 1943

President H. L. Donovan
University of Kentucky

Dear President Donovan:

Some two months ago I learned that the apartment house at 343 Harrison Avenue, in the City of Lexington, was for sale. This property joins the Campus just north-east of the Girls Dormitory. The building is of rock foundation, brick walls, contains twenty-six rooms and has three full bathrooms, which are said to be adequate to take care of the people housed in the building. It is heated by a steam boiler furnace. The lot has a depth of 148 feet and a front width of 31.1 feet.

I have had this property appraised by several individuals. No one, however, has given me a written appraisal. The building is worth, in the judgment of these people whom I have asked for advice, from \$16,000 to \$20,000. I have purchased this property from Udell Levy, Attorney-in-fact for Alla Vernova, for the sum of \$11,700.00. I am definitely of the opinion that the University should own this property which is situated as it is, bounded on the west and south by property of the University and on the east by Harrison Avenue and on the north by property privately owned. I might further add that the seller will pay half of the City Taxes due in 1943 and the purchaser will pay the October half of the City Taxes and all of the County and State Taxes due in 1943. All screens, shades, linoleums, or any other attached fixtures, are included in the sale price of the building.

Yours very truly,

(Signed) Frank D. Peterson
Comptroller.

The Board discussed the advisability of confirming the purchase of the apartment house which joins the campus and later inspected the exterior of the building. Several members of the Board expressed belief that purchase price was exceedingly low and that purchase of the apartment house should be confirmed without delay.

* * * * *

12. Upon motion duly made and seconded, the Board confirmed the purchase of lot and building located at 343 Harrison Avenue, City of Lexington, beginning at a point on the west side of Harrison Avenue, 470 feet and 2 inches south of East Maxwell Street; thence in a westerly direction, 148 feet to Woolley's line; thence in a southerly direction along Woolley's line 31.1 feet to the Patterson Hall grounds; thence in an easterly direction 163.1 feet to the Harrison Avenue sidewalk; thence in a northerly direction along said sidewalk 33.1 feet to the point of beginning, for the sum of \$11,700.00, and under other terms as enumerated in the letter copied herein.

* * * * *

P. Luncheon at Jewell Hall.

The Board recessed at 1:00 o'clock to go to Jewell Hall where they were entertained at luncheon, under the direction of Mrs. Sarah B. Holmes, Dean of Women; Miss Limbach and Miss Lester, and, after luncheon, retired to a conference room in Jewell Hall for further deliberation.

Q. Comptroller's Report.

The following report was read by the Comptroller and was received with interest, ordered accepted and copied into the minutes.

April 5, 1943

President H. L. Donovan
University of Kentucky

Dear President Donovan:

I submit herewith report for the period ending March 31, 1943, covering the Division of Colleges, Experiment Station, Extension Division, Restricted (Trust) Funds, and Agency Funds.

Division of Colleges

There is an unrealized balance of State appropriations amounting to \$528,818.18. This amount has been allotted since April 1 and is now available for the current quarter. There is an unrealized balance from Federal funds of \$16,570.68. This amount is due from the Smith-Hughes Vocational Education appropriation and will be realized in the form of reimbursement to the University for expenditures made, either during the past quarter or that may be made during the ensuing quarter of the current year. The budget estimate from Student Fees has been exceeded by approximately \$19,000.00. A number of students have withdrawn since registering for the third quarter. Refund of fees will approximate \$3,000.00.

The budget estimate for Sales and Services will not be realized. We estimated receipts from Miscellaneous Maintenance and Operation at \$6,000.00. This item will fall short by approximately \$4,000.00. The estimate for Rent of Institutional Property has been exceeded by approximately \$4,000.00. The University has acquired three apartment houses which are now rented. The budget estimate did not anticipate the acquisition of these houses.

The income for Men's Residence Halls will not equal the estimate. The deficit will be approximately \$4,000.00 due to the rumor on the Campus that the soldiers will be housed in the residence halls during the months of April, May and June. The halls at present are about one-third filled. The income from room and board in the Women's Halls will approximate the budget estimate. The Women's Halls at this time are operating to capacity.

Page 3, of the Financial Report, gives the condensed statement of the transactions of the Division of Colleges for operation for the three quarters of the current school year. The expenditures and encumbrances for the first nine months of the current year exceeded State allotments of funds by more than \$12,000.00. This overdraft of March 31, 1943, was wiped out on April 1, by new allotments. It was only temporary and could have been avoided if necessary as the College Revolving Fund, on the same date, showed a free balance in excess of \$113,000.00.

The appropriation for Research in Coal is about one-fifth exhausted indicating that more than 50% of this appropriation will revert July 1.

The free balance in the College Revolving Fund amounting to more than \$113,000.00 does not reflect registration fees for the current quarter.

The free balance for the total group of Administration and General Expenses, of the Division of Colleges, is slightly in excess of one-fourth of the budgeted funds for these purposes. There is one item, viz: the budget estimate for catalogues, announcements, printing, etc., which has been exceeded by more than \$1,000.00. This deficit, however, can be consumed by the budget appropriation for General Expenses Not Otherwise Classified, which has a free balance amounting to more than two-thirds of the budget appropriation for that purpose.

The free balances shown to the credit of the College of Arts and Sciences, College of Engineering, College of Commerce, College of Agriculture and Home Economics, College of Law, and College of Education are more than one-fourth of the budget allotment to each of these colleges, clearly indicating that the unexpended, or encumbered, balance of the budget appropriation to each college will be sufficient to maintain present operations for the remaining quarter of the current fiscal year. The free balance of the total operation of the Physical Plant, as shown on page 8, requires some analysis. The free balance for Utilities and Their Operation shows a deficit of \$6,345.16. Credits due from self-supporting auxiliary agencies, when received, will more than clear the deficit. The deficit shown for Property Insurance of \$2,497.49 is an actual deficit due to an under-estimate for the amount necessary for property insurance. This was caused by an omission of estimating insurance to be carried on leased property such as Men's Dormitories, Jewell Hall, and Service Building, which insurance is not carried with the State Fire and Tornado Insurance, but through commercial concerns. The deficit in excess of \$35,000.00 on Work in Progress will be reduced by credits received before the end of the fiscal year. There will be, however, a deficit in this account even at the end of the year unless it is charged as "accounts receivable." It will not be possible to complete all work in progress by the end of the fiscal year. Therefore, it will be necessary to carry over a deficit in this item.

At the time of the approval of the budget no amount was included for Stores Account, or Materials Inventory. The deficit in this item is \$38,566.65. A part of this capital investment in materials and supplies will be charged out against various departments and divisions prior to the end of the fiscal year. It is necessary, however, to tie up \$30,000.00 to \$40,000.00 in the Stores Account and a balance in our Revolving Fund should be built up to a point where same will permit a budget of approximately \$50,000 for Materials and Supplies Inventory.

The expenditures for Men's Residence Halls and Women's Residence Halls will not exceed budgeted estimates.

Plant Funds

The total budgeted estimate for the Plant Funds, or for the retirement of bonds, and lease agreements aggregate \$93,507.54, not including the State appropriation for Capital Outlay amounting to \$200,000.00. The expenditures and encumbrances for bond issues and lease agreements have been made according to commitments and the free balances are adequate to meet all Plant Fund obligations due and payable prior to July 1, 1943.

General Comment on Division of Colleges

It is safe to predict that the income will equal budget estimates and that the expenditures will be held within budget appropriations, but due to war emergencies, making it difficult to secure supplies when needed, it has become essential that we maintain a materials inventory reserve. This will cause the encumbering of funds, not budgeted. Therefore, while we will have a balanced budget, as far as receipts and the budgeted expenditures are concerned, yet may find ourselves short of cash.

Experiment Station

The income for the Experiment Station from State and Federal sources is being received in accordance with budget estimates. The estimate of receipts from Sales and Services seems to be appreciably underestimated. The Revolving Fund balance of Experiment Station as of March 31, 1943, is \$65,000.00. The receipts of this fund are broken down into eleven different revolving funds. These funds are analyzed monthly as to sources to insure proper segregation of the funds, and also to give adequate operating data.

The expenditures for the various budgets of the Experiment Station approximate two-thirds of the year's budget estimate, while only one-fourth of the current fiscal year remains.

Extension Division

The income to this Division is received entirely from State and Federal sources. The budget estimate will, therefore, be realized in total.

The expenditures from these funds are mostly for salaries and travel. There is no budgetary problem in connection with the funds as budgeted for this Division.

Restricted (Trust) Funds

The group of Restricted Current Funds, on the whole, are in a satisfactory financial condition. The receipts and balances of the various restricted funds exceed expenditures to date. In the main, each fund has a free and unencumbered balance as of March 31, 1943. There are, however, a few accounts that I wish to especially call to your attention.

On page 18, there are four accounts headed "Enlisted Specialists Branch." The total receipts shown by this report approximate \$90,000.00. The receipts for February and March are not included. They aggregate slightly in excess of \$63,000.00, making a total earned receipts in excess of \$153,000.00 for the period from September, 1942, through March, 1943. The expenditures through March exceed \$124,000.00, a difference of approximately \$29,000.00, which may be treated as a reserve fund for the use of the physical property and the restoration of same, when the contract is terminated.

On page 20, under the heading "Student Union", the total receipts for the current year to date aggregate in excess of \$22,000.00. The expenditures for operating the Student Union Building for the first nine months of the current year are in excess of \$20,000.00, leaving a balance of more than \$2,000.00, on which to operate the Student Union for the months of April, May and June. There will be some additional receipts from student fees to be credited to this account. They will not be sufficient to keep the Student Union on a self-supporting basis for the balance of the current year. It will be necessary, therefore, to draw upon the accumulated balance in the Student Union Fund, which has been obligated for the installation of the air conditioning of certain parts of the Student Union Building and may eventually make it necessary for the University to make a small appropriation either to supplement the cost of administration of the Student Union, or pay a part of the cost of air conditioning certain parts of the building, if and when the job is finished.

The total received from the Haggin Trust Fund, during the current year has amounted to \$32,267.46. More than \$20,000.00 has been allotted by the Board from the Haggin Fund, during the current year, for graduate scholarships, publication of book, instruction and other projects deemed worthwhile to the betterment and advancement of the University. In addition to these allotments there is a free balance in excess of \$63,000.00. The Executive Committee, at its meeting on March 30, 1943, authorized the investment of \$50,000.00 in Government bonds.

Agency Funds

On pages 24, 25 and 26 will be found a list of Agency Funds carried in the Accounting Division. These Agencies are self-supporting and even though some show a small overdraft, they are temporary. The Comptroller's Office acts as a bookkeeper for these Agencies and does not exercise any control over the expenditures of the funds.

Respectfully submitted,

Frank D. Peterson
Comptroller

Statement of Unrealized Income
For the Period Ending March 31, 1943

College Division

	<u>Budget Estimate</u>	<u>Realized to Date</u>	<u>Unrealized Balance</u>
<u>Educational and General</u>			
State Appropriations			
Div. of Colleges	\$ 933,000.00	\$ 802,000.00	\$ 131,000.00
Col. of Agr.	24,000.00	18,000.00	6,000.00
Summer School	10,000.00	10,000.00	.00
Repairs to Bldgs.	30,000.00	30,000.00	.00
Library Equip.	10,000.00	10,000.00	.00
Sci. Lab. Equip.	20,000.00	20,000.00	.00
Engineer. Equip.	20,000.00	20,000.00	.00
Home Ec. Equip.	10,000.00	10,000.00	.00
Research in Coal	7,500.00	6,000.00	1,500.00
Vocational Ed.	29,025.00	12,454.32	16,570.68
Capital Outlay	200,000.00	26,252.50	173,747.50
Subtotal	<u>\$1,293,525.00</u>	<u>\$ 964,706.82</u>	<u>\$ 328,818.18</u>
Federal Funds			
Bankhead-Jones Act	\$ 44,867.87	\$ 44,867.87	\$.00
Morrill-Nelson Teach. Act.	42,750.00	42,750.00	.00
Smith-Hughes (Vo- cational Ed.)	29,025.00	12,454.32	16,570.68
Int. on Land Grant Bonds	8,644.50	8,644.50	.00
Subtotal	<u>\$ 125,287.37</u>	<u>\$ 108,716.69</u>	<u>\$ 16,570.68</u>
Student Fees			
All Colleges except Law	\$ 225,400.00	\$ 245,055.99	\$ 19,655.99*
College of Law	5,000.00	4,052.98	947.02
Auditors	500.00	228.00	272.00
Late Registra.	600.00	774.00	174.00*
Special Exam.	100.00	98.00	2.00
Transcripts	500.00	1,110.29	610.29*
Applied Music	3,000.00	4,196.25	1,196.25*
Training Sch. El.	7,000.00	6,291.75	708.25
Training Sch. HS	10,500.00	11,631.00	1,131.00*
Univ. Extension	10,000.00	9,020.14	979.86
Subtotal	<u>\$ 262,600.00</u>	<u>\$ 282,458.40</u>	<u>\$ 19,858.40*</u>
Endowments (Current)			
Peabody Fund	\$ 1,000.00	\$ 500.00	\$ 500.00
Sales & Services			
Locker Receipts	\$ 3,775.00	\$ 2,777.50	\$ 997.50
Misc. Maint. & Op.	6,000.00	1,841.30	4,158.70
Other Misc. Rec.	4,000.00	2,114.70	1,885.30
Rent of Inst. Prop.	400.00	4,752.50	4,352.50*
Rent of Residences	4,760.00	3,768.75	991.25
Subtotal	<u>\$ 18,935.00</u>	<u>\$ 15,254.75</u>	<u>\$ 3,680.25</u>
Tot. Edu. & General	<u>\$1,701,347.37</u>	<u>\$1,371,636.66</u>	<u>\$ 329,710.71</u>

Statement of Unrealized Income
For the Period Ending March 31, 1943

College Division

	<u>Budget Estimate</u>	<u>Realized to Date</u>	<u>Unrealized to Date</u>
<u>Auxiliary Enterprises and Activities</u>			
Residence Halls			
Men-Room	\$ 23,900.00	\$ 19,473.96	\$ 4,426.04
Men-Misc.	100.00	185.00	85.00*
Women-Room	42,000.00	46,823.46	4,823.46*
Women-Board	67,813.71	50,454.25	17,359.46
Women-Misc.	500.00	1,003.16	503.16*
Subtotal	<u>\$ 134,313.71</u>	<u>\$ 117,939.83</u>	<u>\$ 16,373.88</u>
 Post Office	 \$ 2,700.00	 \$ 2,166.72	 \$ 533.28
 Book Store Com- missions	 <u>7,000.00</u>	 <u>\$.00</u>	 <u>\$ 7,000.00</u>
 Total Aux. Enter- prises & Activ.	 \$ 144,013.71	 \$ 120,106.55	 \$ 23,907.16
Combined Total	<u>\$1,845,361.08</u>	<u>\$1,491,743.21</u>	<u>\$353,617.87</u>

*Income in excess of estimate.

Statement of State and Federal Allotments
For the Period Ending March 31, 1943

College Division

	<u>Allotted to Date</u>	<u>Expendi- tures</u>	<u>Encum- brances</u>	<u>Free Balance</u>
<u>Division of Colleges</u>				
Personal Serv. \$	687,000.00	\$ 697,909.28	\$ 7,500.00	\$ 18,409.28*
Non-Per. Serv.	22,000.00	16,745.04	5,000.00	254.96
Mat. & Supplies	58,000.00	53,366.49	6,384.06	1,750.55*
Other Cur. Expen.	15,000.00	14,881.87	.00	118.13
Capital Outlay	20,000.00	10,710.47	2,076.04	7,213.49
Subtotal	<u>\$ 802,000.00</u>	<u>\$ 793,613.15</u>	<u>\$20,960.10</u>	<u>\$ 12,573.25*</u>
College of Agr. \$	18,000.00	\$ 18,000.00	\$.00	\$.00
Summer School	10,000.00	10,000.00	.00	.00
Repairs to Bldgs.	30,000.00	28,751.85	1,181.59	66.56
Library Equip.	10,000.00	9,075.02	741.80	183.18
Sci. Lab. Equip.	20,000.00	6,559.60	11,649.53	1,790.87
Home Ec. Equip.	10,000.00	.00	8,202.50	1,797.50
Engineering Equip.	20,000.00	12,469.45	5,587.12	1,943.43
Research in Coal	6,000.00	1,350.00	.00	4,650.00
Field House Appro.	26,252.50	23,352.50	2,900.00	.00
Subtotal	<u>\$ 150,252.50</u>	<u>\$ 109,558.42</u>	<u>\$30,262.54</u>	<u>\$ 10,431.54</u>
Bankhead-Jones Act	\$ 44,867.87	\$ 35,000.00	\$.00	\$ 9,867.87
Morrill-Nelson Teaching Act	42,750.00	42,000.00	.00	750.00
Int. on Land Grant Bonds	8,644.50	.00	.00	8,644.50
Smith-Hughes (Voca- tional Edu.)	12,454.32	12,454.32	.00	.00
Vocational Educa. (State Dept. of Education)	12,454.32	12,454.32	.00	.00
Subtotal	<u>\$ 121,171.01</u>	<u>\$ 101,908.64</u>	<u>\$.00</u>	<u>\$ 19,262.37</u>
Combined Tot.	<u>\$1,073,423.51</u>	<u>\$1,005,080.21</u>	<u>\$51,222.64</u>	<u>\$ 17,120.66</u>

State Revolving Fund Balance

	<u>Receipts to Date</u>	<u>Expendi- tures</u>	<u>Encum- brances</u>	<u>Free Balance</u>
College Revolv. Bldg. Redemption Fund	\$307,827.68	\$155,003.06	\$39,342.41	\$113,482.21
Total	<u>68,505.62</u>	<u>40,405.62</u>	<u>.00</u>	<u>28,100.00</u>
	<u>\$376,333.30</u>	<u>\$195,408.68</u>	<u>\$39,342.41</u>	<u>\$141,582.21</u>

*Expenditures in excess of allotment.

Statement of Appropriations
For the Period Ending March 31, 1943

College Division

	<u>Budget</u> <u>Estimate</u>	<u>Expendi-</u> <u>tures</u>	<u>Encum-</u> <u>brances</u>	<u>Free</u> <u>Balance</u>
<u>Administration & General</u>				
General Admin. Offices				
Board of Trustees	\$ 650.00	\$ 206.10	\$.00	\$ 443.90
President's Office	6,651.80	5,449.48	.00	1,202.32
Comptroller's Of.	7,276.72	5,941.13	.00	1,335.59
Acct. Division	9,834.07	6,244.72	12.00	3,577.35
Pur. & Stor. Div.	7,416.36	5,575.00	.00	1,841.36
Off. of Dean of Un.	5,258.32	3,713.50	.00	1,544.82
Off. of Dean of Men	5,060.00	3,442.33	15.00	1,602.67
Off. of Dean-Women	8,025.00	5,857.00	.00	2,168.00
Reg. Office	20,046.13	14,651.55	672.25	4,722.33
Personnel Office	2,200.00	1,282.64	38.50	878.86
Bur. Source Mat.	3,650.00	2,691.54	8.30	960.16
Service Men's Surv.	513.36	107.72	55.00	150.64
Subtotal	<u>\$ 76,381.76</u>	<u>\$ 55,162.71</u>	<u>\$ 801.05</u>	<u>\$ 20,418.00</u>
Student Welfare				
Lectures, Convocations, etc.	\$ 2,300.00	\$ 450.64	\$ 19.75	\$ 1,829.61
YMCA-YWCA Subs.	3,750.00	2,767.50	.00	982.50
Subtotal	<u>\$ 6,050.00</u>	<u>\$ 3,218.14</u>	<u>\$ 19.75</u>	<u>\$ 2,812.11</u>
Public Relations & General Expense				
Promo. & Pub.	\$ 13,746.37	\$ 9,944.15	\$ 66.68	\$ 3,735.54
Alumni Assn.	3,000.00	1,694.29	.00	1,305.71
Catalogs, Announcements, party, etc.	2,950.00	3,185.74	800.15	1,035.89*
Gen. Exp. (NOC)	6,750.00	2,283.62	125.50	4,340.88
Sten. Bureau	6,020.00	4,685.28	.00	1,334.72
Out-of-St. Travel	3,500.00	1,010.68	109.13	2,380.19
Soldier Alumni	.00	28.95	.00	28.95*
Subtotal	<u>\$ 35,966.37</u>	<u>\$ 22,832.71</u>	<u>\$ 1,101.46</u>	<u>\$ 12,032.20</u>
Total Admin. and General Expense	<u>\$ 118,398.13</u>	<u>\$ 81,213.56</u>	<u>\$ 1,922.26</u>	<u>\$ 35,262.31</u>

*Expenditures in excess of estimate.

Statement of Appropriations
For the Period Ending March 31, 1943

College Division

	<u>Budget</u> <u>Estimates</u>	<u>Expendi-</u> <u>tures</u>	<u>Encum-</u> <u>brances</u>	<u>Free</u> <u>Balance</u>
<u>Instruction</u>				
College of A&S				
Adm. & Div. Exp.	\$ 7,210.00	\$ 5,872.45	\$ 38.50	\$ 1,299.05
Anatomy & Phys.	11,538.00	8,527.15	40.25	2,970.60
Ancient Lang.	3,270.00	2,516.30	.00	753.70
Anthro. & Arch.	4,850.00	3,215.42	1,109.00	525.58
Art	13,434.99	8,881.54	48.30	4,505.15
Bacteriology	21,630.00	15,089.63	4,247.48	2,292.89
Botany	11,776.00	8,102.34	333.93	3,339.73
Chemistry	45,268.00	30,500.51	3,451.46	11,316.03
English Lang. & Lit.	39,370.00	28,049.94	.00	11,320.06
Geology	16,670.00	11,668.49	270.69	4,730.82
German Lang.	10,956.97	8,423.92	.00	2,533.05
History	23,255.00	15,616.19	.00	7,638.81
Journalism	12,122.50	8,544.15	25.00	3,553.35
Library Science	11,735.00	8,340.99	19.40	3,374.61
Math. & Astron.	27,950.00	20,504.72	.00	7,445.28
Military Sci.	4,140.00	2,826.12	.00	1,313.88
Music	22,463.00	15,994.62	122.45	6,345.93
Philosophy	4,750.00	3,522.78	.00	1,227.22
Phys. Ed.	23,728.25	16,330.68	.00	7,397.57
Physics	32,525.00	21,994.58	2,180.95	8,349.47
Political Sci.	12,725.00	9,133.86	20.00	3,571.14
Psychology	23,540.00	16,895.56	.80	6,643.64
Pub. Health & Hyg.	23,875.00	17,057.33	432.04	6,385.63
Romance Lang.	16,315.00	11,688.45	21.07	4,605.48
Social Work	10,070.00	7,448.73	.00	2,621.27
Sociology	7,800.00	5,612.08	.00	2,187.92
Zoology	16,910.00	12,231.01	13.00	4,665.99
Sci. Lab. Equip.				
Total-A&S	<u>\$459,877.71</u>	<u>\$324,589.54</u>	<u>\$12,374.32</u>	<u>\$122,913.85</u>

Statement of Appropriations
For the Period Ending March 31, 1943

College Division

	<u>Budget</u> <u>Estimate</u>	<u>Expendi-</u> <u>tures</u>	<u>Encum-</u> <u>brances</u>	<u>Free</u> <u>Balance</u>
College of Engineering				
Adm. & Div. Exp.	\$ 20,943.92	\$ 21,469.10	\$ 704.36	\$ 1,229.54*
Lab. Supervision	9,620.00	6,794.94	.00	2,825.06
Instruction	74,223.96	46,071.07	.00	28,152.89
Publications	664.49	342.22	365.00	42.73*
Engin. Equip.	20,000.00	12,327.03	4,917.12	2,755.85
Res. in Coal	7,500.00	1,350.00	.00	6,150.00
Total, Col. of Eng.	<u>\$132,952.37</u>	<u>\$ 88,354.36</u>	<u>\$ 5,986.48</u>	<u>\$ 38,611.53</u>
College of Commerce				
Adm. & Instruct.	\$ 44,789.62	\$ 35,266.68	\$ 265.00	\$ 9,257.94
Bur. of Bus. Res.	8,373.34	5,551.03	.00	2,822.31
Total-College of Commerce	<u>\$ 53,162.96</u>	<u>\$ 40,817.71</u>	<u>\$ 265.00</u>	<u>\$ 12,080.25</u>
College of Agr. & Home Ec.				
Adm. & Gen. Exp.	\$ 5,975.00	\$ 4,150.38	\$ 122.50	\$ 1,702.12
Agronomy	16,308.43	11,120.97	30.62	5,156.84
Animal Industry	24,215.00	16,979.40	212.00	7,023.60
Ent. & Botany	3,540.00	2,596.59	.00	943.41
Farm Economics	11,457.69	7,042.43	.00	4,415.26
Home Economics	29,769.00	22,311.08	544.71	6,913.21
Horticulture	7,470.00	4,609.97	.00	2,860.03
Markets & Rur.				
Finance	5,650.00	3,093.11	.00	2,556.89
Short Course	410.00	.00	.00	410.00
An. Pathology	2,680.00	1,897.47	.00	782.53
Home Ec. Equip	10,000.00	2,483.68	1,154.00	6,362.32
Total-College of Agriculture	<u>\$117,475.12</u>	<u>\$ 76,285.03</u>	<u>\$ 2,063.83</u>	<u>\$ 39,126.21</u>
College of Law				
Adm. and In- struction	<u>\$ 30,610.00</u>	<u>\$ 22,767.75</u>	<u>\$ 343.48</u>	<u>\$ 7,498.77</u>

*Expenditures in excess of estimate.

Statement of Appropriations
For the Period Ending March 31, 1943

College Division

	<u>Budget</u> <u>Estimate</u>	<u>Expendi-</u> <u>tures</u>	<u>Encum-</u> <u>brances</u>	<u>Free</u> <u>Balance</u>
College of Education				
Admi. & Div. Exp.	\$ 7,364.03	\$ 4,808.12	\$ 76.40	\$ 2,479.51
Agr. Ed.	20,855.00	14,923.38	25.70	5,905.92
Bur. Sch. Serv.	9,740.00	6,353.33	381.25	3,005.42
Bus. Education	2,022.50	1,634.40	.00	388.10
Dist. Occupations	5,280.00	3,963.42	.00	1,316.58
Sch. Adminis.	3,645.00	2,665.00	.00	980.00
Educa. Psychology	5,615.00	4,121.22	8.95	1,484.83
Element. Edu.	7,370.00	5,281.99	.00	2,088.01
Univ. El. & H.S.	46,479.75	32,995.05	461.33	13,023.37
History of Ed.	6,735.00	4,780.53	.00	1,954.47
Home Ec. Ed.	18,860.00	10,475.50	.00	5,384.50
Philos. of Ed.	7,810.00	5,679.34	.00	2,130.66
Placement Bureau	2,650.00	2,097.87	42.50	509.63
Secondary Ed.	8,884.65	5,817.20	.00	3,067.45
Trades & Indus.	15,825.00	10,438.53	.00	5,386.47
Summer Sch. Spec.	4,950.00	4,454.99	.00	495.01
Total-College of Education	<u>\$171,085.93</u>	<u>\$120,489.87</u>	<u>\$ 996.13</u>	<u>\$ 49,599.93</u>
Graduate School	\$ 2,040.00	\$ 1,671.25	\$.00	\$ 368.75
Botanical Garden	1,250.00	317.67	.00	932.33
Educational Conf.	700.00			700.00
Univ. Exten.	30,180.00	19,607.84	111.50	10,460.66
Libraries				
General Lib'ra.	\$ 57,661.60	\$ 38,516.61	\$ 3,109.28	\$ 16,035.71
Lib. Equipment	10,000.00	5,683.01	3,079.16	1,237.83
Total-Libraries	<u>\$ 67,661.60</u>	<u>\$44,199.62</u>	<u>\$ 6,188.44</u>	<u>\$ 17,273.54</u>
Total-Instruction and Related Activ.	<u>\$1,066,995.69</u>	<u>\$739,100.69</u>	<u>\$ 28,329.18</u>	<u>\$ 299,565.82</u>

Statement of Appropriations
For the Period Ending March 31, 1943

College Division

	<u>Budget</u> <u>Estimate</u>	<u>Expendi-</u> <u>tures</u>	<u>Encum-</u> <u>brances</u>	<u>Free</u> <u>Balance</u>
<u>Operation of Physical Plant</u>				
Administration	\$ 9,204.00	\$ 6,146.87	\$ 22.08	\$ 3,035.05
Police & Watch.	6,182.64	3,723.48	59.50	2,399.66
Opera. of Bldgs.	47,430.50	29,392.83	.00	18,037.67
Maint.-Bldgs. & Equipment	41,340.00	32,226.18	.00	9,113.82
Maint.-Grnds.	20,654.00	8,951.43	137.50	11,565.07
Utilities & Their Operation	58,745.00	60,710.53	4,379.63	6,345.16*
Property Ins.	13,000.00	15,497.49	.00	2,497.49*
Gen. Truck Expense	6,914.00	4,478.74	.00	2,435.26
Work in Progress	.00	35,815.58	.00	35,815.58*
Stores Acct.	.00	24,506.59	14,060.06	38,566.65*
Unbudgeted Prior Yr's Purchases	.00	2,846.63	24.00	2,870.63*
Total Operation of Phys. Plant	<u>\$ 203,470.14</u>	<u>\$ 224,296.35</u>	<u>\$ 18,682.77</u>	<u>\$39,508.98*</u>
<u>Auxiliary Enterprises</u>				
Men's Res. Halls	\$ 20,012.00	\$ 8,008.31	\$ 611.83	\$11,391.86
Women's Res. Halls	101,188.00	60,619.67	4,948.01	35,620.32
Post Office	4,910.00	3,533.99	.00	1,376.01
Total-Auxiliary Enterprises	<u>\$ 126,110.00</u>	<u>\$ 72,161.97</u>	<u>\$ 5,559.84</u>	<u>\$48,388.19</u>
Combined Total	<u>\$1,514,973.96</u>	<u>\$1,116,772.57</u>	<u>\$ 54,494.05</u>	<u>\$343,707.54</u>

*Expenditures in excess of estimate.

Statement of Appropriations
For the Period Ending March 31, 1943

	<u>Plant Funds</u>			
	<u>Budget</u> <u>Estimates</u>	<u>Expendi-</u> <u>tures</u>	<u>Encum-</u> <u>brances</u>	<u>Free</u> <u>Balance</u>
P.W.A.—First Bond Issue	\$ 36,200.00	\$ 8,100.00	\$.00	\$ 28,100.00
P.W.A.—Second Bond Issue	16,940.00	16,960.76	.00	10.76*
Lease Commitment on Kinkead & Breckinridge Halls	12,660.00	10,883.34	.00	1,776.66
Lease Commitment on Kinkead & Breckinridge Halls	1,363.29	1,136.67	.00	226.62
Assignment of fees applicable to Bradley Hall	1,040.00	20.00	.00	1,020.00
Lease Commitment on Service Bldg.	5,975.00	5,375.00	.00	600.00
Assignment of Fees for Offset to Federal Funds	15,675.00	15,365.62	.00	309.38
Lease Commitment on Woolley Prop.	1,900.00	1,458.67	640.00	198.67*
Dicker House Ann.	336.00	348.76	56.00	68.76*
Auditorium—Field-house Appro.	200,000.00	23,352.50	2,900.00	173,747.50
Averitt Property	<u>1,481.25</u>	<u>745.00</u>	<u>.00</u>	<u>736.25</u>
Total Plant Funds	<u>\$293,570.54</u>	<u>\$83,736.32</u>	<u>\$ 3,596.00</u>	<u>\$206,238.22</u>

*Expenditures in excess of estimate.

Statement of Unrealized Income
For the Period Ending March 31, 1943

Experiment Station Division

	<u>Budget Estimate</u>	<u>Realized to Date</u>	<u>Unrealized Balance</u>
<u>State Appropriations</u>			
General	\$ 50,000.00	\$ 37,500.00	\$ 12,500.00
Tobacco Research	7,500.00	6,000.00	1,500.00
Service Laboratories	21,000.00	15,750.00	5,250.00
Nursery Inspection	2,000.00	1,500.00	500.00
Princeton Sub-Station	16,000.00	12,100.00	3,900.00
Quicksand Sub-Station	16,000.00	12,175.00	3,825.00
Horticulture	10,000.00	7,500.00	2,500.00
Straw, Mktg. & Label.	1,500.00	1,500.00	.00
Subtotal	<u>\$124,000.00</u>	<u>\$ 94,025.00</u>	<u>\$ 29,975.00</u>
<u>Federal Funds</u>			
Hatch	\$ 15,000.00	\$ 11,250.00	\$ 3,750.00
Adams	15,000.00	11,250.00	3,750.00
Purnell	60,000.00	45,000.00	15,000.00
Bankhead-Jones	81,533.32	61,149.99	20,383.33
Subtotal	<u>\$171,533.32</u>	<u>\$128,649.99</u>	<u>\$ 42,883.33</u>
<u>Sales and Services</u>			
Serum Sales	\$ 504.73	\$ 1,737.02	\$ 1,232.29*
Seed Inspection Fees	31,680.00	33,000.36	1,320.36*
Fertilizer Tags	53,820.00	44,195.50	9,624.50
Feed Inspection Tags	60,000.00	73,604.58	13,604.58*
License Fees	11,000.00	8,623.86	2,376.14
Farm Sales	32,000.00	28,562.10	3,437.90
Nursery Inspection Fees	1,800.00	1,570.00	230.00
Robinson Misc.		455.30	455.30*
West Ky. Misc.	1,223.82	8,797.76	7,573.94*
Public Analysis Misc.	132.50	62.50	70.00
Equine Diseases		22,176.69	22,176.69*
Subtotal	<u>\$192,161.05</u>	<u>\$222,787.67</u>	<u>\$ 30,626.62*</u>
Combined Total	<u>\$487,694.37</u>	<u>\$445,462.66</u>	<u>\$ 42,231.71</u>

*Realized in excess of estimate.

Statement of State and Federal Allotments
For the Period Ending March 31, 1943

Experiment Station Division

	<u>Allotted to Date</u>	<u>Expendi- tures</u>	<u>Encum- brances</u>	<u>Free Balance</u>
<u>State Appropriations</u>				
General Appro.	\$ 37,500.00	\$ 37,254.18	\$.00	\$ 245.82
Tobacco Research	6,000.00	4,626.48	410.90	962.62
Service Labs.	15,750.00	14,603.11	160.61	986.28
Nursery Inspection	1,500.00	1,499.94	.00	.06
Princeton Sub-Sta.	12,100.00	10,733.02	256.98	1,110.00
Quicksand Sub-Sta.	12,175.00	11,254.92	34.67	885.41
Horticulture	7,500.00	4,018.99	60.35	3,420.66
Straw.Mktg.& Lab.	1,500.00	.00	.00	1,500.00
Subtotal	<u>\$ 94,025.00</u>	<u>\$ 83,990.64</u>	<u>\$ 923.51</u>	<u>\$ 9,110.85</u>
 <u>Federal Funds</u>				
Hatch	\$ 11,250.00	\$ 10,279.82	\$ 195.00	\$ 775.18
Adams	11,250.00	10,018.42	15.84	1,215.58
Purnell	45,000.00	39,420.40	989.92	4,589.68
Bankhead-Jones	61,149.99	54,596.98	2,004.20	4,548.81
Subtotal	<u>\$128,649.99</u>	<u>\$114,315.62</u>	<u>\$ 3,205.12</u>	<u>\$11,129.25</u>
Combined Total	<u>\$222,674.99</u>	<u>\$198,306.26</u>	<u>\$ 4,128.63</u>	<u>\$20,240.10</u>

State Revolving Fund Balance

	<u>Receipts to date</u>	<u>Expendi- tures</u>	<u>Encum- brances</u>	<u>Free Balances</u>
Experiment Sta.	<u>\$261,778.45</u>	<u>\$166,738.36</u>	<u>\$ 29,385.57</u>	<u>\$ 65,654.52</u>

Statement of Appropriations
For the Period Ending March 31, 1943

Experiment Station Division

	<u>Budget</u> <u>Estimate</u>	<u>Expendi-</u> <u>tures</u>	<u>Encum-</u> <u>brances</u>	<u>Free</u> <u>Balance</u>
<u>Hatch Fund</u>				
Administration	\$ 7,800.00	\$ 4,904.82	\$.00	\$ 2,895.18
Agronomy	900.00	675.00	.00	225.00
Animal Husbandry	1,200.00	875.00	.00	325.00
Chemistry	2,200.00	1,650.00	.00	550.00
Horticulture	1,100.00	825.00	.00	275.00
Publica. & Lib.	1,800.00	1,350.00	195.00	255.00
Subtotal	<u>\$ 15,000.00</u>	<u>\$ 10,279.82</u>	<u>\$ 195.00</u>	<u>\$ 4,525.18</u>
 <u>Adams Fund</u>				
Animal Pathology	\$ 5,300.00	\$ 2,825.00	\$.00	\$ 2,475.00
Chemistry	3,900.00	2,928.92	.00	971.08
Animal Nutrition	5,800.00	4,257.87	16.00	1,526.13
Animal Husbandry		6.63	.00	6.63*
Subtotal	<u>\$ 15,000.00</u>	<u>\$ 10,018.42</u>	<u>\$ 16.00</u>	<u>\$ 4,965.58</u>
 <u>Purnell Fund</u>				
Administration	\$ 550.00	\$ 1,982.52	\$.00	\$ 1,432.52*
Farm Economics	31,376.00	18,580.19	504.73	12,291.08
Markets	20,784.00	14,757.94	.00	6,026.06
Home Economics	5,090.00	3,694.00	40.19	1,355.81
Pub. & Library	2,200.00	405.75	445.00	1,349.25
Subtotal	<u>\$ 60,000.00</u>	<u>\$ 39,420.40</u>	<u>\$ 989.92</u>	<u>\$ 19,589.68</u>
 <u>Bankhead-Jones Funds</u>				
Agronomy	\$ 40,187.00	\$ 27,466.09	\$ 156.84	\$ 12,564.07
Animal Husbandry	4,823.00	3,796.87	32.40	993.73
Animal Pathology	7,680.00	4,517.40	193.90	2,968.70
Chemistry	4,400.00	3,000.99	352.65	1,046.36
Entomol. & Botany	5,155.00	3,525.19	13.00	1,616.81
Markets	3,476.00	2,667.40	18.00	790.60
Horticulture	4,740.00	3,507.68	116.16	1,116.16
Dairy	2,500.00	1,610.78	.00	889.22
Animal Nutrition	480.00	360.00	.00	120.00
Publica. & Library	2,500.64	375.00	1,008.00	1,117.64
Poultry	5,591.68	3,769.58	113.25	1,708.85
Subtotal	<u>\$ 81,533.32</u>	<u>\$ 54,596.98</u>	<u>\$ 2,004.20</u>	<u>\$ 24,932.14</u>
Total Federal Funds	<u>\$171,533.32</u>	<u>\$114,315.62</u>	<u>\$ 3,205.12</u>	<u>\$ 54,012.58</u>

*Expenditures in excess of estimate.

Statement of Appropriations
For the Period Ending March 31, 1943

Experiment Station Division

	<u>Budget Estimate</u>	<u>Expendi- tures</u>	<u>Encum- brances</u>	<u>Free Balance</u>
<u>State Revolving Funds</u>				
Administration	\$ 32,939.60	\$ 21,381.55	\$ 6,736.17	\$ 4,821.88
Agronomy	20,448.90	13,448.69	571.68	6,428.53
Animal Husbandry	12,271.50	7,172.93	578.49	4,520.08
Animal Pathology	2,684.73	2,426.72	330.00	71.99*
Chemistry	3,160.00	3,702.02	932.21	1,474.23*
Entomol. & Botany	26,065.00	18,854.08	468.22	6,742.70
Horticulture	5,325.00	4,026.72	157.92	1,140.36
Robinson Sub-Sta.	.00	3,445.99	164.90	3,610.89*
West Ky. Sub-Sta.	1,223.82	7,685.35	130.56	6,592.09*
Dairy	11,697.00	8,927.65	508.98	2,260.37
Animal Nutrition	220.00	176.59	.00	43.41
Publica. & Lib.	10,669.68	3,834.09	353.65	6,481.94
Creamery License	10,365.00	6,043.21	273.00	4,048.79
Feed & Fertilizer	49,231.00	33,728.63	7,558.52	7,943.85
Public Serv. Labs.	132.50	17.05	.00	115.45
Poultry	2,277.32	2,488.96	126.86	338.50*
Adds. & Betterments	3,450.00	1,239.74	.00	2,210.26
**Animal Path. Bldg.	20,059.54	28,138.39	2,050.91	10,129.76*
Subtotal	<u>\$212,220.59</u>	<u>\$166,738.36</u>	<u>\$20,942.07</u>	<u>\$ 24,540.16</u>
 <u>State Appropriation Funds</u>				
Administration	\$ 13,157.40	\$ 10,114.18	\$.00	\$ 3,043.22
Agronomy	8,204.10	5,149.95	.00	3,054.15
Animal Husbandry	5,311.50	4,038.51	.00	1,272.99
Animal Pathology	3,540.00	2,144.97	.00	1,395.03
Chemistry	14,419.00	9,875.70	380.90	4,162.40
Entomol. & Botany	8,058.00	6,037.38	.00	2,020.62
Markets	1,500.00	.00	.00	1,500.00
Horticulture	11,300.00	5,293.96	60.35	5,945.69
Robinson Sub-Sta.	16,000.00	11,254.92	34.67	4,710.41
West Ky. Sub-Sta.	16,000.00	10,733.02	256.98	5,010.00
Dairy	2,460.00	1,795.00	.00	665.00
Publica. & Lib.	1,460.00	1,094.94	.00	365.06
Pub. Serv. Labs.	20,250.00	14,603.11	106.06	5,540.83
Poultry	2,340.00	1,855.00	.00	485.00
Subtotal	<u>\$124,000.00</u>	<u>\$ 83,990.64</u>	<u>\$ 838.96</u>	<u>\$ 39,170.40</u>
Total-State Funds	<u>\$336,220.59</u>	<u>\$250,729.00</u>	<u>\$21,781.03</u>	<u>\$ 63,710.56</u>
Combined Totals	<u>\$507,753.91</u>	<u>\$365,044.62</u>	<u>\$24,986.15</u>	<u>\$117,723.14</u>

*Expenditures in excess of estimate

**Plant Funds

Statement of Unrealized Income
For the Period Ending March 31, 1943

Extension Division

	<u>Budget Estimate</u>	<u>Realized to Date</u>	<u>Unrealized Balance</u>
<u>State Appropriation</u>			
General	\$155,000.00	\$116,450.00	\$ 38,550.00
 <u>Federal Funds</u>			
Bankhead-Jones-Smith-			
Lever	\$625,981.53	\$625,981.53	.00
Capper-Ketcham	37,387.96	37,387.96	.00
Subtotal	<u>\$663,369.49</u>	<u>\$663,369.49</u>	<u>\$</u>
 Combined Total	 <u>\$1,183,694.99</u>	 <u>\$779,819.49</u>	 <u>\$ 38,550.00</u>

Statement of State and Federal Allotments
For the Period Ending March 31, 1943

Extension Division

	<u>Allotted to Date</u>	<u>Expendi- tures</u>	<u>Encum- brances</u>	<u>Free Balance</u>
<u>State Appropriation</u>				
General-Personal Services	\$116,450.00	\$114,975.04	\$.00	\$ 1,474.96
 <u>Federal Funds</u>				
Bankhead-Jones-Smith Lever	\$625,991.53	\$431,572.00	\$ 9,317.91	\$185,091.62
Capper-Ketcham	37,387.96	37,387.96	.00	.00
Subtotal	<u>\$663,369.49</u>	<u>\$468,959.96</u>	<u>\$ 9,317.91</u>	<u>\$185,091.62</u>
Combined Tot.	<u>\$779,819.49</u>	<u>\$583,935.00</u>	<u>\$ 9,317.91</u>	<u>\$186,566.58</u>

Statement of Appropriations
For the Period Ending March 31, 1943

Extension Division

	<u>Budget</u> <u>Estimates</u>	<u>Expendi-</u> <u>tures</u>	<u>Encum-</u> <u>brances</u>	<u>Free</u> <u>Balance</u>
<u>Smith-Lever-Bankhead-Jones</u>				
<u>Fund</u>				
Administration	\$ 23,170.00	\$ 17,358.11	\$ 39.00	\$ 5,772.89
Publications	14,220.00	11,907.67	5,183.50	2,871.17*
Public Information	2,200.00	410.75	9.60	1,779.65
County Agents	412,981.76	296,006.39	1,450.60	115,524.77
Home Demonstration	120,636.72	80,353.23	2,010.25	38,273.24
Clothing	900.00	397.21	.00	502.79
Foods	1,800.00	1,157.91	1.00	641.09
Junior Clubs	16,060.00	8,540.72	138.40	7,380.88
Agronomy	5,400.00	3,225.88	207.58	1,966.54
Dairy	2,200.00	1,249.59	2.80	947.61
Animal Husbandry	1,800.00	1,091.49	31.02	677.49
Markets	2,000.00	1,317.78	.00	682.22
Farm Management	2,000.00	1,314.93	1.50	683.57
Poultry	3,300.00	2,198.43	.00	1,101.57
Horticulture	2,800.00	1,072.52	143.00	1,584.48
Vet. Science	500.00	59.38	.00	440.62
Agr. Engineering	2,850.00	1,324.23	92.15	1,433.62
Farm & Home Conv.	900.00	551.78	.00	348.22
Home Management	2,000.00	1,235.35	5.21	759.44
Rural Sociology	900.00	81.81	.00	818.19
Forestry	1,500.00	716.84	2.30	780.86
Adm. Reserv.	5,863.05	.00	.00	5,863.05
Subtotal	<u>\$625,981.53</u>	<u>\$431,572.00</u>	<u>\$ 9,317.91</u>	<u>\$185,091.62</u>
<u>Capper-Ketcham Fund</u>				
County Agents	\$ 9,986.68	\$ 9,540.24	\$.00	\$ 446.44
Home Demonstration	27,401.28	27,847.72	.00	446.44*
Subtotal	<u>\$ 37,387.96</u>	<u>\$ 37,387.96</u>	<u>\$.00</u>	<u>\$.00</u>
Total-Federal Fund	<u>\$663,369.49</u>	<u>\$468,959.96</u>	<u>\$ 9,317.91</u>	<u>\$185,091.62</u>

*Expenditures in excess of estimate.

Statement of Appropriations
For the Period Ending March 31, 1943

Extension Division

	<u>Budget</u> <u>Estimates</u>	<u>Expendi-</u> <u>tures</u>	<u>Encum-</u> <u>brances</u>	<u>Free</u> <u>Balance</u>
<u>State Appropriation Funds</u>				
Publications	\$ 7,138.00	\$ 5,677.13	\$.00	\$ 1,460.87
Public Informa.	6,520.00	5,704.97	.00	815.03
County Agents	.00	.00	.00	.00
Home Demonstration	13,612.00	11,384.98	.00	2,227.02
Clothing	3,000.00	1,000.00	.00	2,000.00
Foods	5,800.00	4,349.97	.00	1,450.03
Junior Clubs	39,317.00	27,261.54	.00	12,055.46
Agronomy	17,392.00	13,073.79	.00	4,318.21
Dairy	4,125.00	2,211.20	.00	1,913.80
Animal Husbandry	5,480.00	4,139.94	.00	1,340.06
Markets	7,096.00	4,977.00	.00	2,119.00
Farm Management	8,160.00	6,979.91	.00	1,180.09
Poultry	10,520.00	7,949.94	.00	2,570.06
Horticulture	9,100.00	7,049.88	.00	2,050.12
Vet. Science	3,200.00	2,399.94	.00	800.06
Agr. Engineering	7,040.00	5,279.85	.00	1,760.15
Home Management	5,700.00	4,275.00	.00	1,425.00
Rural Sociology				
Forestry	1,800.00	1,260.00	.00	540.00
Total-State Funds	<u>\$155,000.00</u>	<u>\$114,975.04</u>	<u>\$.00</u>	<u>\$ 40,024.96</u>
Combined Total	<u>\$818,369.49</u>	<u>\$583,935.00</u>	<u>\$ 9,317.91</u>	<u>\$225,116.58</u>

RESTRICTED CURRENT FUNDS
Statement of Receipts and Expenditures
For the Period Ending March 31, 1943

	Balance <u>July 1, '42</u>	Receipts <u>to Date</u>	Expend. <u>to Date</u>	Balance <u>Mar. 31, '43</u>
<u>College Division</u>				
<u>Admin. & General</u>				
Bur. Sch. Ser. Bul. \$	533.73	\$ 390.60	\$.00	\$ 924.33
Caps & Gowns	4,452.34	702.00	.00	5,154.34
Diploma Fees	685.60	342.75	618.50	409.85
Graduate Hoods	235.95	816.00	672.36	379.59
Public Welfare	9.05*	9.05	.00	.00
Alumni Asso.			2.74	2.74*
Univ. Keene Fund	1,926.69	16,000.00	.00	17,926.69
" " , Adm. Sal.	5,750.00	1,500.00*	3,999.92	250.08
Univ. Health Serv.		29.20	.00	29.20
Univ. Keene.-Inst. Sal.		.00	5,963.61	5,963.61*
	<u>\$13,575.26</u>	<u>\$ 16,789.60</u>	<u>\$ 11,257.13</u>	<u>\$ 19,107.73</u>
<u>Instruction</u>				
Gen. Ed. Bd.--Staff				
Sal.	\$ 4,804.92	\$ 3,727.50	\$ 2,594.52	\$ 5,937.90
Gen. Ed. Bd.--Grad.				
Assts.	2,007.29	.00	378.00	1,629.29
Gen. Ed. Bd.--Lib.	4,014.96	.00	654.12	3,360.84
Civ. A.A. Course	1,288.77	11,779.51	7,598.88	5,469.40
Dairy Products	835.92	305.35	331.22	810.05
Graphic Arts	15.80			15.80
Jackson Pub. Sch. Proj.				
Mathematics Fund				
Meat Laboratory	3,262.75	6,005.46	3,506.95	5,761.26
Patterson Lib.	69.29	400.00	280.66	188.63
Sch. Film Service	2,654.84	3,619.31	3,437.51	2,836.64
Al. P. Sloan Found.	127.28	10,505.40	10,338.27	294.41
Al. P. Sloan-Rev. Fund	247.98	1,396.35	3,678.08	2,033.75*
Al. P. Sloan-Jack. Co.	5,310.00	.00	2,184.43	3,125.57
Vocational Rehab.	77.66	.00	.00	77.66
Ky. Coop. Testing	754.66	689.25	797.66	646.25
Ky. Reprint	129.97	468.27	529.30	68.94
Enlisted Spec. Branch-				
Instr.		52,305.88	83,361.36	31,055.48*
Enlisted Spec. Branch-				
Other Expense		19,020.32	1,633.31	17,387.01
Enlisted Spec. Branch-				
Equipment		4,755.08	21,947.78	17,192.70*
Enlisted Spec. Branch-				
Reserve		14,265.24	.00	14,265.24
Army Program			11,660.14	11,660.14*
	<u>\$ 25,602.09</u>	<u>\$129,242.92</u>	<u>\$154,912.19</u>	<u>\$ 67.18*</u>
<u>University Extension</u>				
Bulletin Receipts \$	897.10	\$ 145.31	\$ 84.80	\$ 957.61

*Overdraft.

	Balance July 1, '42	Receipts to Date	Expend. to Date	Balance Mar. 31, '43
<u>Library</u>				
English Lend.Lib.	\$ 467.78	\$ 723.14	\$ 748.57	\$ 442.35
Lib.Fines & Rent.	296.11	763.14	548.40	510.85
Kilpatrick-Books		100.00		100.00
	<u>\$ 763.89</u>	<u>\$ 1,586.28</u>	<u>1,296.97</u>	<u>1,053.20</u>
<u>Research</u>				
Res.-in Deaf-Mut.	\$			\$ 177.50
Radio Research	156.30	\$ 21.20	\$.00	\$ 46.72
Commerce Res.Fund	39.72	7.00	.00	43.72*
National Research	43.72*			329.61
Nickel Ore Research	541.33	.00	211.72	9.50*
Wright Field Proj.	9.50*	11,450.00	11,450.00	356.40*
Physics-TVA			356.40	473.43
Engr.Research		533.93	60.50	2,183.91*
Ferritic Steel Proj.			2,183.91	\$ 1,566.27*
	<u>\$ 684.13</u>	<u>\$12,012.13</u>	<u>\$14,262.53</u>	
<u>Physical Plant</u>				
Patterson Home Rep.	\$ 130.07	\$ 150.00	\$ 153.00	\$ 127.07
Tr.Sch.Cafe.Equip.	4,000.00*			4,000.00*
Tatham Springs	15.07			15.07
Un.Bldg.& Cafe.Eq.	20,889.89*	4,000.00**	.00	24,889.89*
Stu.Un.Bldg.Fund				8.35
Home Ec.Bldg.	8.35			
	<u>\$ 24,736.40</u>	<u>\$ 3,850.00</u>	<u>\$ 153.00</u>	<u>\$28,739.40*</u>
<u>Auxiliary Enterprises</u>				
Tr.Sch.Cafe.	\$ 760.02	\$ 9,200.00	\$ 7,710.85	\$ 2,249.17
Univ.Commons Cafe.	936.79*	83,807.99	69,811.12	13,060.08
Univ.Commons-Res.Debt Retirement				
Univ.Com.Cafe.Depre.				
Geology Truck Fund	491.53	270.04	37.47	724.10
Lux.Fund of Res.Halls	59.51	5.00	75.00	10.49*
Guignol Theatre		4,190.35	2,650.76	1,539.59
	<u>\$ 374.27</u>	<u>\$97,473.38</u>	<u>\$80,285.20</u>	<u>\$17,562.45</u>
<u>College Athletics</u>				
Adm.& Inst., Sal. & Labor	\$ 1,148.67	\$.00	\$ 3,576.82	\$ 2,428.15*
Football		87,711.82	69,772.64	17,939.18
Basketball		21,202.81	15,419.89	5,782.92
Other Sports		78.25	724.27	646.02*
Grants-in-Aid Programs		22,713.54	11,349.83	11,363.71
Miscellaneous		4,742.29	1,537.68	3,204.61
	<u>\$ 1,148.67</u>	<u>\$136,479.96</u>	<u>\$106,408.53</u>	<u>\$31,220.10</u>

*Overdraft

**Net debit balance after adjustment for cash transfers

<u>Stu. Union</u>	<u>Balance</u> <u>July 1, '42</u>	<u>Receipts</u> <u>to Date</u>	<u>Expend.</u> <u>to Date</u>	<u>Balance</u> <u>Mar. 31, '43</u>
Admin. & Operation	\$ 19,270.13	\$ 22,707.19	\$ 20,381.66	\$ 21,595.66
Amortization	4,800.00*		800.00	5,600.00
	<u>\$ 14,470.13</u>	<u>\$ 22,707.19</u>	<u>\$ 21,181.66</u>	<u>\$ 15,995.66</u>
<u>Student Activities</u>				
Kentuckian	\$ 6,230.22	\$ 3,611.62	\$ 5,562.57	\$ 4,279.27
Ky. Engineer	118.47	541.27	436.81	222.93
Ky. Kernel	4,469.29	46,416.49	32,161.24	18,724.54
Ky. Law Journal	733.33	423.37	62.11	1,094.59
Lectures (Sum. Ses.)	24.80	.00	.00	24.80
Lectures (Reg.)	1,198.69	738.12	16.02	1,920.79
Stu. Off. Uniforms	94.15	7,511.56	7,211.15	394.56
Stu. Band Uniforms	1,702.56	189.00	108.40	1,783.16
Mus. Organizations	1,346.28	2,091.20	2,067.63	1,369.85
Phys. Ed. Activ. Fund	46.18	802.73	514.61	334.30
Univ. High Activ.	211.37	1,594.00	735.59	1,069.78
Elem. Sch. Sup. Fees	369.15	793.30	471.87	690.58
	<u>\$ 16,544.49</u>	<u>\$ 64,712.66</u>	<u>\$ 49,348.00</u>	<u>\$ 31,909.15</u>
<u>Non-Educational</u>				
Scholarships	\$ 402.99	\$ 257.95	\$ 312.95	347.99
Agr. & Home Ec.				
Anon. Gifts		52.00		52.00
Agr. & Home Ec.				
Anon Giftw Invest.		14,948.00		14,948.00
Sears-Roebuck Sch.	.05	2,022.00	1,371.00	651.05
Sullivan Sch.	112.50	498.00	315.00	295.50
Brent Fund	14.78	14.78*		
W. R. Meredith Mem.				
ROTC Awards	51.65		14.00	37.65
E. S. M. D. T. - Admin.	7,359.28	4,100.00	11,459.28	
E. S. M. D. T. - Inst.	10,088.00	15,732.00	25,820.00	
E. S. M. D. T. - Maint. & Op.	2,253.47	2,340.00	4,593.47	
J. B. Sax Lecture Fund	442.89			442.89
General Deposits	16,356.10	16,226.15	16,790.15	15,792.10
Basic Mil. Dep.		12,450.00	9,890.40	2,559.60
Key & Room Dep.	15,421.75	4,781.26	3,801.76	16,401.25
Key & Linen-Women's Halls		1,290.00	544.00	746.00
College Collec.	192.10*	1,550.12	1,275.22**	2,633.24
Col. Collec. - Sum. Sch.				
Organ. Transfer Fund	53.13	3,198.38	2,552.63	698.88
Returned Checks	1,336.06	5,608.96	7,538.33	593.31*
Military Shortage	145.62*	500.99	69.50	285.87
Agr. & H. E. Schs.	1,244.48	3,075.00	3,238.65	1,080.83
Campus Bk. Store, Inc.	19,007.68	7,876.16	90.06	26,793.78
Misc.	852.38	1,258.93	1,270.83	840.48
E. S. M. W. T. - Admin.		8,434.26	6,154.30	2,279.96
E. S. M. W. T. - Instr.		23,755.50	17,920.61	5,834.89
E. S. M. W. T. - Maint & Op.		3,714.00	2,563.70	1,150.30
Ashland Oil & Ref. Sch.		2,010.91	500.00	1,510.91
Invest. Inc. & Exp.		6.81	7.20	.39*
	<u>\$ 74,659.47</u>	<u>\$ 135,672.60</u>	<u>\$ 115,542.60</u>	<u>\$ 94,789.47</u>

**Net expenditure credit

* Overdraft.

	Balance <u>July 1, 1942</u>	Receipts <u>to Date</u>	Expend. <u>to Date</u>	Balance <u>Mch. 31, 1943</u>
<u>Haggin Trust Fund</u>				
Haggin-General	\$ 53,479.17	\$ 11,790.97	\$ 1,468.79	\$ 63,801.35
Haggin-Instruction	.00	3,545.49	3,545.49	.00
Grad.Sch.Schol.	.00	8,000.00	4,080.00	3,920.00
Law Anno.Proj	.00	1,000.00	346.35	653.65
Book Pub.Proj.	.00	3,611.00	4,239.57	628.57*
Haggin-Invested	22,500.00	.00	.00	22,500.00
Mag.Res.Proj.	.00	200.00	218.70	18.70*
Bird Study Pub.	.00	1,920.00	320.00	1,600.00
Pres.Entertainment	.00	1,000.00	88.06	911.94
Key Center-McVey	.00	.00	13.75	13.75*
For.Exchange Schs.	.00	1,200.00	1,015.00	185.00
	<u>\$ 75,979.17</u>	<u>\$ 32,267.46</u>	<u>\$ 15,335.71</u>	<u>\$ 92,910.92</u>
 <u>Gov. Student Loan</u>				
Operations (net)	<u>.00</u>	<u>\$ 14,501.00</u>	<u>\$ 1,497.00</u>	<u>\$ 13,004.00</u>
Combined Totals	<u>\$ 199,962.27</u>	<u>\$ 659,740.49</u>	<u>\$ 571,565.32</u>	<u>\$ 288,137.44</u>

*Overdraft

RESTRICTED CURRENT FUNDS
Statement of Receipts & Expenditures
For the Period Ending March 31, 1943

	<u>Balance</u> <u>July 1, '42</u>	<u>Receipts</u> <u>to Date</u>	<u>Expendi-</u> <u>to Date</u>	<u>Balance</u> <u>Aug. 31, '42</u>
<u>Experiment Station Div.</u>				
Cream Grading	\$ 5,213.67	\$ 2,000.00	\$ 4,168.73	\$ 5,044.94
Poultry Improve.	382.83	5,500.00	4,006.74	1,876.09
Periodic Opthal.	9,618.13	.00	661.47	8,956.66
T.V.A.	1,769.43*	6,529.04	6,184.63	1,425.02*
F.E.R.A.	23.17	.00	11.40	11.77
Miscellaneous	2,939.38	2,991.19	3,330.10	2,600.47
Gen.Ed.Bd.--Rur. Pop.	3,822.32	2,492.68	5,048.67	1,266.33
Gen.Ed.Bd.--For. Proj.	3,728.26	8,025.00	8,852.26	2,901.00
Res.in Equine Dis.	13,634.62	120.19	2,864.35	10,890.46
Robinson Bldg.Fd.	569.27*	679.44	110.17	.00
Robinson Misc. Invested	1,469.09	22.11	.00	1,491.20
West Ky.--Invested	1,519.39	22.86	.00	1,542.25
Fed Payroll--Clear- ing Acct.	.00	240.40	240.00	.00
Robinson Misc.	.00	5,374.94	.00	5,374.94
Investment Inc.& Exp.	.00	.00	2.16	2.16*
	<u>\$ 40,012.16</u>	<u>\$33,997.45</u>	<u>35,480.68</u>	<u>\$ 38,528.93</u>

RESTRICTED CURRENT FUNDS
Statement of Receipts and Expenditures
For the Period Ending March 31, 1943

	Balance <u>July 1, '42</u>	Receipts <u>to Date</u>	Expendi. <u>to Date</u>	Balance <u>Aug. 31, '42</u>
<u>Agr. Extension Division</u>				
Funds Not Used as				
Offset	\$12,166.32	\$ 4,220.02	\$ 945.28	\$ 15,441.06
T.V.A.-Co.Agents	5,946.81	16,304.21	16,504.27	5,746.75
T.V.A.-Agr.Eng.	5,364.72*	3,024.02	4,155.59	6,496.29*
Fed.-St.Fruit Insp.	301.30	366.66	631.03	36.93
Annuity Refund	81.51	1,880.52	968.33	993.70
T.V.A.Admin.				
	<u>\$13,131.22</u>	<u>\$25,795.43</u>	<u>\$23,204.50</u>	<u>\$ 15,722.15</u>

*Deficit.

AGENCY FUNDS
Statement of Receipts and Expenditures
For the Period Ending March 31, 1943

<u>Agency Accounts</u>	<u>Balance</u> <u>July 1, '42</u>	<u>Receipts</u> <u>to Date</u>	<u>Expend.</u> <u>to Date</u>	<u>Balance</u> <u>March 31, 1943</u>
Agr. Accounts	\$.80	\$ 207.35	\$ 206.40	\$ 1.75
Alpha Chi Sigma	30.31	342.80	361.37	11.74
Alpha Zeta	101.64	252.00	202.33	151.31
Alpha Lambda Delta	4.81	.00	.00	4.81
Am. Soc. of Civ. Eng.	8.76	28.30	27.50	9.56
Amer. Air Filter		88.90	1.50	87.40
Auto Park. Permits	416.21	.00	.00	416.21
Student Art Club		24.37	23.15	1.22
Bact. Soc.	18.62	.00	.00	18.62
Band	6.82	20.45	26.86	.41
Baptist Stu. Un.	.50*	27.80	22.60	4.70
Beta Gamma Sigma	60.87	90.25	72.44	78.68
Block & Bridle	138.63	146.67	140.04	145.26
Chi Delta Phi	.02	.00	.00	.02
Class of 1915	114.42	.00	.00	114.42
Com. Employ. Asso.	57.70	180.00	.75	236.95
Coop. House	110.60	956.00	778.49	288.11
Cwens	89.20	38.48	135.39	7.71*
Chat & Nibble Club	371.72	2,538.71	2,355.52	554.91
Coca Cola		359.10	127.80	231.30
Dairy Club	18.13	47.45	38.90	26.68
Delta Sigma Chi	.00	.00	.00	.00
Exten. Annuity Ins.	1,612.77*	15,248.81	15,316.66	1,680.62*
4-H Club	1.78	19.33	17.50	3.61
Fut. Farmers of Am.	2.00	.00	.00	2.00
Frat. Audit	18.49*	27.60	59.37	50.26*
Grad. Women's Club	4.35	.00	.00	4.35
Golf	50.02	.00	50.02	.00
German Club				
Group Insurance	4,190.16	10,404.40	12,853.64	1,740.92
Hamilton House		1,211.73	1,133.99	77.74
Health Cent.-Chambers		10.00	8.75	1.25
Home Ec. Club	12.50	50.25	24.85	37.90
Hort. Club	15.55	.00	.00	15.55
Hospitalization	1,871.17	5,798.57	5,283.46	2,386.28
Independents Club	.50	.00	.00	.50
Interfrat. Council	21.03	.00	.00	21.03
Interschol. League	1,300.75	1,004.25	188.86	2,116.14
"K" Club	66.00	257.40	115.47	207.93
International Rela.				
K-Dets		84.50	34.00	50.50

	<u>Balance</u> <u>July 1, '42</u>	<u>Receipts</u> <u>to Date</u>	<u>Expend.</u> <u>to Date</u>	<u>Balance</u> <u>Mch. 31, '43</u>
Keys	\$ 1.00	\$ 96.04	\$ 94.70	\$ 2.34
Lances	46.78	125.86	49.81	122.83
Lamp & Cross	92.10	490.15	307.22	275.03
McDowell House	198.44	812.76	446.78	564.42
Men's Glee Club	4.85	33.90	.00	38.75
Men's Stu. Council	9.50	.00	.00	9.50
Misc.-Bus. Of.	1,388.44	1,866.27	2,032.37	1,222.34
Mortar Board	70.07	76.30	113.41	32.96
Music Fund	4.50	.00	.00	4.50
Nat. Colonial Dames	20.00	.00	.00	20.00
Omicron Delta Kappa	283.65	440.45	260.97	463.13
Org. Fund Exp.	597.10	451.40	492.76	555.74
Org. Fund-Invest.				
Pershing Rifles	182.20	963.85	1,130.04	16.01
Phi Alpha Theta	145.56	160.00	141.35	164.21
Phi Beta	137.46	185.18	377.22	54.58*
Phi Delta Kappa	211.98	771.37	704.97	278.38
Phi Delta Phi				
Phi Epsilon Phi	1.11	.00	.00	1.11
Pi Mu Epsilon	119.45	1.00	.00	120.45
Phi Upsilon Omicron	78.42	232.50	214.91	96.01
Phi Sigma Alpha	20.21	.00	.00	20.21
Poultry Club	28.50	16.07	26.50	18.07
Pryor Pre-Med. Soc.	4.25	21.25	4.95	20.55
Pub. Serv. Inst.	32.53	.00	.00	32.53
Rent, Ella May Smith		31.50	.00	31.50
ROTC, Pistol Team	98.33	.00	.00	98.33
Returned Checks	1.77	25.22	66.97	39.98*
UK Rifle & Pistol Club		118.37	59.36	59.01
Scabbard & Blade	1.48*		30.35	31.83*
Sigma Gamma Epsilon	4.82	.00	.00	4.82
Sigma Pi Sigma	52.02	218.79	214.99	55.82
Stu. Gov. Asso.	3,207.90	338.79**	1,072.36	1,796.75
Stu. Gov. Asso. Invest.		2,000.00	.00	2,000.00
Stu. Bar Asso.	29.45	.00	64.40	34.95*
SuKy	484.39	3,095.58	2,582.06	997.91
Swimming Team	245.02	.00	.00	245.02
S. Assn. Col. & Sec. Schs.	80.35	.00	.00	80.35
Tau Beta Pi	.75*	311.30	162.73	147.82
Theta Sigma Pi	6.17	16.50	17.50	5.17
U. of Ky. Club	62.61	1,916.34	1,743.54	235.41
U. of Ky. Troupers	72.19	.00	72.19	.00
U. Student War Fund		47.71	.00	47.71
Viking Fund				
Weekly Defense Bonds	134.61	36.49	56.99	114.11
Monthly Defense Bonds	79.25	38,234.14	33,361.54	4,951.85
Women's Defense Unit				
Wildcat Boosters Club	1,479.39	5,845.04	732.99	3,809.00
UK Victory Tax			131.43	5,713.61

*Overdraft

**Net debit balance after cash transfers

	Balance <u>July 1, '42</u>	Receipts <u>to Date</u>	Expend. <u>to Date</u>	Balance <u>Mch. 31, 1943</u>
Women's Ath. Assn. \$.62	\$.00	\$.62	\$.00
Women's Admin Council	4.93	.00	.00	4.93
Women's Pan-Hellenic Council	44.40	182.35	170.13	56.62
Wenner-Gren	696.59*	3,622.09	2,887.00	38.50
YMCA	7.70*	1,808.83	1,575.84	225.29
YWCA	179.95	1,145.41	887.41	437.95
Schol. Louis Ritter		301.00	138.00	163.00
Pierre Whiting, Personal		1,600.00	300.00	1,300.00
Total	<u>\$ 19,693.06</u>	<u>\$106,490.29</u>	<u>\$ 92,333.97</u>	<u>\$ 33,849.38</u>

R. Announcements and Other Staff Changes.

President Donovan submitted staff appointments, reappointments, salary adjustments, leaves of absence, resignations, promotions and other staff changes requested by deans and heads of departments.

College of Arts and Sciences

Appointments

Miss Mary Hester Cooper, part-time instructor in the Department of Mathematics and Astronomy for the Winter Quarter, effective January 1, 1943.

Mrs. J. C. Rucker, graduate assistant in the Department of Social Work, February through June, to succeed Mrs. Eleanor Schneider, resigned.

Mr. William Gormley, graduate assistant in the Department of Chemistry, for the Winter Quarter, effective January 1, 1943.

Miss Edith Brunson, secretary on temporary appointment in the Department of Chemistry, as a substitute for Miss Edith Love during her leave of absence, effective January 12, 1943.

Dr. Orcena F. Knepper, appointed for the Winter Quarter, has had her appointment changed to the Spring Quarter, effective March 22. Dr. Knepper is to serve as lecturer in the Department of Social Work.

Miss Betty Matlack, secretary in the Department of Physical Education, effective February 1, 1943. Miss Matlack succeeds Miss Margaret O'Connell, resigned.

Mrs. Dorothy Lincicome, instructor in German, for the rest of the Winter Quarter, effective February 22, 1943. Mrs. Lincicome is to take over the work of Professor Whitaker, who is leaving to accept a commission in the Armed Forces.

Miss Mildred Ione Buchanan, Librarian, Carnegie Record Set, March 1 to July 1, 1943. Miss Buchanan succeeds Miss Josephine Harrison, resigned.

Miss Susan Jackson, appointment continued for the Spring Quarter. Miss Jackson is serving as part-time instructor in the Department of Art, in the absence of Professor Rannels and Professor Fisk.

Mr. William Gormley, graduate assistant, appointed for the Winter Quarter, appointment continued through the Spring Quarter, effective March 24, 1943.

Promotions and Salary Adjustments

Mr. W. S. Ward, instructor in English, promoted to Assistant Professor of English, with increase in salary, effective April 1, 1943.

Dr. Martin M. White, Professor of Psychology, promoted to the headship of the Department, with increase in salary, effective April 1. Dr. White succeeds Dr. J. B. Miner, deceased.

Assistant Professor Edward Newbury, Department of Psychology, adjustment in salary, effective February through June, 1943.

Miss Anna Jane McChesney, part-time instructor and secretary in the Department of Political Science, adjustment in salary. Miss McChesney taught an extra class during the Winter Quarter.

Leaves of Absence

Mr. Ralph McRight, assistant football coach and instructor in the Department of Athletics, leave without pay for the duration of the War. Mr. McRight left the University to join the naval forces. His leave is effective as of January 7, 1943.

Dr. Paul K. Whitaker, Assistant Professor of German, effective February 22, 1943. Professor Whitaker is accepting a commission in the Armed Forces of the United States, and is entitled to pay for 15 additional days in accordance with the ruling of the Board of Trustees of September, 1940.

Professor Edward Fisk, leave continued through the Spring Quarter, at part pay, effective March 22, 1943.

Professor E. W. Rannells, Head of the Department of Art, for the Spring Quarter on half pay, to continue graduate study at the University of Chicago.

Resignations

Dr. Jack Rafter, physician in the University Health Service, Department of Hygiene and Public Health, effective January 16, 1943.

Miss Roberta Moore, graduate assistant in the Department of English, effective January 1, 1943.

Miss Eleanor Schneider, graduate assistant in the Department of Social Work, effective January 1, 1943.

Miss Margaret O'Connell, secretary in the Department of Physical Education, to accept a position in the Registrar's Office, effective February 1, 1943.

Mr. F.B. Pauls, instructor in Physics, effective March 1, 1943.

Miss Josephine Harrison, Librarian, Carnegie Music Set, Department of Music, effective March 1, 1943.

Mrs. Hope Haag, assistant in the Department of Geology, effective March 15, 1943.

Mr. Russell B. Brooks, student assistant in the Herbarium, Department of Botany, effective February 16, 1943.

Miss Frances Hamilton, graduate assistant in the Department of Mathematics and Astronomy, effective at the end of the Winter Quarter, March 22, 1943.

College of Agriculture and Home Economics

Appointments

Mr. Ova D. Perkinson, Assistant County Agent in Boone County, effective February 1, 1943.

Mr. Edgar L. Mason, Assistant County Agent in Lyon and Trigg Counties, effective January 12, 1943.

Miss Thelma M. Meredith, Assistant Home Demonstration Agent in Pike County, effective January 15, 1943.

Miss Alice Glenn Keaton, Assistant Home Demonstration Agent, effective February 1, 1943.

Miss Frances Ramsey, clerk in the Department of Administration, effective January 18, 1943.

Miss Ethel Byron, clerk in the Department of Farm Economics, effective February 1, 1943. Miss Byron's salary is to be paid from the General Education Board Grant, Rural Population Study.

Mr. Leonard B. Williams, Jr., Assistant County Agent in Washington County, effective March 1, 1943.

Mr. Kenneth Gumaer, Assistant Veterinarian in the Department of Animal Pathology, effective February 17, 1943.

Miss Elsie Marie Childress, Clerk in the Department of Animal Industry, effective March 1, 1943.

Mr. William Scherffius Ligon, Associate Professor of Soils, effective March 4, 1943, part of his salary to be paid by the U. S. Department of Agriculture, Bureau of Plant Industry, under a cooperative agreement with the Department.

Mr. James B. Thornton, Assistant County Agent in Fayette County, effective March 16, 1943.

Mr. George D. Noble, Assistant County Agent in Logan County, effective March 16, 1943.

Miss Launa R. Varney, Assistant Home Demonstration Agent in Mason County, effective March 22, 1943.

Miss Vandilla Price, Assistant Home Demonstration Agent in Breathitt County, effective March 22, 1943.

Mr. Marvin J. Powers, Field Agent in Cream Grading, effective April 16, 1943, and to continue to June 30, 1943. Beginning July 1, 1943, there will be an adjustment in his salary.

Miss Elizabeth Wachs, technician in the Department of Animal Industry, effective April 1, 1943.

Mr. Lynn Copeland, Field Agent in Dairy Husbandry, effective March 25, 1943.

Mrs. Gladys Meadors, clerk in the division of Administration, effective April 1, 1943.

Salary Adjustments and Promotions

Salary adjustments and promotions were made in the following cases:

Mr. John Bach, County Agent in Whitley County, salary adjustment, effective February 1, 1943.

Miss Eudell Jones, Clerk in the Department of Administration, Experiment Station, and Extension Division, salary adjustment, effective January 1, 1943.

Miss Genevieve Gee, Assistant Home Demonstration Agent, Fayette County, salary adjustment, with promotion to Home Demonstration Agent in S. Madison-Rockcastle Counties, effective February 1, 1943.

Mr. Durward E. Salisbury, Assistant County Agent in Wayne County, salary adjustment, with promotion to County Agent in Clinton County, effective February 15, 1943.

Mr. Warren C. Thompson, Assistant County Agent in McCracken County, salary adjustment, with promotion to County Agent in Hickman County, effective February 1, 1943.

Miss Peggy Oliver, Clerk in the Department of Farm Economics, salary adjustment, effective March 1, 1943.

Mr. Frank L. Satterwhite, Assistant County Agent in Fayette County, salary adjustment, with promotion to County Agent in Woodford County, effective March 1, 1943.

Miss Alice Glenn Keaton, Assistant Home Demonstration Agent in Bourbon County, salary adjustment, with promotion to Home Demonstration Agent in the same county, effective March 1, 1943.

Miss Mary Elizabeth Collins, Home Demonstration Agent in Bourbon County, transferred to Fayette County, with rank changed to Assistant Home Demonstration Agent, at the same salary, effective March 1, 1943.

Mr. Aubrey M. Warren, Assistant County Agent in Muhlenberg County, promoted to County Agent in Larue County, with adjustment in salary, effective March 1, 1943.

Mr. S. A. Porter, County Agent in Campbell County, adjustment in salary, effective March 1, 1943.

Mr. J. R. Watlington, County Agent in Logan County, salary adjustment, effective March 1, 1943.

Mr. C. F. Park, County Agent in Mercer County, salary adjustment, effective March 1, 1943.

Mr. R. T. Faulkner, County Agent in Grayson County, salary adjustment, effective March 1, 1943.

Mr. H. S. Long, County Agent in Scott County, salary adjustment, effective March 1, 1943.

Mr. Robert C. Hume, County Agent in Grant County, salary adjustment, effective March 1, 1943.

Mr. Clyde Watts, County Agent in Carroll County, salary adjustment, effective March 1, 1943.

Mr. Joe Hurt, County Agent in McCracken County, salary adjustment, effective March 1, 1943.

Mr. H. R. Forkner, County Agent in Boone County, salary adjustment, effective March 1, 1943.

Mr. J. L. Miller, County Agent in Madison County, salary adjustment, effective March 1, 1943.

Mr. Ray C. Hopper, County Agent in Warren County, salary adjustment, effective March 1, 1943.

Mr. R. M. Heath, County Agent in Franklin County, salary adjustment, effective March 1, 1943.

Mr. Edgar Rice, County Agent in Elliott County, salary adjustment, effective March 1, 1943.

Mr. C. E. Gabbard, County Agent in Wolfe County, salary adjustment, effective March 1, 1943.

Mr. F. C. Walker, County Agent in Cumberland County, salary adjustment, effective March 1, 1943.

Mr. James D. Tolbert, County Agent in Trimble County, salary adjustment, effective March 1, 1943.

Mr. James I. Stephens, County Agent in Fleming County, salary adjustment, effective March 1, 1943.

Mr. James F. Moore, County Agent in Knox County, salary adjustment, effective March 1, 1943.

Mr. James F. Moore, County Agent in Knox County, salary adjustment, effective March 1, 1943.

Mr. Carl B. Day, County Agent in Lawrence County, salary adjustment, effective March 1, 1943.

Mr. R. H. King, County Agent in Carter County, salary adjustment, effective March 1, 1943.

Mr. S. L. Isbell, County Agent in Floyd County, salary adjustment, effective March 1, 1943.

Mr. J. S. Howard, County Agent in Casey County, salary adjustment, effective March 1, 1943.

Mr. A. A. Williams, County Agent in Robertson County, salary adjustment, effective March 1, 1943.

Mr. O. B. Redd, County Agent in Lincoln County, salary adjustment, effective March 1, 1943.

Mr. Yandel Wrather, County Agent in Morgan County, salary adjustment, effective March 1, 1943.

Mr. Boyd E. Wheeler, County Agent in Pike County, salary adjustment, effective March 1, 1943.

Mr. Keith Venable, Assistant County Agent in Christian County, salary adjustment, effective March 1, 1943.

James Harris (colored), County Agent in Christian County, salary adjustment, effective March 1, 1943.

Mr. J. L. Pidcock, County Agent in Pulaski County, salary adjustment, effective March 1, 1943.

Mr. Fred C. Hafer, County Agent in Meade County, salary adjustment, effective March 1, 1943.

Mr. S. V. Foy, County Agent in Fulton County, salary adjustment, effective March 1, 1943.

Mr. J. V. Coleman, County Agent in Muhlenberg County, salary adjustment, effective March 1, 1943.

Mr. C. V. Bryan, County Agent in Taylor County, salary adjustment, effective March 1, 1943.

Mr. C. L. Goff, County Agent in Hancock County, salary adjustment, effective March 1, 1943.

Mr. J. B. Williams, County Agent in Allen County, salary adjustment, effective March 1, 1943.

Mr. F. S. Brame, County Agent in Rowan County, salary adjustment, effective March 1, 1943.

Mr. R. L. Rudolph, County Agent in Livingston County, salary adjustment, effective March 1, 1943.

Mr. M. C. Griffin, County Agent in McCreary County, salary adjustment, effective March 1, 1943.

Mr. Clay A. Colson, County Agent in Estill County, salary adjustment, effective March 1, 1943.

Mr. David Cooper, Assistant Herdsman, Department of Animal Husbandry, Dairy Section, salary adjustment, effective April 1, 1943.

Miss Eugenia Johnson, Statistician in the Department of Farm Economics, salary adjustment, effective March 1, 1943.

Mr. John Murphy, foreman, Department of Horticulture, Experiment Station, salary adjustment, effective April 1, 1943.

Mr. J. B. Watts, County Agent in Carlisle County, salary adjustment, effective March 1, 1943.

Mr. J. A. Wheeler, County Agent in Webster County, salary adjustment, effective March 1, 1943.

Mr. O. M. Shelby, County Agent in Crittenden County, salary adjustment, effective March 1, 1943.

Mr. Sherman M. Cook, County Agent in Leslie County, salary adjustment, effective March 1, 1943.

Mr. J. L. Ellis, County Agent in Monroe County, salary adjustment, effective March 1, 1943.

Mr. Bennett K. Brown, County Agent in Logan and Todd Counties, salary adjustment, effective March 1, 1943.

Mr. S. C. Bohanan, County Agent in Ballard County, salary adjustment, effective March 1, 1943.

Mr. Robert Wigginton, County Agent in Harrison County, salary adjustment, effective March 1, 1943.

Mr. W. D. Talbert, County Agent in Christian County, salary adjustment, effective March 1, 1943.

Mr. Beach Craigmyle, County Agent in Oldham County, salary adjustment, effective March 1, 1943.

Mr. W. B. Collins, County Agent in Mason County, salary adjustment, effective March 1, 1943.

Mr. Robert H. Ford, County Agent in Union County, salary adjustment, effective March 1, 1943.

Mr. Troll Young, County Agent in Washington County, salary adjustment, effective March 1, 1943.

Mr. Robert White, County Agent in Pendleton County, salary adjustment, effective March 1, 1943.

Mr. H. H. Thompson, County Agent in Boyd County, salary adjustment, effective March 1, 1943.

Mr. R. D. Ridley, County Agent in Ohio County, salary adjustment, effective March 1, 1943.

Mr. G. H. Karnes, County Agent in Marion County, salary adjustment, effective March 1, 1943.

Mr. W. B. Howell, County Agent in Henry County, salary adjustment, effective March 1, 1943.

Mr. R. B. Rankin, County Agent in Adair County, salary adjustment, effective March 1, 1943.

Mr. T. W. Morgan, County Agent in Trigg County, salary adjustment, effective March 1, 1943.

Mr. N. L. Goebel, County Agent in Spencer County, salary adjustment, effective March 1, 1943.

Mr. Kenneth Brabant, County Agent in Breckinridge County, salary adjustment, effective March 1, 1943.

Mr. H. A. Berge, County Agent in Owen County, salary adjustment, effective March 1, 1943.

Mr. C. S. Bell, County Agent in Anderson County, salary adjustment, effective March 1, 1943.

Mr. Stuart Brabant, County Agent in Todd County, salary adjustment, effective March 1, 1943.

Mr. P. H. Watlington, County Agent in Bourbon County, salary adjustment, effective March 1, 1943.

Mr. J. W. Holland, County Agent in Shelby County, salary adjustment, effective March 1, 1943.

Mr. H. W. Whittenburg, County Agent in Hopkins County, salary adjustment, effective March 1, 1943.

Mr. William E. Netherland, Assistant County Agent in Nelson County, salary adjustment, effective March 1, 1943.

Mr. James W. Davenport, Assistant County Agent in Hopkins County, salary adjustment, effective March 1, 1943.

Mr. B. W. Fortenberry, County Agent in Garrard County, salary adjustment, effective March 1, 1943.

Mr. Andrew E. Kilbourne, Assistant County Agent in Pike County, promoted to County Agent in Menifee County, with adjustment in salary, effective March 15, 1943.

Mr. Wilton Back, dairyman, Robinson Substation, salary adjustment, effective March 1, 1943.

Mr. John C. Coffman, mechanic, Experiment Station, Department of Agronomy, Agricultural Engineering Section, salary adjustment, effective April 1, 1943.

Mr. Earl Reynolds, assistant dairyman, Department of Animal Industry, Dairy Section, salary adjustment, effective April 1, 1943.

Mr. Sam Ritchie, foreman of Robinson Forest, Robinson Substation, salary adjustment, effective March 1, 1943.

Mr. Claude Rankin, farm foreman, Experiment Station, salary adjustment, effective April 1, 1943.

Mr. R. M. Sandefur, Assistant County Agent in Calloway County, transferred to Bullitt County as Assistant County Agent. Salary to be transferred from TVA funds to Extension funds, with salary adjustment, effective April 1, 1943.

Mr. Henry H. Pope, Jr., transferred from position as County Agent in Menifee County to County Agent in Bell County, with adjustment in salary, effective March 1, 1943.

Miss Mary Elizabeth Collins, Assistant Home Demonstration Agent in Fayette County, salary adjustment, effective April 1, 1943.

Mr. Prichard King, Assistant County Agent in Johnson County, transferred to Magoffin County as Assistant County Agent, with salary adjustment, effective March 1, 1943.

Miss Dorothy Threlkeld, Field Agent in 4H Club Work, transferred to work as Field Agent in Home Economics, effective April 1, 1943.

Miss Ruth Larimer, Home Demonstration Agent in Fayette County, transferred to work as Field Agent in 4H Club Work, with salary adjustment, effective April 1, 1943.

Mr. Speed Taylor, night watchman, salary adjustment, effective April 1, 1942.

Miss Virginia Singleton, clerk in the Department of Animal Industry, salary adjustment, effective April 1, 1943.

Mrs. Mary Utterback, clerk in Department of Animal Industry, salary adjustment, effective April 1, 1943.

Mrs. Lucile Bush, clerk in Department of Animal Industry, salary adjustment, effective April 1, 1943.

Mrs. Cleo Elmore, clerk in the Department of Animal Industry, salary adjustment, effective April 1, 1943.

Mrs. Evazona Thomas, part-time clerk in Department of Animal Industry, salary adjustment, effective April 1, 1943.

Mr. Harold Barber, shepherd, Department of Animal Husbandry, salary adjustment, effective April 1, 1943.

Mr. Bernard M. Crigger, Superintendent of Poultry Farm, salary adjustment, effective April 1, 1943.

Mr. Jacob Long, swine herdsman, Experiment Station, salary adjustment, effective April 1, 1943.

Leave of Absence

Mr. Harry Baker Atterbury, Jr., County Agent, Hickman County, effective January 31, 1943. Mr. Atterbury joined the Mounted Patrol, U.S. Coast Guard. This is military leave, without pay.

Resignations:

Mr. Durward E. Salisbury, County Agent in Wayne County, effective January 1, 1943.

Mr. Wilmot Carter, County Agent in Woodford County, effective January 15, 1943.

Mr. Max Tharp, Assistant in Farm Management, effective February 10, 1943.

Mrs. Hattie B. Vanderford, Home Demonstration Agent in Fulton and Hickman Counties, effective February 28, 1943.

Mr. Furman A. Wallace, County Agent, Grayson County, effective February 14, 1943.

Mrs. Elizabeth Hatcher, Home Demonstration Agent in S. Madison and Rockcastle Counties, effective January 31, 1943.

Mr. Guy F. Boyd, County Agent in Clinton County, effective February 14, 1943.

Mrs. Helen Feck Clem, Clerk in the Department of Animal Industry, effective February 28, 1943.

Mrs. Alma Moore, substitute Home Demonstration Agent in Mercer County, effective February 28, 1943.

Mr. David MacFarlane, Assistant Professor in the Department of Farm Economics, effective February 28, 1943.

Mr. Frank G. Melton, County Agent in Larue County, effective February 28, 1943.

Mr. Albert L. Isham, County Agent in Bullitt County, effective March 10, 1943.

Mrs. Mildred Lewis, clerk in the Department of Markets and Rural Finance, effective March 12, 1943.

Termination of Service

Mr. Harry Young, temporary assistant in the Department of Farm Economics, effective January 30, 1943. Mr. Young has been called for military service.

Mr. H. Dean Bunch, Instructor in Farm Crops, Department of Agronomy, effective January 31, 1943. Mr. Bunch has been called for military service.

Mr. William Bailey Cherry, Assistant Bacteriologist, Experiment Station, effective February 15, 1943. Mr. Cherry has been called for military service.

Mrs. Mable Wiles, Seed Analyst, in the Department of Entomology and Botany, effective February 13, 1943.

Mrs. Carl Wachs, Seed Analyst, temporary appointment terminated February 27, 1943.

Mrs. John Crosby, Seed Analyst, temporary appointment terminated February 27, 1943.

Mrs. E. C. Vaughn, Seed Analyst, temporary appointment terminated February 27, 1943.

College of Engineering

Army Specialist School

Appointments

Miss Martha Robards, clerk-stenographer, on temporary appointment, effective January 11, 1943.

Mr. Rankin P. DuVall, instructor, temporary employment, effective January 11, 1943.

Mr. Leonidas M. Allison, instructor, temporary employment, effective January 25, 1943.

Mr. E. Everett Elsey, instructor, temporary employment, effective January 15, 1943.

Mr. F. J. Trapp, instructor, temporary appointment, effective March 17, 1943.

Resignations

Mr. W. C. Forston, Jr., instructor, effective January 16, 1943.

Miss Nancy Stagg, clerk-stenographer, effective January 6, 1943.

Mr. James T. Sabel, instructor, effective January 18, 1943.

Mr. W. G. Barbour, instructor, effective March 15, 1943.

Salary Adjustments

Salary adjustments were made in the following cases:

Mr. Kenneth E. Bell, Instructor (temporary employment), effective February 1, 1943.

Mr. Harry C. Beckham, supply clerk (on temporary appointment), effective March 1, 1943.

Mr. Herbert H. Davies, instructor (temporary appointment), effective March 1, 1943.

College of Education

Appointment

Mrs. Katherine C. Harelson, instructor, University School, effective January 25, 1943. This appointment was made to fill vacancy caused by entry of D. C. Kemper into military service.

Leave of Absence

Mr. Durbin Collins Kemper, instructor and critic teacher, effective January 20, 1943. Mr. Kemper has been commissioned a lieutenant in the Army and will be on leave from the University for the duration. He is entitled to receive pay for two weeks following his departure from the University.

Resignation

Mrs. Lillian Webb Brown, Assistant Secretary, effective January 26, 1943.

Salary Adjustment

Mrs. Willie Prater Mills, salary adjustment, effective February 1, 1943. Mrs. Mills is on a part-time basis.

College of LawAppointment

Mr. Ernest Gregory, Law Library Assistant, February to June, 1943, inclusive, effective February 1, 1943.

College of CommerceAppointments

Miss Caroline W. Newell, Secretary in the Bureau of Business Research, until July 1, 1943, effective February 1, 1943. Miss Newell succeeds Miss Evelyn McAlister, resigned.

Mr. John O. Tyler, student assistant, four months, effective February 1, 1943.

Miss Ruth E. Thomas, Assistant Professor of Commerce, (as replacement for Professor Guy, who is entering military service), on a ten months' basis, effective February 22, 1943.

Mr. William S. Hummel, Graduate Assistant in Commerce for four months, effective March 1, 1943.

Mrs. Mary Ada Sullivan, part-time stenographer, for three months, March 15-June 15, 1943.

Leaves of Absence

Dr. Konrad Bekker, Instructor in Economics, effective February 1. Dr. Bekker has been called for military duty and is entitled to pay for fifteen additional days.

Mr. Hollis P. Guy, Assistant Professor, effective February 21. Professor Guy has received a commission in the Naval Reserves and is entitled to pay for fifteen additional days in accordance with the ruling of the Board of Trustees in September, 1940.

Salary Adjustments

Miss Carolyn Gable, Graduate Secretarial Assistant, salary adjustment, effective January 11, 1943.

Mr. Ray H. Garrison, Research Assistant in the Bureau of Business Research, salary adjustment; effective March 1, 1943.

Resignations

Miss Ida Mae Pieratt, part-time instructor, effective January 5, 1943.

Mr. John Hietbrink, Research Assistant in the Bureau of Business Research, effective January 18, 1943.

Miss Evelyn McAlister, secretary in the Bureau of Business Research, effective February 1, 1943.

Graduate SchoolAppointment

Miss Polly J. Allen, scholar, under Haggin Fellowship Trust Fund, effective April 1, 1943.

Registrar's OfficeAppointment

Miss Margaret O'Connell, stenographer, effective February 1, 1943. Miss O'Connell succeeds Miss Mary Austin Wallace, resigned.

Resignation

Miss Mary Austin Wallace, stenographer, effective December 31, 1943.

Department of University ExtensionResignation

Miss Minta Anne Hockaday, effective January 1, 1943. Miss Hockaday resigned to enter school and complete her work for the master's degree. She has agreed to work half time until the department can make a better arrangement.

Department of Public RelationsAppointments

Mr. Ralph Hucaby, radio engineer, effective January 1, 1943.

Mr. Clay Vallandingham, head engineer, radio studios, effective March 16, 1943.

Miss Elizabeth Anne Ginnochio, head ^{an} announcer, radio studios, effective March 16, 1943.

Resignations

Mr. Frank Blankenship, radio engineer, effective January 1, 1943.

Mr. Lewis Sawin, head announcer, radio studios, effective March 16, 1943.

Mr. Ralph Hucaby, head announcer, radio studios, effective March 16, 1943.

Comptroller's OfficeAppointments

Mrs. Martha Ann Bach, clerk, effective January 12, 1943.

Mrs. Ena Sellman, bookkeeper-stenographer, effective January 1, 1943.

Miss Dorothy Pfender, clerk, on temporary basis.

Resignations

Mrs. Clara Hughes Wilson, clerk-bookkeeper, effective January 4, 1943.

Mrs. Martha Ann Bach, clerk, effective January 18, 1943.

Salary Adjustment

Miss Frances Brack, bookkeeper, salary adjustment, effective January 1, 1943.

Office of the Dean of Men

Appointment

Mrs. D.W. Mahan, housemother, effective February 1, 1943.

Resignation

Mrs. Burt Sims, housemother, effective February 1, 1943.

Special Work

Service Men's Survey

Mrs. Mary Scully, stenographer, on temporary appointment, effective February 24, 1943.

Doctor McVey's Office

Resignation

Miss Josephine Harrison, part-time secretary, effective February 28, 1943.

Student Union Commons

Salary Adjustment

Miss Jennie Mae Trigg, salary adjustment, effective January 1, 1943.

Division of Maintenance and Operations

Appointment

Mr. Marvin Johnson, policeman, effective November 1, 1943. Addition to current budget.

Salary Adjustments

Mr. William Williams, refrigeration man, salary adjustment, effective February 1, 1943.

Mr. Felix Dickerson, plumber, salary adjustment, effective February 1, 1943.

Mr. W. H. Jones, carpenter, salary adjustment, effective March 1, 1943.

Mr. Clyde Lilly, chief clerk, salary adjustment, effective
March 1, 1943.

Mr. James Oliver Davis, policeman, salary adjustment, effective
March 1, 1943.

Stenographic Bureau

Salary Adjustments

Mrs. Evelyn Rogers, stenographer, effective March 1, 1943.

Mrs. Dora Boaz, mimeograph operator, effective March 1, 1943.

Miss Marjorie Dennis, stenographer, effective March 1, 1943.

* * * * *

13. It was moved and seconded that on President
Donovan's recommendation, the above appoint-
ments, reappointments, salary adjustments,
leaves of absence, resignations, promotions
and other staff changes be concurred in and
record made in the minutes.

* * * * *

There being no further business, the Board adjourned at 3:20
p.m.

Frank D. Peterson
Secretary of the Board

QUARTERLY REPORT TO BOARD OF TRUSTEES

H. L. Donovan, President

April 6, 1943

Report of Committee of Fifteen on the University's Administrative Organization

Last September (1942) the Board of Trustees authorized the president to appoint a committee to study the administrative organization of the University. A Committee of Fifteen able men and women representing every college of the University was selected to undertake this study. Under the chairmanship of Dean Thomas P. Cooper, the committee has diligently examined the practices in the best universities of the United States, and it has prepared a report in the light of its investigations that it believes will work effectively and efficiently to promote the educational interest of our University. This report I have examined with great care and I am pleased with the recommendations contained therein.

The Committee is recommending to us a charter. If it is adopted by the Board, I believe the University can live under it for the next half century. The proposed plan separates administrative functions from those known as educational policy-making functions. It provides that the membership of the faculty be composed of both the administrator and the teacher, thereby giving professors and administrators the opportunity to work together for the welfare of the institution. Special talents and abilities of teachers can be capitalized under the proposed organization. It will certainly stimulate professors and cause them to have a greater interest in the University. The plan makes the faculty a representative group, but thru the provision for rotation in office eventually every professor will have an opportunity to be a member of that body. By making the faculty a representative democracy, its size has been kept small enough to enable it to transact business efficiently and without consuming too much time as a deliberative body.

The Committee became acquainted with the administrative procedures of America's best universities in the preparation of this report. It has drawn freely on the experiences of the best institutions of higher education. It has adopted some of the better features of a number of our leading universities. The proposed organization resembles to a degree the administrative organization of the University of Florida and Ohio State University; however, it does not follow the exact pattern of either

of these institutions. It is a plan that fits our needs at the University of Kentucky.

Andrew D. White, the first president and one of the founders of Cornell University, says in his autobiography: "I felt that the university, to be successful, should not depend on the life and conduct of any one man; that every one of those called to govern and to manage it, whether president or professor, should feel that he had powers and responsibilities in its daily administration. ***** I insisted that the faculty should not be merely a committee to register the decrees of the president, but that it should have full legislative powers to discuss and decide university affairs. Nor did I allow it to become a body merely advisory: I not only insisted that it should have full legislative powers, but that it should be steadily trained in the use of them".

President White, one of the greatest university presidents of all times, in 1868 infused this spirit into Cornell University at a time when other institutions were autocratically administered. Today, however, this is the spirit that is to be found on the campus of every American university that has attained a rank of the first order. It is a policy of this character that I think has largely prevailed at the University of Kentucky and a spirit I hope to see perpetuated so long as I am president of the institution. For this reason I am anxious to have the Board of Trustees adopt the Committee's report for I am confident it represents the type of organization under which the University will prosper.

The proposed plan does not greatly alter the administrative organization of the University that was adopted by the Board in April, 1941.

The Department of Business Management and Control under the Comptroller has not been changed in any particular. A few additional responsibilities have been added to the office of the Dean of the University. The several colleges retain the maximum amount of autonomy consistent with good university administration. Each Dean retains as much, if not more, control over his college than heretofore.

The points of difference are (a) the Faculty of the University has been enlarged so as to include professors as well as administrative officers and (b) a clear cut line of demarcation between administrative functions and policy-making functions has been drawn.

I recommend the adoption of the Report of the Committee of Fifteen and that it become effective as of September 24, 1943, the opening of the Fall Quarter.

UNIVERSITY OF KENTUCKY

College of Agriculture and Home Economics

Agricultural Experiment Station

Office of the Dean and Director

March 2, 1943

President H. L. Donovan
University of Kentucky

Dear President Donovan:

On September 17, 1942, with the approval of the Board of Trustees, you named a Committee of 15 to make a study of the University's administrative organization and "report its findings to the President and Board of Trustees" for their consideration.

This committee met with you for the purpose of organization and to discuss with you the contemplated study. Since that time it has held frequent meetings, either of the Committee as a whole or its subcommittees. It has had the benefit of studies made by individual members of the Committee and of the study made by Dr. Jesse E. Adams for you.

Your report to the Board of Trustees in September suggested three approaches to the problem which you presented. Your primary interest was that not only should there be a sound administrative set up, but that certain educational functions and responsibilities recognized in all institutions should be retained by a representative University Faculty. It was with these expressions in mind and a study of the appraisal presented by you that the Committee proceeded with the work assigned to it.

Careful attention has been given to the suggestions made in the report of the President to the Board of Trustees entitled "An Appraisal of the University's Administrative Organization". The Committee surveyed and considered in detail the experiences of the educational institutions of first rank. It was concluded that with minor changes, the suggestions in the President's report would provide a sound basis of organization both from the standpoint of education and of administration. It would also provide the mechanics to meet the problem of promoting a cooperative democratic administration which the President asked for.

The report of the Committee of 15, which was unanimously adopted and signed by each member of the Committee, is

March 2, 1943

transmitted herewith. The main features of the Committee's report are:

- (a) That the President of the University is the executive officer of the institution and of all the work associated with it and ex officio a member of all faculties.
- (b) That the President at his discretion may appoint or have appointed such temporary or standing committees of the teaching, research or administrative staff as he may deem wise, including an advisory or administrative cabinet.
- (c) That the Faculty of the University be expanded by the addition of certain ex officio members and forty members of the rank of assistant professor or above elected by the professorial staff. This body shall exercise jurisdiction over all matters of University educational policy, but shall have no management or administrative functions.
- (d) That the University Assembly shall be continued and shall consist of all officers, staff and employees of the University.

It is believed that the organization and duties proposed will permit the University of Kentucky to function effectively. The powers, functions and responsibilities of the office of the President are preserved. There is segregated to administration the powers and duties that accrue to it. The responsibility of educational policy-making is confided to the University Faculty. As great an amount of autonomy remains with the individual College as is consistent with the most effective operation of the institution as a whole.

Very truly yours,

(Signed) Thomas Cooper
Thomas Cooper, Chairman
Committee of 15

REPORT OF THE COMMITTEE ON THE
UNIVERSITY'S ADMINISTRATIVE
ORGANIZATION

Introduction

The Committee's report is submitted in the form of proposed changes in the Governing Regulations of the University published in June, 1936, and amended by the action of the Board of Trustees of April 1, 1941. If adopted by the Board of Trustees, the regulations herein presented would supplant all previous regulations in the areas covered.

There are, however, several sections of the Governing Regulations of the University not touched upon in this report. It will be imperative, therefore, if these proposals are accepted, that a study be made of the entire regulations as published and amended with a view to insuring that there will be one complete and consistent set of governing rules for the University. If this report is approved, it is suggested that the President proceed immediately to request this or a new committee to harmonize the remaining governing regulations of the institution with the organization herein provided.

For the convenience of those who may be concerned, the proposals hereinafter made are summarized as follows:

1. The objective of the proposed organization is to make possible an effective formulation of basic policies and a clear definition of functions, in order that the fundamental purposes of the University of Kentucky may be best achieved. These would seem to be the most effective instruction of all students enrolled and the largest possible contribution to the state in the form of research and public service.
2. Administrative or executive functions are separated as completely as possible from educational policy making.
3. All administrative and executive functions, including all budgetary, financial and business matters and including the authority to suspend or otherwise abrogate rules in specific cases, are definitely assigned to the President of the University and his administrative staff.
4. Educational policy making, on the other hand, is made the responsibility of the University Faculty. This body, which represents an expansion of the present Faculty of the University, is composed of the administrative officials of the institution and

a number of elected members of the instructional staff of the rank of assistant professor or higher. It has seemed wise to enlarge the membership of the present Faculty of the University in order that the administration and staff may be kept in closer touch with each other; in order that the fullest advantage may be taken of the wisdom and special abilities of members of the instructional staff; in order to insure the largest amount of coordination of the various colleges and divisions of the institution; and in order to promote the most cooperative and democratic administration of the University.

5. Under the proposed organization as great an amount of autonomy remains with the individual college as is consistent with the most effective operation of the institution as a whole.
6. Provision is made for a University Assembly which shall consist of all officers and employees of the institution. This body has no administrative or legislative powers. It serves as a medium of expression for all members of the staff, regardless of rank, and offers to the President an opportunity to address all employees on matters of general interest.

The President of the University

The President of the University is the executive officer of the institution and of all the work associated with it, and ex officio a member of all faculties. As such executive officer, he shall have full charge of the administrative activities of the University; and all deans and directors, the Comptroller, the Librarian, and all other subordinate officers and agents of the University shall be subject to his supervision and direction. He shall also serve as the official medium of communication between the Board of Trustees, on the one hand, and the University Faculty, administrative officers, individual members of the staff, student organizations, and students, on the other. He is responsible to the Board for administering the educational and business policies of the institution, subject only to the law* and the University rules and regulations prescribed by the Board of Trustees.

The President shall call meetings of the University Faculty and of the Assembly and shall preside over them. He may also call meetings of the various college faculties. It

is the duty of the President to make recommendations relating to the general policy of the institution and to the maintenance of coordination among its several functions.

It is the function of the President to see that the rules and the regulations of the Board of Trustees and of the University Faculty are enforced. It is also his duty, directly or through the various University officers, to administer (a) all budgetary matters (other than approval of the budget by the Board of Trustees) including all business and financial activities; (b) all personnel matters, including appointments, promotions, transfers, changes of pay, retirement, and staff discipline; (c) the application of University rules relating to studies; (d) the admission and classification of students; (e) registrations and class assignments; (f) curricula and courses of study; (g) research and teaching; (h) all physical facilities, including libraries, laboratories, etc.; (i) University commencements and other convocations; (j) student discipline; (k) student activities; (l) student social life; (m) University publications; (n) the University calendar and modifications in it; (o) public relations; (p) athletics and military training; and to perform all other administrative functions, whether expressly enumerated herein or not, necessary or appropriate for the effective operation of the University.

The President also shall provide for the application of the rules of the Board of Trustees and of the University Faculty to individual cases, and may authorize in extraordinary instances suspending the application to a particular case of a rule of the University Faculty, except a condition of admission and except the number of credits and quality points required for graduation. It is assumed that the authority to suspend rules in individual cases will be delegated by the President to the appropriate administrative officers and that these officials will be responsible for the strict enforcement of the spirit of the regulations in all cases. When a rule is suspended or otherwise abrogated in an individual case, the action shall be taken by the administrative official most immediately concerned. If the action directly involves a member of the teaching staff or another administrative officer, the approval of such person or persons shall be obtained before the suspension or abrogation of the rule is approved. In all cases a report of the special action involving the suspension or abrogation of a rule shall be made to the Registrar on the regular petition form. The Registrar shall record the action in the appropriate manner and shall be prepared at any time to submit to the University Faculty a report on all such actions showing in each case the rule suspended and the person or persons approving the action.

In the event of inconsistency between the President's administrative action and the educational policy of the University Faculty, the President shall arrange for a consideration of the matter at a meeting of the University Faculty. He shall then transmit to the Board of Trustees the viewpoint represented together with his recommendation. Action by the Board shall not, however, preclude further communication with the Board by the University Faculty, provided that the Board shall be addressed in all cases through the President.

The President, incident to the administration of the institution, may not ^{only} utilize subordinate administrative officers at his discretion (subject to general Board regulations) but may also appoint or have appointed such temporary or standing committees of the teaching, research, or administrative staff as he may deem wise, including an advisory or administrative cabinet. Standing committees shall be appointed annually.

The Dean of the University

The following personnel shall be under the general supervision of the Dean of the University and shall report to that official; the Dean of Men, Dean of Women, Registrar, Director of Personnel, University Librarian, Director of the Department of University Extension, Secretary of the Y.M.C.A., Secretary of the Y.W.C.A., the Head of the Department of Athletics, the Director of the University Health Service, and the Director of the Department of Public Relations. He shall have general supervision of the summer quarter, administering it through the deans of the several colleges, and he shall perform such other administrative functions as the President shall delegate to him.

The University Faculty

The University Faculty is the agency through which the educational policy of the institution is determined. It has no management or administrative functions, either in itself or through the instrumentality of its committees, administrative matters being expressly reserved to the President of the University and to such other officers as he may authorize, consistent with the rules and regulations adopted by the Board of Trustees. The membership of the Faculty shall consist of the President, who shall be ex officio chairman; the Dean of the University, who shall preside in the absence of the President; the Dean of the Graduate School; the dean of each college; the Dean of Men; the Dean of Women, the Registrar, who shall be ex officio secretary; the Comptroller; the Director of Extension; the Librarian; the President of

the Student Government Association; and of 40 elective members of the teaching and research staff of the rank of assistant professor or above distributed as follows:

<u>Groups</u>	<u>Number of Representatives</u>	<u>Initial Term of Office</u>		
		<u>3 yrs.</u>	<u>2 yrs.</u>	<u>1 yr.</u>
Literature, Philosophy and Arts	7	2	3	2
Social Studies	3	1	1	1
Physical Sciences	4	1	2	1
Biological Sciences	4	1	1	2
Athletics	1	1	0	0
Military Science	1	1	0	0
Agriculture	7	2	2	3
Home Economics	1	1	0	0
Engineering	5	1	2	2
Law	1	1	0	0
Education	3	1	1	1
Commerce	<u>3</u>	<u>1</u>	<u>1</u>	<u>1</u>
	40	14	13	13

After the first term, each member shall be elected for three years. At the expiration of any term, a member shall be ineligible for reelection until after one year has elapsed. The Faculty may cause this distribution to be restudied and adjusted after three years and every six years thereafter. The election of representatives to the Faculty shall be by letter ballot, and shall be conducted in each group for the representatives from that group** by a committee appointed by the President, in the case of the first election, and thereafter, by a committee of the University Faculty. At the first election the length of term of each member shall be determined by lot. The individuals receiving the highest numbers of votes in each group shall be elected with the result of a tie being determined by lot. To fill a vacancy the President of the University shall appoint a member from the eligible members in the group affected to serve until the next election. Individual attendance records shall be maintained and reported in the minutes. Non-attendance shall be cause for the Faculty's dropping a member. No alternate or substitutes shall attend nor shall there be voting by proxy.

Except as such functions are expressly reserved to the Board of Trustees and the President of the University, the University Faculty has and shall exercise jurisdiction over all matters of University educational policy. It is authorized

to make regulations to promote the educational interests of the University as a whole with respect to (a) studies, including schedules of classes, numbering and classification of courses, credit for foreign languages and extension work, poor work in English, probation, repeated failures, student load, transfer between curricula of different colleges, unsatisfactory scholarship and attendance, examinations, credits, marks, and student standing; (b) admission and classification of students and requirements for graduation; (c) approval of curricula and courses; (d) the University libraries; (e) commencements and other convocations; (f) student discipline, including non-attendance; (g) student social and extra-curricular activities; (h) the awarding of honors; and other matters, whether or not enumerated herein, concerning the educational program of the institution as a whole.

The Faculty may perform these functions directly or through the use of standing or special committees which it may authorize for appointment from personnel eligible for Faculty membership, but neither the Faculty nor its committees shall have authority to perform administrative, as distinguished from policy-making, functions. In case of an issue between a college faculty and the University Faculty concerning jurisdiction over a particular function, the question of jurisdiction shall be determined by the President. No degree, however, shall be conferred except on recommendation of the University Faculty.

The University Faculty may address the President, or through him the Board of Trustees, respecting any University matter.

The Faculty shall hold regular meetings on the second Monday of each month during the school year, and special meetings at the call of the President or at the call of its secretary on written request of ten members.

The Assembly

The University Assembly shall consist of all officers and employees of the institution, including the Experiment Station and Agricultural Extension staffs. It shall meet on call of the President or on written request of ten members. The Assembly may express its view on any matter affecting the University and may make recommendations to the University Faculty, the President, or through him to the Board of Trustees.

Nothing herein shall affect, in any particular, the

resolution adopted by the Board of Trustees on the first day of April, 1941, relating to the creation and functions of the Department of Business Management and Control of the University.***

Respectfully submitted,

(Signed)

M. E. Ligon
Sarah B. Holmes
Thomas D. Clark
M. M. White
W. S. Webb
Statie Erikson
Leo M. Chamberlain
C. S. Crouse
D. V. Terrell
Alvin E. Evans
James W. Martin
Jesse E. Adams
Cecil C. Carpenter
Ezra L. Gillis, Secretary
Thomas Cooper, Chairman

Members of Committee of Fifteen

*The word "state" before the word "law" is ordered stricken out by an amendment of the Board of Trustees.

**The words "in each group for the representatives from that group" were added after the word "conducted" and before the word "by" by an amendment of the Board of Trustees.

***This paragraph was added by an amendment of the Board of Trustees.

Board Action

The recommendation of President Donovan that the report of the Committee of Fifteen (15), herein above set out, be approved was considered by the Board of Trustees. It was moved, seconded, and carried to amend the report as follows:

On page 6, paragraph 4, line 40, strike out the word "state" after the word "the" and before the word "law".

In paragraph 2, page 9, line 10, after the word "conducted"

and before the word "by" by inserting the following words "in each group for the representatives from that group".

On page 10, by inserting after the fifth paragraph the following paragraph and words: "Nothing herein shall affect, in any particular, the resolution adopted by the Board of Trustees on the first day of April, 1941, relating to the creation and functions of the Department of Business Management and Control of the University".

President Donovan stated that it was not the intent of the Committee to change, or alter, the Department of Business Management and Control as created by the Board of Trustees on April 1, 1941. Thereupon the following resolution offered and being duly seconded was unanimously adopted:

Be it resolved that the report of the Committee of Fifteen, of which Dean Thomas P. Cooper is Chairman, which is copied herein, be and it is hereby amended by striking out the word "state" on page 6 and inserting the words "in each group for the representatives from that group" on page 9, and inserting the paragraph on page 10, "nothing herein shall affect the resolution adopted by the Board of Trustees on the first day of April, 1941, relating to the creation and functions of the Department of Business Management and Control of the University", said amendments being inserted, as designated above, and, as so amended, the report is hereby approved and adopted.