

Minutes of the Meeting of the Board of Trustees of the University of Kentucky December 9, 1958.

The Board of Trustees of the University of Kentucky met in the President's Office at 9:15 a.m. CST, Tuesday, December 9, 1958, with the following members present: Robert P. Hobson, Vice Chairman; Harper Gatton, Dr. Paul Hall, Ben Butler, Robert C. Stilz, W. F. Foster, Robert R. Martin, Wood Hannah, Sr., Clifford Smith and Dr. Ralph J. Angelucci. Absent: Governor Albert B. Chandler, Louis Cox, Mrs. Paul G. Blazer and J. Stephen Watkins. President Frank G. Dickey and Secretary Frank D. Peterson met with the Board.

A. Approval of Minutes.

Upon motion duly made, seconded and carried, the meeting of the Board of Trustees of September 16, 1958, and the meeting of the Executive Committee of November 8, 1958, were approved as published.

B. Financial Report of the Treasurer.

Mr. Peterson reported to members of the Board the printed financial report for 1957-58 and called attention to pages 5, 6, 7, 8, 9, 10 and 11, giving the summary of the scope of the report, current income and expenditures, and the break-down of various funds. He also reported on the bonded indebtedness of the University as shown on pages 38 and 39 of the printed report. He urged the members of the Board to study the report for a better understanding of the operations of the University.

Mr. Peterson stated that the 1957-58 fund dollar came from the following sources:

42% from State Appropriation
18% from Federal Appropriations
2% from Gifts and Endowment Income
14% from Sales and Services
9% from Student Fees
4% from Residence Halls Operations, and
11% from Other Self-Supporting Enterprises.

The Vice President, Business Administration, then submitted to each member of the Board a copy of the current financial report for the period July 1 to and including November 30, 1958. The report summarized income and expenditures for the period. A balance sheet for current loan and endowment funds was submitted as follows:



December 8, 1958

Dr. Frank G. Dickey, President
University of Kentucky
Lexington, Kentucky

Dear Doctor Dickey:

I am submitting herewith the Financial Report of the University of Kentucky for the five-months period ended November 30, 1958. This report contains a balance sheet and related financial statements for all funds of the University.

The Current General Fund budgetary operations for the period reflect income realized for educational and general purposes in the amount of \$7,108,251.17, or 53.9% of the budget estimate of \$13,179,630.13. The expenditures, including encumbrances outstanding, amounted to \$5,303,018.65. This represents 41.3% of the total Current General Fund Appropriations of \$12,842,461.95.

Respectfully submitted,

Frank D. Peterson
Vice President
Business Administration

University of Kentucky
Balance Sheet
November 30, 1958

ASSETS

I. Current Funds		
A. General-		
Cash in Bank	\$ 604,319.57	
Available Balance, State Appropriations	1,278,056.25	
Cash on Deposit, State Treasurer	866,503.69	
Inventories	280,308.61	
Deferred Charges	52,666.20	
Unrealized Income	6,353,786.31	
Total General		\$ 9,435,640.63
B. Restricted-		
Cash in Bank	\$ 538,892.52	
Petty Cash Advances	14,035.26	
Investments	1,696,866.62	
Total Restricted		<u>2,249,794.40</u>
Total Current Funds		<u><u>\$11,685,435.03</u></u>
II. Loan Funds:		
Cash in Bank	\$ 10,204.58	
Notes Receivable	50,232.67	
Investments	54,500.00	
Total Loan Funds		<u><u>\$ 114,937.25</u></u>
III. Endowment Funds:		
Cash in Bank	\$ 7,559.34	
Investments	226,305.62	
Total Endowment Funds		<u><u>\$ 233,864.96</u></u>

University of Kentucky
Balance Sheet
November 30, 1958

LIABILITIES

I. Current Funds		
A. General-		
Reserve for Dept. Requisitions	\$ 821,679.91	
Reserve for Inventories	280,308.61	
Reserve for Auxiliary Enterprises	43,993.24	
Other Liabilities	52,666.20	
Appropriation Balance	7,821,828.45	
Unappropriated Surplus-		
Division of Colleges	\$230,898.29	
Medical Center	4,390.09	
Agricultural Exp. Sta.	<u>179,875.84</u>	<u>415,164.22</u>
Total General		\$ 9,435,640.63
B. Restricted-		
Outstanding Check Liability	\$ 6,415.94	
Restricted Funds Balances	<u>2,243,378.46</u>	
Total Restricted		<u>2,249,794.40</u>
Total Current Funds		<u><u>\$11,685,435.03</u></u>
II. Loan Funds:		
Principal Balances	\$ 73,424.81	
Expendable Balances	<u>41,512.44</u>	
Total Loan Funds		<u><u>\$ 114,937.25</u></u>
III. Endowment Funds:		
Principal Balances	\$ 228,242.41	
Expendable Balances	<u>5,622.55</u>	
Total Endowment Funds		<u><u>\$ 233,864.96</u></u>

University of Kentucky
Balance Sheet
November 30, 1958

LIABILITIES

IV. Plant Funds:

A. Unexpended Plant Funds-		
Reserve for Plant Requisi.	\$ 6,976,001.72	
Plant Appropriation Balance	<u>2,059,504.86</u>	
Total Unexp. Plant Funds		\$ 9,035,506.58

B. Retirement of Indebt. Funds-		
Funds Balances	\$ 825,114.90	

Total Retirement of In-		
debtteness Funds		825,114.90

C. Invested in Plant-		
Bonds Payable	\$11,418,000.00	
Due to Other Gov. Units	150,000.00	
Net Investment in Plant	<u>46,653,407.96</u>	

Total Invested in Plant		<u>58,221,407.96</u>
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Total Plant Funds		<u><u>\$68,082,029.44</u></u>
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V. Agency Funds:

Agency Funds Balances	\$ 127,222.69	
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Total Agency Funds		<u><u>\$ 127,222.69</u></u>
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University of Kentucky
Statement of Unrealized Income
For the Current Fiscal Period Which Began
July 1, 1958 and Ended November 30, 1958

	<u>GENERAL FUND</u>		<u>I N C O M E</u>	
	<u>Estimated</u>	<u>Realized</u>	<u>Unrealized</u>	
I. Educational and General:				
A. Student Fees -				
Incidental Fees and Tuition	\$ 1,405,000.00	\$ 716,499.99	\$ 688,500.01	
Training School Fees	31,000.00	10,650.00	20,350.00	
Adult and Extension Educa. Fees	102,000.00	56,638.40	45,361.60	
Total Student Fees	<u>\$ 1,538,000.00</u>	<u>\$ 783,788.39</u>	<u>\$ 754,211.61</u>	
B. State Appropriations -				
Division of Colleges	\$ 5,639,000.00	\$3,059,000.00	\$2,580,000.00	
Medical Center	438,400.00	235,000.00	203,400.00	
Geological Projects	183,300.00	165,200.00	18,100.00	
Agricultural Experiment Station	804,000.00	492,000.00	312,000.00	
Agricultural Extension Service	931,000.00	471,000.00	460,000.00	
Total State Appropriations	<u>\$ 7,995,700.00</u>	<u>\$4,422,200.00</u>	<u>\$3,573,500.00</u>	
C. Federal Grants -				
Division of Colleges	\$ 142,177.60	\$ 97,423.20	\$ 44,754.40	
Agricultural Experiment Station	867,822.00	502,458.00	365,364.00	
Agricultural Extension Service	1,955,811.03	1,001,014.39	954,796.64	
Total Federal Grants	<u>\$ 2,965,810.63</u>	<u>\$1,600,895.59</u>	<u>\$1,364,915.04</u>	
D. Endowment Income	\$ 10,119.50	\$ 8,700.00	\$ 1,419.50	
E. Sales & Services of Educa. Depts. -				
Division of Colleges	\$ 20,000.00	\$ 12,232.54	\$ 7,767.46	
Agricultural Experiment Station	650,000.00	281,650.79	368,349.21	
Total Sales and Services of Educational Depts.	<u>\$ 670,000.00</u>	<u>\$ 293,883.33</u>	<u>\$ 376,116.67</u>	
F. Returned Checks	\$	\$ (1,216.14)	\$ 1,216.14	
Total Educa. and General	<u>\$13,179,630.13</u>	<u>\$7,108,251.17</u>	<u>\$6,071,378.96</u>	
II. Service Enterprises:				
Post Office	\$ 4,000.00	\$ 6,025.98	\$ (2,025.98)	
III. Auxiliary Enterprises:				
Men's Residence Halls	\$ 202,074.00	\$ 120,683.22	\$ 81,390.78	
Women's Residence Halls	402,861.00	199,818.45	203,042.55	
Total Auxiliary Enterpr.	<u>\$ 604,935.00</u>	<u>\$ 320,501.67</u>	<u>\$ 284,433.33</u>	
Total Gen. Fund Income	<u>\$13,788,565.13</u>	<u>\$7,434,778.82</u>	<u>\$6,353,786.31</u>	

(negative figure)

University of Kentucky
Statement of Departmental Appropriations
For the Current Fiscal Period Which Began
July 1, 1958 and Ended November 30, 1958

	Departmental Appropriation	Expendi- tures	Encum- brances	Balance
I. Educational and General:				
A. General Admin. Offices	\$ 185,512.12	\$ 56,426.07	\$ 1,627.91	\$ 127,458.14
B. General Expenses-				
Student Services	\$ 304,315.76	\$ 116,056.91	\$ 10,264.48	\$ 177,994.37
Staff Welfare	98,000.00	28,781.40		69,218.60
Gen. Institutional Serv.	160,905.66	56,090.09	22,723.63	82,091.94
Total Gen. Expenses	\$ 563,221.42	\$ 200,928.40	\$ 32,988.11	\$ 329,304.91
C. Instruction and Depart- mental Research -				
College of Agr. and Home Economics	\$ 399,605.05	\$ 153,532.09	\$ 8,320.13	\$ 237,752.83
College of Arts and Sciences	2,088,549.44	793,455.23	41,904.31	1,253,189.90
College of Commerce	260,292.46	101,631.27	2,487.67	156,173.52
College of Education	473,341.39	175,226.33	12,607.49	285,507.57
College of Engineering	574,674.70	214,656.50	1,879.30	358,138.90
College of Law	125,690.00	46,762.31	3,302.30	75,625.39
College of Medicine	279,961.00	52,602.04	2,937.03	224,421.93
College of Pharmacy	93,612.52	28,860.93	4,863.65	59,887.94
Graduate School	20,825.00	8,430.98	464.03	11,929.99
Univ. Extended Programs	361,503.49	135,205.19	12,859.52	213,438.78
Total Instruction and Departmental Res.	\$4,678,055.05	\$1,710,362.87	\$ 91,625.43	\$2,876,066.75
D. Activities Relating to Educa. Departments	\$ 51,218.00	\$ 16,821.74	\$ 2,851.17	\$ 31,545.09
E. Organized Research -				
University Research	\$ 174,636.00	\$ 44,867.65	\$ 42,144.93	\$ 87,623.42
Agr. Exp. Station	2,281,708.27	884,644.87	90,921.54	1,306,141.86
Total Org. Research	\$2,456,344.27	\$ 929,512.52	\$133,066.47	\$1,393,765.28
F. Extension and Pub. Serv. -				
Univ. Extension & Public Services	\$ 370,041.40	\$ 14,199.66	\$213,871.16	\$ 141,970.58
Agr. Extension Serv.	2,886,811.03	1,138,394.98	7,108.28	1,741,307.77
Total Extension & Public Service	\$ 3,256,852.43	\$1,152,594.64	\$220,979.44	\$1,883,278.35

(continued on following page)

University of Kentucky
Statement of Departmental Appropriations
For the Current Fiscal Period Which Began
July 1, 1958 and Ended November 30, 1958

	Departmental Appropriation	Expendi- tures	Encum- brances	Balance
G. Libraries	\$ 456,768.66	\$ 193,165.55	\$ 8,469.52	\$ 255,133.59
H. Oper. & Maintenance of Physical Plant	\$ 1,194,490.00	\$ 417,557.05	\$ 134,041.76	\$ 642,891.19
Total Educa. and General	\$12,842,461.95	\$4,677,368.84	\$625,649.81	\$7,539,443.30
II. Service Enterprises: Post Office	\$ 26,080.00	\$ 10,457.00	\$ 157.30	\$ 15,465.70
III. Auxiliary Enterprises: Men's Res. Halls	\$ 200,138.32	\$ 148,745.07	\$ 9,574.69	\$ 41,818.56
Women's Res. Halls	396,181.13	193,376.38	28,292.75	174,512.00
Total Auxiliary Enterprises	\$ 596,319.45	\$ 342,121.45	\$ 37,867.44	\$ 216,330.56
IV. Student Aid	\$ 3,600.00	\$ 600.00	\$	\$ 3,000.00
V. Working Capital	\$ 75,000.00	\$ (50,915.82)	\$ 91,762.82	\$ 34,153.00
VI. Clearing Accounts	\$ 11,953.51	\$ (1,532.38)	\$ 50.00	\$ 13,435.89
VII. Debt Service - Bonds Re- tired	\$ 43,060.00	\$ 43,060.00	\$	\$
VIII. Debt Service - Reserve Funds	\$ 6,256.50	\$ 6,256.50	\$	\$
Total Departmental Appropriations	\$13,604,731.41	\$5,027,415.59	\$755,487.37	\$7,821,828.45

(negative figure)

University of Kentucky
Statement of Plant Fund Appropriations
For the Current Fiscal Period Which Began
July 1, 1958 and Ended November 30, 1958

	Plant Appro- priations	Expendi- tures	Encum- brances	Balance
I. Unexpended Plant Funds:				
Men's New Dormitory	\$	\$	\$ 2,434.36	\$ (2,434.36)
Holmes Hall-Univ. Appro.	(200.51)	(44,982.00)		44,781.49
Holmes Hall-Bond Proceeds	52,544.51	52,544.51		
Phi Delta Theta House	10.55	10.55		
Shawneetown Apartments	77,369.01			77,369.01
College of Pharmacy Bldg.	11,393.98			11,393.98
Swine Barn	11,163.37	11,028.59		134.78
Medical School	171,703.96	65,647.12	35,089.86	70,966.98
Med. School Fed. Grant	75,000.00			75,000.00
Med. School Library Acquis. and Supplies	100,000.00	61,261.30	248.20	38,490.50
Medical Science Bldg.	545,573.66	8,030.40	35,879.60	501,663.66
Alpha Tau Omega House	150,000.00	291.16	135,000.00	14,708.84
Northern Extension Center	35,300.00		8,355.97	26,944.03
Western Extension Center	25,000.00			25,000.00
Agr. Exp. Station-Projects	46,122.70	38,480.60	14,790.96	(7,148.86)
Med. Center Heating and Cool- ing Plant	3,279,561.00	19,426.74	2,085,802.30	1,174,331.96
Med. Sci. Bldg., Equip- Admin.	40,000.00		31,697.15	8,302.85
Total Unexp. Plant Funds	\$4,620,542.23	\$211,738.97	\$2,349,298.40	\$2,059,504.86
II. Retirement of Indebt. Funds:				
A. Debt Service Fund-				
1st P. W. A. Bond Issue	\$ 37,554.00	\$	\$	\$ 37,554.00
2nd P. W. A. Bond Issue	18,414.16	9,217.51		9,196.65
Dorm. Rev. Bond Issue	24,980.25	2,962.50		22,017.75
Aud. -Field House Issue	63,720.78	51,853.50		11,867.28
Libr. -Service Bldg. Issue	75,677.75	4,445.00		71,232.75
Stad. Add. Revenue Issue	20,225.53	2,568.75		17,656.78
Dorm. Rev. Bond Issue (456 Rose St.)	5,875.45	3,325.30		2,550.15
Journ. Bldg. Issue	28,235.75			28,235.75
Dorm. Rev. Issue (476 Rose)	5,051.43	2,922.50		2,128.93
Dorm. Rev. Bonds of 1953- Stu. Dorms.-U of K.	45,498.48	3,693.74		41,804.74
Stu. Dorms. -Kappa Sigma	4,302.90	1,846.87		2,456.03
Stu. Dorms. -Lambda Chi Alpha	5,244.79	1,846.88		3,397.91
Stu. Dorms. -Phi Sigma Kappa	3,737.88	1,846.88		1,891.00
Stu. Dorms.-Pi Kappa Alpha	4,863.41	1,846.88		3,016.53
Dorm. Rev. Bonds-1952	62,636.24	17,683.75		44,952.49
Dorm. Rev. Bonds-1954	33,068.77	10,400.64		22,668.13
Dorm. Rev. Bonds-1955	176,943.50	45,276.25		131,667.25
Dorm. Rev. Bonds-1956	57,828.00	20,672.50		37,155.50
Six Sororities				
Balances Carried Forward (negative figure)	\$ 673,859.07	\$ 182,409.45	\$	\$ 491,449.62

University of Kentucky
Statement of Plant Fund Appropriations
For the Current Fiscal Period Which Began
July 1, 1958 and Ended November 30, 1958

	Plant Appro- priations	Expendi- tures	Encum- brances	Balance
Balances Brought Forward	\$ 673,859.07	\$182,409.45	\$	\$ 491,449.62
Dormitory Revenue Bonds- 1956-Reserve	6,250.00			6,250.00
Dormitory Revenue Bonds- 1956-(338 Clifton Avenue)	8,386.00	3,175.00		5,211.00
Dormitory Revenue Bonds- 1956-(Holmes Hall)	48,197.50	15,551.25		32,646.25
Dormitory Revenue Bonds- 1956-(Shawneetown)	59,438.00	29,645.00		29,793.00
Dormitory Revenue Bonds- 1957 (468 Rose St.)	8,331.00	6,200.00		2,131.00
Total Debt Service Fund	\$ 804,461.57	\$236,980.70	\$	\$ 567,480.87
B. Sinking Fund Reserves with Trustee:				
Dormitory Revenue Bonds- 1952-Reserve	\$ 81,808.00	\$	\$	\$ 81,808.00
Dormitory Revenue Bonds- 1954-Reserve	43,457.00			43,457.00
Dormitory Revenue Bonds- 1956-Reserve (Holmes Hall)	59,243.72			59,243.72
Dormitory Revenue Bonds- 1956-Reserve (Shawneetown)	73,125.31			73,125.31
Total Sinking Fund Re- serves with Trustee	\$ 257,634.03	\$	\$	\$ 257,634.03
Total Retirement of In- debtedness Funds	\$ 1,062,095.60	\$236,980.70	\$	\$ 825,114.90
Total Plant Fund Appro- priations	\$ 5,682,637.83	\$448,719.67	\$2,349,298.40	\$2,884,619.76

University of Kentucky
Statement of Other Fund Transactions
For the Current Fiscal Period Which Began
July 1, 1958 and Ended November 30, 1958

	<u>Balances</u> July 1, 1958	<u>Receipts</u>	<u>Disburse-</u> <u>ments</u>	<u>Balances</u> Nov. 30, 1958
<u>Restricted Funds:</u>				
Funds Balances	\$2,483,804.90	\$2,846,477.97	\$3,086,904.41	\$2,243,378.46
<u>Loan Funds:</u>				
Principal	\$ 73,424.81	\$	\$	\$ 73,424.81
Expendable	40,609.19	912.42	9.17	41,512.44
Subtotal	\$ 114,034.00	\$ 912.42	\$ 9.17	\$ 114,937.25
<u>Endowment Funds:</u>				
Principal	\$ 226,642.41	\$ 1,600.00	\$	\$ 228,242.41
Expendable	5,542.78	79.77		5,622.55
Subtotal	\$ 232,185.19	\$ 1,679.77	\$	\$ 233,864.96
<u>Agency Funds:</u>				
Balances	\$ 102,267.53	\$ 536,714.92	\$ 511,759.76	\$ 127,222.69
Combined Totals	<u>\$2,932,291.62</u>	<u>\$3,385,785.08</u>	<u>\$3,598,673.34</u>	<u>\$2,719,403.36</u>

Members of the Board, being duly advised, upon motion made and seconded, ordered the report received and made of record.

C. Suit Authorized to Collect Student Loan.

Mr. Peterson reported that Dean C. C. Carpenter, Chairman of the Student Loan Committee, approved a loan of \$742.00 several years ago to Mr. Carl Morgan, Hazard, Ky. Dean Carpenter has written Mr. Morgan five letters. He has also written Mr. Morgan's mother one letter. None of these letters were returned or acknowledged. Mr. Morgan is a practising attorney in Hazard, Ky. Mr. Peterson further reported that Mr. Charles Palmer, an attorney of Lexington, had written Mr. Morgan advising that the account had been turned over to him for collection. The letter was not returned or acknowledged. Mr. Peterson recommended that the Board authorize a suit to be filed against Mr. Carl Morgan and his surety for recovery of the loan.

Upon motion duly made, seconded and carried, Mr. Peterson was authorized to introduce suit against Carl M. Morgan for the purpose of collecting the loan.

D. William Andrew Patterson School of Diplomacy and International Commerce Budget Approved.

Mr. Peterson submitted the 1958-59 budget for the William Andrew Patterson School of Diplomacy and International Commerce. He explained that information was not available for budgetary purposes at the time the Board of Trustees considered other budgets of the University. The abbreviated budget submitted will provide for a total expenditure of \$4,138.52 for the current year. Mr. Peterson explained that the 1959 budget would be expanded. He recommended that the budget be approved.

Upon motion duly made, seconded and carried, the budget was approved as submitted and a copy was authorized filed in the records of this Board.

E. Purchase of 233, 266 and 241 College View Property and House and Lot at 447 Clifton Avenue.

Mr. Peterson reported that he had been contacted by Mr. J. T. Jackson, 453 West Third Street, Attorney in Fact for Mrs. Sue Walby and Lucy Walby. Mr. Jackson was also acting for Mary Walby and Christ Church Episcopal which is to be the beneficiary of the estate of Mary Walby. He reported that the lot 35' x 90' with five-room bungalow house thereon at 233 and lot 35' x 90' with five-room bungalow house thereon at 266 College View Avenue could be purchased for the sum of \$6,500 each. These properties belong to Mrs. Sue Walby. He also reported that Mr. Jackson had offered to sell, for \$6,000, subject to confirmation by Christ Church Episcopal, house at 241 College View Avenue, situated on a lot 35' x 90'.

Mr. Peterson reported that the Attorney in Fact for Mary Walby had offered for sale house and lot at 447 Clifton Avenue for the sum of \$7,650. The house is located on a lot 40' x 140' and consists of five rooms in a fair state of repair.

Mr. Peterson recommended that these houses be purchased for the amounts stated above, accepting a deed immediately to 241 College View, making a payment of \$6,000 to Christ Church Episcopal for and on behalf of Lucy Walby as directed by J. T. Jackson, Attorney in Fact. He recommended that the property at 233 and 266 College View and the property at 447 Clifton Avenue be purchased. He stated that the Attorney in Fact for Mrs. Sue Walby and Lucy Walby desired that the purchase price be paid as follows: \$650 at the time the deed is given and \$135 per month during the lives of Mrs. Sue Walby and Lucy Walby. The amount so shown and the monthly payments made would be deducted from the purchase price at the deaths of both Sue and Lucy Walby, Sue Walby being 92 years of age and Lucy Walby being 87. It was stipulated that interest at $4\frac{1}{2}\%$ per annum would be paid on the unpaid balance of \$20,000, less monthly payments.

Members of the Board, being advised, upon motion duly made, seconded and carried, accepted the recommendation and authorized purchase of 233 and 266 College View Avenue and 241 College View Avenue and the property at 447 Clifton Avenue for the sum of \$26,650.00.

F. Purchase of House and Lot at 708 South Limestone Street.

Mr. Peterson reported that Mr. George Stanley Milligan, administrator of the Milligan Estate, owning 708 South Limestone Street, had offered for sale a two-story frame residence with two baths, situated on a lot 78' x 313' for the sum of \$23,500.00. Mr. Peterson stated that this property contained more than 24,400 square feet of space and that, according to the price of property in this area adjacent to the University, it is worth the asking price. He reported that he had discussed the matter with President Dickey and Dean Welch and that he was making a joint recommendation that the property be purchased, with the understanding that same would be paid for immediately from the Haggin Fund which would be reimbursed from Experiment Station funds at a later date.

Members of the Board discussed the location of the property and its proximity to the University, and upon motion duly made, seconded and carried, authorized the Vice President, Business Administration, to consummate the purchase.

G. Annuity for Mrs. Jean T. Payne for Property at 312 Vine Street.

Mr. Peterson read the following letter:

December 4, 1958

President Frank G. Dickey
University of Kentucky

Dear President Dickey:

I attach hereto Agreement between the University of Kentucky and Mrs. Jean T. Payne, Lexington, Kentucky (Mrs. A. Pruitt Payne). Mrs. Payne owns a business building at 312 Vine Street, formerly used for the Payne-Whitenack Wholesale Grocery. This property consists of a three-story concrete building above ground with a basement. The building is in a good state of repair. The building contains a freight elevator and a walk-in vault 10' x 6'. It has two two-piece lavatories. The all concrete building covers the entire lot, which is about 80' x 45' in size. We are having a survey made. The basement floor and the three floors above ground contain about 13,750 square feet of floor space. This building is worth somewhere around \$65,000, but on today's market could not be built for less than \$100,000. It is of fire-proof construction and deterioration is minor.

Mrs. Payne has offered to deed the property to the University for an annuity of \$625 per month for the remainder of her life. She is 85 years of age and has a life expectancy of less than four years. The University would be given a deed of general warranty, fee simple title, free and clear of all encumbrances.

Three-fourths of the first floor is now rented to a floor covering company named Colt Floor Covering Service, operated by Mr. R. C. Kleinschmidt. He pays \$150 per month rent. The other one-fourth of the first floor is not rented. Neither is the second or third floor rented. The basement space is rented to Lowenthal for fur storage area. Lowenthal pays somewhere between \$50 and \$75 a month. There was a time when this property rented for \$600 a month. However, Vine Street, like so many other streets in the City of Lexington, lacks parking area.

At the suggested monthly annuity, if Mrs. Payne should live her expectancy, the University would pay her \$30,000. If the building could be rented for one-half the monthly annuity, the University would be out \$15,000. If Mrs. Payne should live twice her expectancy, the University would pay her \$60,000 or a net of \$30,000.

I realize that this type of annuity is new as far as the University is concerned, but Mrs. Payne has refused to deal with Transylvania, Midway or Berea until she is convinced that she cannot deal with the University. I believe she has a sincere desire to deal with the University. I see no way that the University can lose on the transaction. The University will be free to dispose of the property when and as it sees fit. I, therefore, recommend that the annuity be

approved to be paid from the Haggin Fund with the understanding that the University makes no commitment as to whether it will keep the property or dispose of it after the transaction is consummated.

Very truly yours,

(Signed)

Frank D. Peterson
Vice President
Business Administration

Members of the Board discussed at some length the proposition, Lexington members on the Board being familiar with the property, and upon the recommendation of President Dickey and Vice President Peterson, upon motion duly made, seconded and carried, authorized annuity contract executed to Mrs. Jean T. Payne when all documents incident to the annuity are consummated.

H. Cancelled Bonds and Coupons Authorized Destroyed.

Mr. Peterson reported a list of bonds by issues cancelled and a list of interest coupons on bonds by issues paid and asked that record be made in the minutes of this Board and authorization be given to destroy cancelled bonds and coupons.

Board members, being advised, upon motion duly made, seconded and carried, authorized the information placed of record in these minutes, and ordered that the bonds and coupons paid be destroyed by burning in the presence of the Director of Accounts and Budgetary Control and the Associate Business Manager and certificate of same made of record.

I. 342 Clifton Avenue Revenue Bond Issue.

Mr. Peterson stated that we are now ready to take bids for the construction of small dormitory at 342 Clifton Avenue, to be leased to the A. T. O. fraternity.

Thereupon a motion was made by Dr. Ralph J. Angelucci and seconded by Harper Gatton that the following Resolution be adopted:

BE IT RESOLVED that the action of the Board of Trustees at its meeting held on May 16, 1958, in adopting a resolution authorizing \$150,000 of University of Kentucky Dormitory Revenue Bonds (342 Clifton Avenue) be and is hereby authorized, ratified and re-affirmed. Be it further resolved that since the

plans for the project to be financed by the issuance of such bonds have been revised so that same may be financed from the proceeds of such bonds, the President and Secretary of the University are hereby authorized and directed to cause a notice to be published in compliance with law soliciting sealed competitive bids for the purchase of such bonds, the same to be received in the office of the Vice President (Business Administration) of the University, until the time of some meeting of the Board of Trustees or its Executive Committee, at which time such bids will be opened and acted upon. The right to reject bids shall be reserved. No bid offering less than 100% of the par or face value of the bonds shall be given favorable consideration. There having been submitted to the Board a copy of a "Notice of Sale of Bonds" and said instrument having been examined, the same is hereby approved and a notice substantially in such form may be used in soliciting bids for the purchasing of such bonds. No further authorization by the Board of Trustees or its Executive Committee shall be necessary before such notice may be published.

Upon a vote being taken upon the motion to adopt such resolution, the result was as follows: Aye: Robert P. Hobson, Harper Gatton, Dr. Paul Hall, Ben Butler, Robert C. Stilz, W. F. Foster, Robert R. Martin, Wood Hannah, Sr., Clifford Smith and Dr. Ralph J. Angelucci. Nay: None.

Whereupon, the Vice Chairman of the Board of Trustees declared the said motion duly carried and said resolution duly adopted.

J. Authorization for Right-of-Way on Euclid Avenue Given.

Mr. Peterson stated that City authorities of Lexington had met with administrative officials of the University and presented a proposal to widen Euclid Avenue. This project would affect the University between Rose Street and Limestone Street. The project was thoroughly explored as to purpose and effect upon the University and its properties. The request was submitted to the Executive Committee at its meeting on November 8, 1958. The members of the Executive Committee were asked to give thought and consideration preparatory to a presentation of the problem to this Board at this meeting. A committee of Mr. J. Stephen Watkins, Mr. Robert C. Stilz, Mr. E. B. Farris and Frank D. Peterson considered the request further and recommended that the request be approved for a four-lane street with a four-foot median, under the following conditions:

1. That the necessary land be granted by deed or easement to the city or state as required for the project as shown by the survey made by C. J. Fuller, for an over-all width of 82 feet which includes a 15-foot sidewalk on the north and south sides of the proposed street. The present street, curb to curb, is 34 feet. The city claims it has a wider right-of-way. From the viewpoint of the city, the University would be granting an additional 7- or 8-foot right-of-way on the north side of Euclid and an additional 11-foot right-of-way on the south side of Euclid Avenue. The new street from center of median to actual inside edge of the sidewalk would be 41 feet.

2. That the grantee construct or cause to be constructed an underpass connecting the sidewalk between Holmes Hall and Jewell Hall on the north side of the street to a walkway west of the Alumni Gymnasium on the south side of Euclid Avenue; the underpass to provide for utility connections and for adequate width and height to take care of heavy pedestrian traffic; that the grantee construct or cause to be constructed an underpass at or near the intersection of Lexington and Euclid Avenues to permit the traffic from contemplated residence halls for girls on the north side of Euclid Avenue to have underpass access to the south side of Euclid Avenue, the underpass to provide for utility connections and for adequate width and height to take care of heavy pedestrian traffic.

3. That the grantee provide in the underpasses or nearby, utility tunnels approximately 3' x 3' for future use making it unnecessary to destroy the roadway for future development.

4. That all underground utilities including steam, telephone, and electric lines now installed or to be installed prior to construction of the road, be covered with reinforced concrete pads to protect them against shock of heavy traffic.

5. That the trees, shrubbery and hedges removed in all areas on the north or south side of Euclid Avenue between Rose Street and Limestone Street be replaced at the direction of the Vice President of Business Administration of the University of Kentucky and that all sidewalks disturbed in the construction of the new highway or street be replaced as shown on the survey plat presented to University officials, without cost to the University.

6. That the present street lighting which will necessarily be dismantled in the construction of the widening of the street be moved back and be reconstructed along the entire road or street on the south side from Rose to Limestone Streets.

7. That the present concrete wall on the south side of Euclid Avenue, boundaries above referred to, be replaced by a chain link fence on the south side of Euclid Avenue, this being cheaper than reconstruction of the concrete wall. The fence is to be of the same design and strength as the fence bordering Rose Street and shall extend from the set back at Rose and Euclid to the present chain link fence at the corner of the intersection at Euclid Avenue and the Student Union driveway entrance. Gates of type, number, and size to be installed in the new chain link fence as requested by the University but not to exceed six entrances.

8. That since the paved area from the street under the stadium (north side) will be reduced in size by the widening of Euclid Avenue, the paving be replaced with an equal amount of sidewalk and paving under the stadium. This is necessary to make the area under the stadium available for pedestrian traffic going and coming from the stadium.

9. That the city of Lexington officials pass an ordinance permitting Euclid Avenue, from the intersection of Lexington and Euclid Avenues to Rose Street, to be closed during football games and programs or contests in the coliseum, which attract large crowds to assist in the reduction of pedestrian hazards to people frequenting McLean Stadium and Memorial Coliseum,

the Chief of Police or proper traffic officials to determine when the crowds are in such size as to cause the closing of the street to be desirable.

10. That an ordinance, if not now in the official records be put on the official records accepting and permitting the overhang on the north side of McLean Stadium on Euclid Avenue.

11. That the city recognize that the Sigma Nu Fraternity house located on University property has a long time lease and the Sigma Nu Fraternity has an equity on the land by virtue of the lease; that the retaining wall in front of the Sigma Nu Fraternity house be reconstructed at no cost to the fraternity; that the steps from the sidewalk to the house be constructed with flights on both sides of the entrance sidewalk; that the Sigma Nu Fraternity be reimbursed for the trees and shrubbery that will be destroyed by the widening of the street. These trees and shrubbery were bought and paid for by Sigma Nu Fraternity.

Members of the Board discussed at length the effect of widening this portion of Euclid Avenue. A copy of the survey was present and was viewed by the members. After duly deliberating on the request, a motion was made, seconded and carried authorizing a deed and/or lease for such property as shown in the survey under the conditions and understanding as recommended.

K. Report of Alumni Election.

Mr. Peterson, as Secretary of the Board of Trustees, submitted the following report of election of alumni nominees to be certified to the Governor, from which list of three names he will appoint the member of the Board of Trustees to succeed Mr. Louis Cox, whose term expires December 31, 1958.

December 9, 1958

President Frank G. Dickey
University of Kentucky

Dear President Dickey:

The term of Louis Cox as alumni member of the Board of Trustees expires December 31, 1958. An election has been held among the alumni of the University as prescribed by statute and by the rules and regulations of the Board of Trustees. The following is the result of the elections:

Robert H. Hillenmeyer	1,864 votes
T. H. Hardwick	1,861 votes
Richard E. Cooper	1,749 votes
Beverly White	1,263 votes
John B. Blackburn	1,074 votes
Mervin K. Eblen	1,044 votes

There were 68 write-in names, all of which have been tabulated and recorded.

Will you please submit this information to the Board of Trustees that same may be approved and the names of the three receiving the highest number of votes be certified to the Governor of the Commonwealth of Kentucky, from which list of three he may appoint one to serve a term of four years beginning January 1, 1959.

Very truly yours,

(Signed) Frank D. Peterson
Secretary, Board of
Trustees.

Upon motion duly made, seconded and carried, the Secretary of the Board was authorized to submit the names of Robert H. Hillenmeyer, T. H. Hardwick and Richard E. Cooper to the Governor of the Commonwealth, with the request that he appoint one, from this list of three, a member of the Board of Trustees for a term expiring December 31, 1962.

L. Dr. Robert R. Martin Excused from Meeting.

Dr. Robert R. Martin explained that the State Board of Education would meet in his office in the afternoon and he asked to be excused that he might attend this meeting as chairman of the State Board of Education.

M. Mr. Clifford E. Smith Welcomed.

President Dickey called attention to the appointment of Mr. Clifford E. Smith to succeed Mr. Carl Dempewolf, deceased, as member of the Board of Trustees. He welcomed Mr. Smith who, having submitted his commission, took the oath of office for the unexpired term of Carl A. Dempewolf and for a term expiring December 31, 1962.

N. Joseph Herman Schmitt Granted Degree.

President Dickey submitted request from Dean Earl P. Slone, of the College of Pharmacy, that Joseph Herman Schmitt, Louisville, Ky., be granted a degree as having completed all the formal requirements of the College of Pharmacy. He explained that it was necessary to have a degree from the College of Pharmacy in order to be eligible to take the State Bar Examination in January, 1959, for licensure.

President Dickey so recommended and, upon motion duly made, seconded and carried, Joseph Herman Schmitt was authorized awarded the degree to which he is entitled.

O. Correction of Minutes of April 2, 1957.

President Dickey reported that he had recommended and the Board had approved the appointment of Robert E. Shaver as Dean of the College of Engineering, effective July 1, 1957. He should have been named, also, as Director of the Engineering Experiment Station at that time. The President recommended correction of the Minutes of April 2, 1957, nunc pro tunc, to show that Robert E. Shaver was appointed Dean of the College of Engineering and Director of the Engineering Experiment Station, effective July 1, 1957.

Upon motion duly made, seconded and carried, the Minutes were authorized corrected as recommended.

P. Doctor Mateer to Do Consultive Work.

President Dickey submitted request from Dean R. E. Shaver that Dr. Richard S. Mateer, head of the Department of Mining and Metallurgical Engineering, serve as consultant to the Metallurgy Division of the Oak Ridge National Laboratory at Oak Ridge, Tennessee. He stated that the work would require eight or ten days' time during the calendar year and that the trips by Doctor Mateer to the Laboratory could be arranged at Doctor Mateer's convenience. He will receive a fee of \$75.00 a day and an expense allowance of \$7.00 a day for his services. President Dickey stated that he felt that this was a fine recognition of the ability of Doctor Mateer and would provide an excellent means for him to keep abreast of the latest developments in the field of nuclear materials. It would afford opportunities to strengthen our program in metallurgical and nuclear engineering. He recommended that the request be granted.

Upon motion duly made, seconded and carried, the Board concurred in the recommendation of President Dickey.

Q. Budget Changes.

President Dickey recommended that the sum of \$1,606.40 be added to the budget of the College of Commerce to pay honoraria for the College Business Management Institute and that \$1,000.00 be added to the budget of the Dean of Women to make it possible to pay personnel in that office for March, April, May and June. He further recommended that \$800.00 be appropriated to the Kentucky Geological Survey to make it possible to secure additional help necessary to take care of additional work brought about by increased interest in oil in the State.

Upon motion duly made, seconded and carried, the necessary budget changes were approved and the Director of Accounts and Budgetary Control was authorized to make the necessary budget adjustments.

R. Directors of Off-Campus Centers Appointed.

President Dickey made the following statement to the Board:

In the development of the off-campus centers of the University of Kentucky it becomes increasingly apparent that the best planning will be accomplished if the future directors of these centers have some part in the making of the plans. As a result of this belief, we have recommended to the Board of Trustees the appointment of three outstanding young men to become members of the staff of the Extended Programs of the University. Mr. Louis Alderman, Mr. John Barrows and Mr. Edsel Godbey are excellently qualified to participate in this educational venture of the University and they can make real contributions as the program of the centers develops. The three men will work with the entire faculty of the University in the evolution of programs for the centers and at a later date definite assignment of centers will be made to the individuals.

Upon motion duly made, seconded and carried, Mr. Louis Alderman, Mr. John Barrows and Mr. Edsel Godbey were authorized employed as directors of Off-Campus Centers.

S. Mr. Gatton Reports on Meeting of Association of Governing Boards.

Mr. Harper Gatton, member of the Board of Trustees, attended the meeting of the Association of Governing Boards at Purdue University October 15-18, 1958. Mr. Gatton gave the following facts concerning Purdue University: 13,500 students on the campus at Lafayette, Indiana; 6,000 students at Hammond, Indianapolis, Fort Wayne and Michigan City. He reported that the physical plant was valued at \$85,000,000 and that the budget requests of the Legislature for 1959 would be for \$13,250,000 for building program. He reported that Purdue had a Union Memorial Center costing \$9,200,000, with 550 rooms for transients, three theatres, library and audio-visual facilities. The Recreational Gym is valued at \$2,500,000. He further reported on various aspects of the University and gave a brief resume of the program of the Association of Governing Boards. Mr. Gatton stated that the discussions of the Association considered the method of selecting new presidents, as well as discussions as to the usefulness of trustees. He further stated that those in attendance were royally entertained by Purdue and given plenty of time for receptions and relaxation. He thanked the President and members of the Board of Trustees for having permitted him to represent the University and Board at this very profitable meeting.

On motion duly made, seconded and carried, Mr. Gatton was thanked for sandwiching into his very busy schedule the time necessary to attend the meeting and represent the Board, and the Board expressed appreciation for the very fine report that he had given.

T. Gifts.

From: Keeneland Foundation--\$2,787.00.

President Dickey reported that the Keeneland Foundation had presented to the University the sum of \$2,787.00 to be placed to credit of the Keeneland Foundation Microscope account and used for purchase of accessories for the Electron Microscope. He recommended that the check be accepted.

Upon motion duly made, seconded and carried, the Board concurred in the recommendation of the President and requested him to express to officials of Keeneland Foundation the appreciation of the University of Kentucky for their continued interest and help.

From: Union Carbide Corporation (Linde Air Products Company)--\$1,908.00.

President Dickey presented check for \$1,908.00, made to the Kentucky Research Foundation by the Union Carbide Corporation, to be used in support of their scholarship program in the College of Engineering for the year 1958-59. The President expressed appreciation of the interest shown by Union Carbide Corporation in the program of the University and recommended that the gift be accepted.

Upon motion duly made, seconded and carried, the gift was authorized accepted, and the President was requested to write a letter of appreciation to the donors.

From: General Electric Educational and Charitable Fund--\$200.00.

President Dickey reported that the University had received from the General Electric Educational and Charitable Fund check for \$200.00, matching donations to the University made by General Electric employees who had attended the University. He recommended that the check be accepted.

Upon motion duly made, seconded and carried, the Board of Trustees concurred in the recommendation of the President and requested him to thank officials of the General Electric Educational and Charitable Fund.

From: Union Carbide Corporation (Agricultural Chemicals Division)--\$500.00.

President Dickey presented check in the amount of \$500.00 from Union Carbide Corporation to be used as financial support for a project in the Agronomy Department directed toward field tests of suitable chemicals as pre-seeding treatment of soils for control of weeds in burley tobacco plant beds. He stated that this is the second year the University has received support from the Union Carbide Corporation and recommended that the grant be accepted.

Upon motion duly made, seconded and carried, the Board concurred in the recommendation of the President and requested him to write the donors.

From: Smith Kline and French Laboratories--\$400.00.

President Dickey reported that Smith Kline and French Laboratories had given to the University check for \$400.00 to further research in sheep. He stated that this is the second year the University has received aid from Smith Kline and French Laboratories in support of the project entitled "Gastro-intestinal Parasites of Ruminants". He recommended acceptance of the gift.

Upon motion duly made, seconded and carried, the Board authorized acceptance of the check for \$400.00 and requested the President to write a letter thanking the donors for their interest.

From: American Dairy Association, Chicago,
Illinois--\$5,500.00.

President Dickey reported receipt of check for \$5,500.00 from the American Dairy Association, representing financial support of the Experiment Station's dairy project entitled "The Effect of Certain Vacuum Treatments on the Flavor and Physical Characteristics of Fluid Milk". He explained that this is the second year this grant has been received, and recommended that it be accepted.

Upon motion duly made, seconded and carried, the gift of \$5,500.00 was authorized accepted, and the President was requested to write a letter of appreciation to the American Dairy Association.

From: W. T. Grant Company, New York--\$15.00.

President Dickey reported that W. T. Grant Company, New York, had given to the University \$15.00 to match a gift made to the University by an employee of their company. He recommended that the check be accepted.

Upon motion duly made, seconded and carried, the gift of the W. T. Grant Company was ordered accepted, and the President was requested to thank officials of the Company.

From: Mrs. Ben Kilgore--\$25.00.

President Dickey reported that Mrs. Ben Kilgore had presented to the University \$25.00 which she wished added to the Kilgore Memorial Fund in memory of Mr. W. D. Billingslea, Franklin, Kentucky, who died a few weeks ago. He recommended that the gift be accepted.

Upon motion duly made, seconded and carried, the gift of \$25.00 was ordered accepted and the President was requested to write a letter of appreciation to Mrs. Kilgore.

From: WHAS Crusade for Children--\$3,900.00.

President Dickey reported that the University had received a check for \$3,900.00 from the 1958 WHAS Crusade for Children, to establish in the summer of 1959 a workshop for education of teachers of handicapped children who are either hospitalized or homebound. The grant will provide ten scholarships of \$300.00 each for teachers attending the course and will cover the expenses of the project. He stated that this workshop will represent a pioneering move in the State to improve the quality and quantity of teaching being offered physically handicapped children, and recommended that the grant be accepted.

Upon motion duly made, seconded and carried, the gift of WHAS Crusade for Children was ordered accepted, and the President was requested to express the appreciation of the Board of Trustees to the donors.

U. Appointments and Other Staff Changes.

President Dickey submitted staff appointments, reappointments, salary adjustments, leaves of absence, resignations, promotions and other staff changes requested by deans and heads of departments.

COLLEGE OF ARTS AND SCIENCES

Appointments

Ronald Coleman Lacy, Assistant, Anatomy and Physiology Research, effective January 1, 1959 through May 31, 1959.

Joseph Lyons, Research Associate, Anatomy and Physiology, effective January 1, 1959 through May 31, 1959.

Leaves of Absence

Vincent Paul Kenney, Assistant Professor, Physics Department, effective February 1, 1959 through August 31, 1959.

Walter T. Smith, Jr., Professor, Chemistry Department, sabbatical leave for the summers of 1959 and 1960, effective July 1, 1959.

COLLEGE OF AGRICULTURE AND HOME ECONOMICS

Appointments

Mabel Louise Brandon, Acting Librarian, Experiment Station, effective December 1, 1958.

Berlin Hisel, Assistant Herdsman, Experiment Station, effective November 8, 1958 through June 30, 1959.

Barbara Ann Knight, Clerk, Russell County, effective November 1, 1958.

Joan Quinn, Clerk, Hancock County, effective November 12, 1958.

Elizabeth G. Thompson, Clerk, effective November 17, 1958, through January 31, 1959.

James Kemper Kendrick, Assistant County Agricultural Extension Agent in Training, Greenup County, effective December 1, 1958.

Reappointments

Mary Louise McKee, Temporary Extension Specialist in Foods and Nutrition, effective November 1, 1958 through June 30, 1959.

Owen K. Shugars, Technical Assistant, effective November 20, 1958 until indefinite.

James Earl Thorndale, Technician, effective November 3, 1958.

Resignations

A. B. Bowman, Assistant Accountant, effective October 31, 1958.

Harold M. Gooding, County Agricultural Extension Agent, Lewis County, effective December 27, 1958.

Louise R. Gorman, Clerk, Hancock County, effective November 11, 1958.

Judith L. Gruber, Laboratory Technician, effective November 17, 1958.

Sylvia London, Clerk, Barren County, effective October 15, 1958.

Evelyn Sinclair, County Home Demonstration Extension Agent, Morgan County, effective November 30, 1958.

Leave of Absence

Jacqueline S. Rogers, effective October 19, 1958 to approximately November 15, 1958, returning from leave, effective December 1, 1958.

Changes of Status

Judith Black, Assistant County Home Demonstration Extension Agent in Training, Caldwell County, transferred to Trigg County with same title, effective December 1, 1958.

Elwood S. Combs, Assistant County Agricultural Extension Agent, Whitley County, transferred as Acting County Agricultural Extension Agent, Whitley County, effective November 1, 1958.

Charlie Dixon, Specialist on Special Assignment, title changed to Coordinator of Special Extension Programs, effective September 1, 1958.

George Emerson Jones, Acting County Agricultural Extension Agent, Robertson County, promoted to County Agricultural Extension Agent, Robertson County, effective December 1, 1958.

Donald Gordon Paris, Assistant Economist in Agricultural Economics, changing to Research Assistant, effective November 1, 1958.

Luther H. Small, Associate County Agent on Special Work, changed as Associate County Agricultural Extension Agent, Pulaski County, effective December 1, 1958.

Edward Strong, Associate County Agricultural Extension Agent, Greenup County, transferred as County Agricultural Extension Agent, Lewis County, effective December 1, 1958.

John M. Taylor, Assistant County Agricultural Extension Agent in Training, Ohio County, transferred as Assistant County Agricultural Extension Agent, Marion County, effective November 1, 1958.

COLLEGE OF COMMERCE

Appointment

Martha A. Smith, Part-time Statistical Clerk, Bureau of Business Research, effective December 1, 1958 through June 30, 1959.

COLLEGE OF ENGINEERING

Change of Status

W. S. Heath, Part-time Assistant Professor, changing to Full-time Assistant Professor, for one month, effective December 15, 1958 through January 14, 1959.

MEDICAL CENTER

Appointments

Janet Manspeaker, Statistical Clerk, effective December 1, 1958.

Betty Jane Smith, Assistant Professor of Nursing, College of Nursing, effective February 15, 1959 through June 30, 1961.

Resignation

Irene Moss, Library Assistant, effective November 13, 1958.

UNIVERSITY EXTENDED PROGRAMS

Appointment

John E. Barrows, Assistant, effective December 1, 1958.

Reappointments

Edna Davis, Instructor in Secretarial Course, effective October 1, 1958 through April 30, 1959 at Northern Center.

Carolyn Ward, Secretary, Northern Center, reappointed November 1-8, 1958.

The following persons reimbursed for correspondence instruction, effective May 1 to October 30, 1958: Grace Anderson, Wendell E. Beals, Adolphe E. Bigge, Marion C. Brown, Robert J. Buck, Emmett D. Burkeen, Ronald Wallace Butler, Wilbert L. Carr, Lucian H. Carter, Willis M. Carter, Carl B. Cone, Viola Cook, Jesse DeBoer, Harold H. Downing, Herbert N. Drennon, May K. Duncan, Keller J. Dunn, W. W. Ecton, Carlos C. Erwin, Betsy Worth Estes, Ernest N. Fergus, J. W. Gladden, Sheldon Grebstein, Emmett Hardy, Herbert W. Hargreaves, Ellis F. Hartford, Maurice Hatch, Wilbur A. Heinz, J. Eduardo Hernandez, James F. Hopkins, Walter W. Jennings, R. D. Johnson, Sidney J. Kaplan, John Kuiper, Homer C. Lewis, Mildred S. Lewis, Robert G. Lunde, Forrest L. McElhoe, Robson McIntyre, David McMurtry, John T. Masten, William M. Moore, Vernon A. Musselman, Frank A. Pattie, Ralph R. Pickett, T. J. Pignani, Joy Query, John Estill Reeves, Anna B. Peck, Herbert Parkes Riley, Wimberly Royster, Hobart Ryland, Blaine W. Schick, Joseph R. Schwendeman, Alberta W. Server, Roy E. Sigafus, Jonah W. D. Skiles, Denver Sloan, Dale M. Smith, Robert H. Stroup, Rodman Sullivan, Willis A. Sutton, Hambleton Tapp, Rhea A. Taylor, Ruth E. Thomas, Bennett Wall, W.S. Ward, Harold E. Wetzell and Norma J. Wright.

Change of Status

Edsel T. Godbey, Graduate Assistant in College of Education, transferring to Extended Programs as Assistant, effective December 1, 1958.

OFFICE OF THE PRESIDENT

UNIVERSITY PRESS

Appointment

Robert H. Herndon, Artist-Designer, part-time, effective November 7, 1958.

UNIVERSITY AND EDUCATIONAL ARCHIVES

Change of Status

Mary Hester Cooper, Director of University and Educational Archives, changed to Director of University and Educational Archives and Assistant Professor, effective December 1, 1958.

PRESIDENT'S OFFICE

Leave of Absence

Frances C. Kratt, Assistant Secretary, one-half day, December 31, 1958.

OFFICE OF THE VICE PRESIDENT

LIBRARY

Appointment

Phyllis Wilson, Assistant in Acquisitions, 3/4 time, effective November 13, 1958.

Resignation

Eleanor Mefford Doyle, Assistant in Reference Department, effective October 31, 1958.

Leave of Absence

Willie H. Adams, Assistant Head of Acquisitions, effective November 3, 1958 through January 31, 1959.

OFFICE OF THE REGISTRAR

Resignation

Patricia Ann Gray, Assistant Recorder, effective December 23, 1958.

MACHINE STATISTICS

Appointments

Barbara Burton, Key Punch Operator, effective November 17, 1958.

Mary Catherine Barkman, Key Punch Operator, effective December 2, 1958.

Resignations

Peggy H. Robinson, Key Punch Operator, effective October 17, 1958.

Barbara Burton, Key Punch Operator, effective November 22, 1958.

OFFICE OF THE VICE PRESIDENT FOR BUSINESS ADMINISTRATION

Adjustment in Salary

Dana Louise Stidham, Secretary, Associate Business Manager's Office, effective December 1, 1958.

AUDITING OFFICE

Appointment

Barbara Kay Morgan, Clerk-Typist, effective November 17, 1958.

FOOD SERVICES

Appointment

Sally B. Warmington, Party Dietitian, SU Commons, effective November 1, 1958.

Resignations

Clara Wolf Brown, Dietitian, SU Commons, effective October 31, 1958.

Glen Hoskins, Manager, Wild Cat Grill, effective November 15, 1958.

Change of Status

Margaret McIntyre, Assistant Manager, Residence Halls for Women, transferred to SU Commons as Dietitian, effective November 1, 1958.

On motion duly made, seconded and carried, on President Dickey's recommendation, the Board concurred in the above appointments, reappointments, salary adjustments, leaves of absence, resignations, promotions and other staff changes, and record was ordered made in the minutes.

V. Adjournment.

Upon motion duly made, seconded and carried, the Board of Trustees adjourned at 11:55 a. m. CST and went to the Student Union where a delightful luncheon was served.

Frank D. Peterson, Secretary
Board of Trustees and Executive
Committee