

Minutes of the Meeting of the Executive Committee of the Board of Trustees of the University of Kentucky, February 17, 1950.

The Executive Committee of the University of Kentucky met in the President's Office at 10:00 a.m., Friday, February 17, 1950. The following members were present: Guy A. Huguelet, Chairman; H. D. Palmer and Harper Gatton. Absent: J. C. Everett and R. P. Hobson. President H. L. Donovan and Secretary Frank D. Peterson met with the Committee.

A. Approval of Minutes.

The minutes of the Executive Committee of January 6, 1950, were approved as published.

B. Report of the Comptroller

The Comptroller submitted financial report, consisting of Balance Sheet of University funds as of January 31, 1950, together with supporting statements of fund and budget operations for the current period which began July 1, 1949, and ended January 31, 1950.

The report was examined by members of the Committee, and upon motion duly made, seconded and carried, was ordered received and filed.

C. Increase in Appropriation for Memorial Coliseum.

President Donovan stated that it was necessary to purchase for the Memorial Coliseum one electric organ, one concert piano, velours curtains, a stage approximately 40' x 70', a sound system, and the construction of concrete walks and final grading and landscaping around the building. He recommended that the sum of \$65,000 be appropriated from the unappropriated surplus of the University budget and placed to the credit of Account #1680.

The members of the Committee heard the recommendation, and upon motion duly made, seconded and carried, concurred in the request and directed the Comptroller to make the necessary budget adjustments.

D. Appropriation for Repair of Men's Residence Halls.

President Donovan stated that it had become necessary to make certain repairs in the bathrooms of Bradley Hall. He stated that the work was authorized done and was charged against the operations of the Men's Residence Halls. The work required considerable repairs to the physical property and replacement of a large amount of the plumbing fixtures, and was nearly completed, at a cost of \$17,376.04. He stated that he believed this was capital improvement and should not be charged against the operating funds of the Halls. He further explained that to do so would cause the accounts to be overdrawn. The President recommended that the sum of \$17,376.04 be appropriated from the unappropriated surplus of the General University Budget.

After some discussion, a motion was made, seconded and carried that the sum of \$17,376.04 be appropriated from the unappropriated surplus of the General University Budget to take care of this work.

E. Appropriation of \$2,500.00 for Journal of Southern History.

President Donovan stated that the editing and publishing of the Journal of Southern History had been transferred to the University and was carried on under the supervision of Dr. T. D. Clark. He stated that our stewardship over this important journal had been, in his judgment, acceptable, as the University and the Journal staffs have been complimented by many people making use of this publication.

Doctor Clark stated in a written memorandum that the Journal had meant a great deal to members of the staff, to the students and to a number of people in the historical profession. The Journal goes into every state in the Union, which gives the University a wide range of very solid nature, and is subscribed for by approximately 1500 people.

President Donovan further stated that it was necessary for the University to appropriate annually the sum of \$2,500.00 towards the cost of publication of the Journal, and he recommended that this grant be taken from the Haggin Fund.

The members of the Committee heard the recommendation, and upon motion duly made, seconded and carried, the sum of \$2,500 was ordered appropriated from the Haggin Fund as a grant to be used for the publication of the Journal of Southern History.

F. Appropriation for Traveling Expenses of Mr. Tapp.

President Donovan stated that, under his direction, Mr. Hambleton Tapp had traveled over the State gathering valuable material for the Library and assisting in organizational work of the alumni. He stated that no appropriation had been made for the expenses incurred by Mr. Tapp for travel, and recommended that the sum of \$937.59 be appropriated from the unappropriated surplus of the General University Budget.

Members of the Committee heard the request, and upon motion duly made, seconded and carried, concurred in the recommendation.

G. Transfer of Investments of Kentucky Kernel Fund.

President Donovan read the following communication:

January 26, 1950

Dr. H. L. Donovan, President
University of Kentucky

Dear President Donovan:

The Board of Trustees has authorized the construction of the Kentucky Kernel Journalism Building at a cost of approximately \$425,000.00. They have authorized the issuance of \$225,000.00 revenue bonds and have directed that the balance be taken from the cash accounts of the Kentucky Kernel and the Campus Bookstore.

At this time, \$40,000.00 of the Kentucky Kernel funds are invested in U. S. Treasury coupon bonds (2 $\frac{1}{2}$ %), Lexington First Federal Savings & Loan Association and in Lexington Federal Savings and Loan Association.

In order that the funds to the credit of the Kentucky Kernel be used for construction of this building, I recommend that these investments be transferred to the Campus Bookstore account, and that \$100,000.00 of the Kentucky Kernel funds be used toward the construction of the building, and that the balance necessary be taken from the Campus Bookstore funds.

Sincerely yours,

(Signed) Frank D. Peterson,
Comptroller.

It was further explained it was deemed unwise to sell U. S. Treasury coupon bonds since funds to the credit of the Campus Book Store account are available for investment and the securities could be liquidated at any time that these funds are needed.

Upon motion duly made, seconded and carried, the Comptroller was directed to transfer the investment in U. S. Treasury coupon bonds, Lexington First Federal Savings and Loan Association and Lexington Federal Savings and Loan Association, from the Kentucky Kernel account to the Campus Book Store account, giving the Kentucky Kernel account full credit for the investments plus accrued interest.

H. Transfer of Agricultural Extension Workers from Teachers Insurance and Annuity Association of America Completed.

President Donovan stated that the Board of Trustees, at its meeting September 20, 1949, approved a request of Dean Cooper for permission to transfer from the retirement system under the Teachers Insurance and Annuity Association of America to the Civil Service Retirement Board, for Agricultural Extension employees.

He stated that he was in receipt of a communication from Dean Cooper stating that he was glad to inform the President and the Board of Trustees that the Teachers Insurance and Annuity Association has completed the individual computations with reference to the payments that have been made to them on retirement policies that have been carried by the T. I. A. A. He stated further that the T. I. A. A. has agreed to re-purchase and expects to re-purchase all policies at the same time.

The President stated that all necessary agreements between members of the staff carrying policies under T. I. A. A. and the company have been completed for the re-purchase and that he expected the entire transaction to be completed by the middle of February.

President Donovan explained that this had been a tremendous job and one that required a great amount of effort and careful consideration. He congratulated Dean Cooper and his staff on being able to negotiate successfully the transfer. He stated that he was making this report so that the record might be completed.

Upon motion duly made, seconded and carried, the reports of Dean Cooper and President Donovan were received and ordered made of record.

I. Permission to Run a Sewer Line across Robinson Substation Property Granted.

President Donovan reported a request from Dean Cooper, with the recommendation that same be approved, to permit Mr. Lloyd Bach, Quicksand, Ky., to run a sewer line from his home across University property to the Kentucky river. A rough sketch of the property and of the location of the proposed drain was shown members of the Committee. Mr. Roger Jones, Superintendent of Robinson Sub-Station, Quicksand, Ky., has reported that, since the line would cross the University property at a chosen point, it would not cause any damage to the property, and he suggested that the request be approved.

Dean Cooper recommended that permission be given provided the line be placed at such depth as might be requested by Superintendent Roger Jones, who would be on the ground and would supervise the running of the sewer line. President Donovan recommended that the request be granted.

Upon motion duly made, seconded and carried, permission was granted to Mr. Lloyd Bach, Quicksand, Ky., to run a sewer line from his home across University property to the Kentucky river, with the understanding that this permission does not include rights of entrance upon the property except as the Superintendent of the Robinson Sub-station may grant from time to time.

J. The Central Kentucky Concert and Lecture Series Agreement Approved.

President Donovan stated that he and Vice President Leo M. Chamberlain had conferred with representatives of the Central Kentucky Community Concert Association and the Lexington Public Forum, and recommended the approval of Agreement between the University and the Central Kentucky Concert Association and the Lexington Public Forum. He stated that, for some time, the Central Kentucky Community Concert Association had sponsored annually a series of community concerts and, likewise, the Lexington Public Forum had sponsored a series of public lectures. He stated that the representatives of these organizations and the University had agreed to cooperate to provide for Central Kentucky a concert and lecture series which they hoped would excel in both number and quality the programs heretofore offered separately by these agencies and which would be available to a much larger number of persons. He stated that the terms of the Agreement were set forth in a Memorandum of Understanding and asked permission to read the Agreement, which is as follows:

Memorandum of Agreement between the University
of Kentucky and the Central Kentucky Community
Concert Association and the Lexington Public
Forum

1. The three parties involved agree to cooperate in the ways indicated below to the end that there may be provided for Central Kentucky a concert and lecture series which will, if possible, excel in both number and quality the programs now offered separately by the three agencies, and which will be available to a much larger number of persons.
2. The 1950-51 combined series shall be known as:

THE CENTRAL KENTUCKY CONCERT AND LECTURE SERIES

Sponsored Jointly by

The University of Kentucky

The Central Kentucky Community Concert Association

The Lexington Public Forum

3. The series for 1950-51 shall include 11 or 12 numbers to be divided between music and lecture in about the ratio of 2 to 1. A final decision concerning the number and character of the performances shall be made by the Talent Selection Committee.
4. The University agrees to provide the Memorial Coliseum for each performance without charge against the budget of the Association or the Talent Budget. It is understood that this service in connection with the Coliseum will include the following:
 - a. Adequate heating and lighting.
 - b. A substantial stage, suitable for either solo or large-orchestra performances, and including an attractive back wall and sides made of hard materials of good sound reflecting qualities.
 - c. All labor necessary for putting up and taking down the stage and accessories, and for placing and removing the chairs used on the main floor.
 - d. The use of one piano properly tuned.

5. The University agrees further to place into the Talent Budget \$2.00 for each full-time student enrolled on the Lexington campus. In return, each student for whom the \$2.00 payment is made shall be admitted to all performances without additional charge.
6. The Central Kentucky Community Concert Association will continue to operate under its present organization, retaining its present name, its board members, and its officers. This Association will furnish all doormen and ushers required to manage the programs of this series at the Coliseum. The Lexington Public Forum will likewise continue its present organization unless it prefers otherwise.
7. The Central Kentucky Community Concert Association will manage all membership solicitation through its Executive Secretary, who will be reimbursed, as in the past, by the Association.
8. The prices of the memberships sold to the public shall be as follows:
 - a. Adult memberships, \$6.00 plus tax. At the present time the tax amounts to \$1.20, making a total price of \$7.20. Sales of adult memberships shall be terminated on March 11, 1950. The only adult memberships to be sold later than this date will be to persons newly moved to Lexington for the first time after March 11.
 - b. Junior memberships available to all full-time students enrolled in any accredited college, high school or elementary school, and to children of pre-school age if accompanied by parents or guardians, \$3.00 plus adult tax. At present the tax amounts to \$1.20, making a total of \$4.20. Persons holding adult or junior memberships may sit in seats of their choice anywhere in the Coliseum except in the section or sections designated for students of the University of Kentucky.
9. After all ticket sales are completed, the Treasurer of the Central Kentucky Community Concert Association shall pay over to the University Comptroller the proceeds, after deducting for taxes, for advertising and other incidental expenses, and for the salaries of the Secretary and the Treasurer. This net sum, together with the \$2.00 contribution for each full-time student at the University, shall make up the Talent Fund.
10. Checks against the Talent Fund shall be drawn by the University Comptroller on his signature and on receipt of invoices approved by authorized representatives of the Central Kentucky Community Concert Association and of the Lexington Public Forum. However, neither the University nor any of its representatives shall be responsible for any deficit, or for any sums of money

in excess of the Talent Fund as represented by the \$2.00 contribution for each full-time student at the University, plus the net proceeds from ticket sales paid to the Comptroller by the Association.

11. The coordinating body shall be the Talent Selection Committee which shall select the talent for all performances and in other ways have general supervision of the program to the degree that the interests of all parties are affected. This committee shall be responsible for maintaining a balanced budget.

12. The Talent Selection Committee shall be constituted so as to maintain the present balance between University and non-University representation, including one new member from the University and a representative of the Lexington Public Forum; a total of 12 members, 5 of whom are members of the University Faculty.

13. All memberships shall be sold on a season basis. No tickets will be sold under any circumstances to individual performances.

14. It is mutually agreed that approval of this proposal by any party does not bind it beyond the year 1950-51. However, it is the intent of all to make the cooperative arrangement a permanent one if the 1950-51 season proves successful.

THE CENTRAL KENTUCKY COMMUNITY CONCERT
ASSOCIATION

By _____

THE LEXINGTON PUBLIC FORUM

By _____

THE UNIVERSITY OF KENTUCKY

By _____

Members of the Committee being thoroughly advised of the Agreement, upon motion duly made, seconded and carried, authorized same approved and executed on behalf of the University.

K. Increase of Registration and Incidental Fees Approved.

President Donovan made the following statement:

In connection with the agreement with the Central Kentucky Community Concert Association and the Lexington Public Forum, which the Board has just considered, I am recommending certain changes in the incidental fee for all students. An increase of \$1.00 per semester is, of course, required by the agreement setting up the new concert series. This increase would raise the semester charge from \$57.00 for the resident student to \$58.00. It has occurred to us that it may be desirable to make a further increase and hereafter to charge the resident full-time student \$60.00 per semester, or \$120.00 per school year. All other fees would be increased in approximately this proportion.

It is with some hesitancy that I recommend a change in student fees, since there are so many capable young men and women who find it difficult these days to go to college because of limited family income. On the other hand, it is not the relatively small incidental fee charged by our state universities that prevents the student of limited financial resources from attending. Rather, it is the cost of board and room, and other living expenses. You may be assured that these will be kept as low as possible at the University of Kentucky, consistent with the costs involved. I do not believe that the modest change suggested in the incidental fee will prevent any student from attending the University of Kentucky who could otherwise find it possible to do so. Furthermore, we must seek every possible way to make up for the loss of revenue which the University will sustain through the next two years as a result of the reduced payments by the federal government for veterans' tuition. We had hoped that the State Legislature would make up for this reduction, but, as you are aware, it has only partially done so. We, therefore, find it necessary to practice every possible economy in making the budget for the next fiscal year and to seek such supplementary income as may properly be available to us. It does not seem improper that parents and students share with the University administration and faculty the burden of the budget cut of approximately \$390,000.

I am, therefore, recommending that the full-time and part-time fees at the University of Kentucky be changed in accordance with the schedule given below, effective at the opening of the fall semester, 1950. With the recommended changes in effect, the resident fee at the University of Kentucky will be slightly higher than the median resident fee for all state universities and land-grant colleges, but almost exactly at the average for all such institutions in the South and Southwest. The non-resident fee will still be slightly below the median for the publicly supported universities of the country.

The President presented to members of the Committee a proposed schedule of registration and incidental fees. After discussion of the schedule, upon motion duly made, seconded and carried, the registration and incidental fees were increased and established at the following amounts:

PROPOSED SCHEDULE OF REGISTRATION AND INCIDENTAL FEES

Classification	FOR ONE SEMESTER		
	Kentucky Students	Out of State Students	
		Entering after Sept. 1, 1947	Entering before Sept., 1947
Full-time Students			
All Col. except Law	\$60.00	\$120.00	\$90.00
College of Law	63.00	126.00	93.00
Part-time Students	Per Semester Hour	Per Semester Hr.	Per Semester Hr.
All Under-grad.			
Col. except Law	\$ 5.25	\$ 10.50	\$ 7.75
College of Law	7.25	14.50	10.75
Grad. School	6.75	13.50	10.25
FOR SUMMER SESSION			
Full-time Students			
All Col. except Law	\$30.00	\$ 60.00	\$45.00
College of Law	31.50	63.00	46.50
Part-time Students	Per Semester Hour	Per Semester Hour	Per Semester Hr.
All Under-grad.			
Col. except Law	\$ 5.25	\$ 10.50	7.75
Graduate School	6.75	13.50	10.25
College of Law	7.25	14.50	10.75

Auditors are charged the same fee that they would pay for credit.

L. Horse Rental Contract with Mrs. H. V. Rouse, Jr., Approved.

President Donovan presented proposed horse rental contract between the University of Kentucky and Mrs. H. V. Rouse, Jr. He stated that the contract is similar to those previously approved and provides that Mrs. H. V. Rouse, Jr., 346 Desha Road, shall furnish and the University agrees to lease the use of such a number of horses as may be required for class purposes in the course in Light Horse Husbandry for the period December 1, 1949, through May 31, 1950. The contract is as follows:

Horse Rental Contract

Be it known that the University of Kentucky desires to obtain by lease the use of such a number of horses as may be required for class purposes in the course in Light Horse Husbandry the period of December 1, 1949, through May 31, 1950. The University proposes to take charge of such horses as may be leased to it during that period or such part of it as the use of them may be required. It will stable them, feed and care for them adequately and have full control over them during the period of the lease.

In consideration of the above stated terms and conditions the University of Kentucky, first party, agrees to lease 1 horse from the second party, Mrs. H. V. Rouse, Jr., 346 Desha Road, Lexington, Ky., board and care of horse during above period to constitute full compensation for its use. The first party assumes responsibility for any accident growing out of any negligence in respect to the care or use of the horses used. It does not assume liability, however, for any harm due to the inherent and not apparent condition of the animals nor for injury due to acts of God or the disposition of the animals. The second party agrees to lease to the first party 1 horse on the above terms.

UNIVERSITY OF KENTUCKY

By _____

SECOND PARTY

Upon motion duly made, seconded and carried, the contract was approved and authorized executed on behalf of the University.

M. Scholarships Approved for Foreign Students.

President Donovan stated that he had received a recommendation from the Committee on Foreign Students that free tuition scholarships for the second semester 1949-50 be granted to:

Mrs. Gamal (Osman) Fawzy --- Egypt
 Juan B. Pinto -- Colombia
 Nicholas E. Gamboa -- Cuba
 Miss Blanche Ching-yi Wu -- China.

The President recommended that the Executive Committee approve the request of the Committee on Foreign Students, and upon motion duly made, seconded and carried, the President's recommendation was concurred in.

N. Purchase of House and Lot at Quicksand, Ky., Approved.

President Donovan stated that he was in receipt of a letter from Dean Cooper concerning purchase of house and lot at Quicksand, Ky. He read the following communication:

February 7, 1950

President H. L. Donovan
University of Kentucky

Dear President Donovan:

Mrs. Mollie M. Frazier, Quicksand, Kentucky, owns a house with a lot approximately 60x150 feet, which adjoins the property of the Robinson Substation. This is the only privately owned house left that adjoins this property, with the exception of one belonging to a former minister who is a resident there. We now have the opportunity of purchasing the Frazier property. The house is a six room boxed type. The property was originally offered at a higher figure but can now be obtained for \$2200. I consider it very important to buy these adjoining properties whenever the opportunity arises. Therefore, I have asked Mr. Roger Jones to procure an option on the property. Attached is a ninety day option, signed by the owner and by the children who may have an interest in it. I wish to recommend that the purchase be approved, payment to be made from trust funds of the Substation.

Sincerely yours,

(Signed) Thomas Cooper
Dean and Director.

President Donovan recommended that the purchase be approved, and upon motion duly made, seconded and carried, the house and lot belonging to Mrs. Mollie M. Frazier, Quicksand, Ky., was authorized purchased for the sum of \$2,200.00, the money to be taken from such funds as may be available to Robinson Substation.

O. The Sale of Surplus Property Approved.

President Donovan stated that Dr. Lawrence S. Thompson, Director of Libraries, had asked permission to sell a duplicate set of American State Papers to the Goodspeed's Book Company, Boston, Massachusetts, for the sum of \$75.00, and that Mr. Peterson, Comptroller, had requested permission to sell:

- 1 Deep Fat Fryer
- 1 Lot of Steel Bins
- 1 Radar Trailer, 6-ton
- 1 Lot Belting for Heavy Machinery
- 2 Used and Damaged Typewriters.

President Donovan recommended that the requests be granted.

Upon motion duly made, seconded and carried, the recommendation of the President was concurred in.

P. Used Steps Authorized Transferred to Eastern State College.

President Donovan stated that the University had removed some scrapped barracks steps leading into the barracks, and that they were stored and would be of little value to the University. He stated that Eastern State College had need of these steps, and recommended that permission to transfer same to Eastern State College be granted.

Upon motion duly made, seconded and carried, the recommendation of the President was concurred in.

Q. Use of Stage and Chairs for Henry Clay Foundation Program Approved.

President Donovan stated that the Henry Clay Foundation Committee was preparing a celebration program commemorating the completion of the purchase and acquisition of the Henry Clay homestead as a memorial. He stated that a program is to be presented on April 12, 1950, and that members of the Foundation Committee planned to erect a stage and provide for seating those in attendance. He suggested that, since the entire State would be interested in the program, permission be granted to lend University property consisting of stage and chairs, and to erect the stage at University expense, for the occasion.

Upon motion duly made, seconded and carried, the recommendation of the President was concurred in.

R. Gifts:

From The Rockefeller Foundation--\$1,500.00.

President Donovan reported receipt of a letter from The Rockefeller Foundation, stating that the sum of \$1,500.00, or as much thereof as might be necessary, had been allotted to the University, to be used toward the expenses of a trip to Southeast Asia by Professor Amry Vandebosch. He recommended that this gift be accepted and used for the purpose for which it was intended.

Upon motion duly made, seconded and carried, the Executive Committee ordered the gift of \$1,500.00 accepted, and used toward expenses incident to the trip of Professor Amry Vandebosch to Southeast Asia, and the President was asked to convey to The Rockefeller Foundation the gratitude of the Executive Committee.

From McDowell Company, Cleveland, Ohio -- \$2,000.00

President Donovan reported gift of check for \$2,000.00 from the McDowell Company, Cleveland, Ohio, made payable to the Kentucky Research Foundation, to be used for one-year engineering scholarships of \$500.00 each over the next four years. The President stated that the president of McDowell Company, Mr. Robert C. McDowell, had been a resident of Shelby County, Ky., and was graduated in Civil Engineering from the University of Kentucky in June, 1935. He said that, although Mr. McDowell had graduated during the depression years, he has become one of our very successful engineers, of whom the College of Engineering and the University have been very proud.

The members received this information with interest, and upon motion duly made, seconded and carried, directed that the gift of \$2,000.00 from the McDowell Company be accepted, and requested the President to write a letter of thanks to the donor.

From American Potash Institute -- \$1,000.00.

President Donovan informed the Committee that Dean Cooper had received from the American Potash Institute a check for \$1,000.00. He stated that this was a continuation of their contribution and would be used in connection with research by the Experiment Station in the use of fertilizers with tomatoes. He recommended that it be accepted, and on motion duly made, seconded and carried, the Committee concurred in the recommendation of the President, and requested him to thank the donors in their behalf.

From WHAS, Inc., Louisville, Ky. -- Facsimile
Equipment.

President Donovan reported to the Committee the offer of WHAS, Inc., Louisville, Ky., to donate to the University facsimile equipment that is not being used at present by the radio station. He said that this equipment consists of one RCA facsimile scanner and approximately thirty RCA facsimile receivers, some with and some without radio frequency input equipment, and he felt that the University would be able to use these materials to advantage. He recommended that they be accepted, and, after some discussion as to the usefulness of this gift, the recommendation of the President was ordered concurred in and he was requested to write a letter of appreciation to WHAS.

From Mr. and Mrs. Paul G. Blazer, Ashland, Ky.,
-- Check for \$2,000.00.

President Donovan reported receipt of a check for \$2,000.00 from Mr. and Mrs. Paul G. Blazer, Ashland, Ky., to be used by the Kentucky Research Foundation. He stated that this check represented a second gift to the Paul G. and Georgia Blazer Lecture Fund for Social Studies, and would be of inestimable benefit to the University. He recommended that the check for \$2,000.00 be accepted, and upon motion duly made, seconded and carried, the gift of \$2,000.00 by Mr. and Mrs. Paul G. Blazer was ordered accepted, and the President was asked to convey to Mr. and Mrs. Blazer the appreciation of the Executive Committee.

From Radio Corporation of America--Test Equipment.

President Donovan read the following letter to the Committee:

January 24, 1950

President H. L. Donovan
University of Kentucky
Lexington, Kentucky

Dear President Donovan:

Reference is made to correspondence between your office and our College Relations and Special Recruiting Division concerning your interest in several pieces of our popular test equipment for use in your training courses.

It gives me great pleasure in behalf of the RCA Victor Division of the Radio Corporation of America to advise that this equipment will be forwarded as requested within the next few days. The shipment will consist of the following: Two each WV-73A Voltmeters, and WR-53A FM Sweep Generators; One each WO-27A DC Oscilloscope, 710-A Signal Generator, and WE-82A Dynamic Demonstrator. Naturally, under the circumstances, normal guaranty provisions will not apply on the equipment being delivered to you.

Very truly yours,

(Signed) Walter A. Buok

President Donovan said that this equipment was badly needed by the College of Engineering, and, if bought, would have cost a considerable sum of money. He asked the Committee to approve acceptance of the gift.

Upon motion duly made, seconded and carried, the Executive Committee ordered that the above material be accepted and requested the President to convey to the donors the appreciation of the Executive Committee and the University.

From Thoroughbred Breeders, Lexington, Ky. -- Check for \$228.00.

President Donovan read the following letter to the Committee:

January 16, 1950

Dr. H. L. Donovan
University of Kentucky
Lexington 29, Kentucky

Dear Doctor Donovan:

We are enclosing our check for \$228.00 to cover two years tuition in the College of Agriculture for one Kentucky resident to enter as a freshman next fall.

We want you to select the recipient. The only condition we wish to make is that an applicant be actively participating in the Future Farmers of America program and be a boy or girl who needs help.

This scholarship can be called the "National Association of Thoroughbred Breeders Scholarship." We would appreciate receiving a copy of the catalog announcing this for presentation to our Board of Directors.

This year we are awarding scholarships in ten states. It is our hope that this program can be expanded, not only to cover other states but to do more in the universities with which we are already working.

Yours very truly,

(Signed) Grant A. Dorland.

President Donovan expressed the opinion that this gift would be of very great help to some young person worthy of aid in securing a college education, and recommended that the gift be accepted.

Upon motion duly made, seconded and carried, the gift of \$228.00 by the Thoroughbred Breeders, Lexington, Ky., was ordered accepted and President Donovan was requested to write a letter of appreciation to the donors.

From the Honorable William Jennings Price, Washington, D.C., -- Private Papers.

President Donovan presented a letter from Dr. Lawrence S. Thompson, Director of Libraries, in which Doctor Thompson reported the offer of the Hon. William Jennings Price, 2101 Connecticut Avenue, Washington, D.C., to place papers relating to his public life in the University of Kentucky Library. He explained that Mr. Price, a native of Lancaster and a graduate of Centre College, has had a distinguished diplomatic and legal career; but throughout his entire life he has maintained a consistent and loyal interest in the state of his birth and her institutions. He recommended that the material be accepted.

Upon motion duly made, seconded and carried, the gift of private papers of the Honorable William Jennings Price was ordered accepted, and the President was requested to express to Mr. Price the appreciation of the Executive Committee and the University.

From Union Light, Heat and Power Company, Covington, Ky., -- \$300.00.

President Donovan reported to the Committee that he had received a letter from Mr. Walter C. Beckjord, President of the Union Light, Heat and Power Company, Covington, Ky., which contained a check for \$300.00, renewing the Union Light, Heat and Power Company freshman award to a University of Kentucky student. He stated that this

scholarship would be very helpful to some worthy student, and asked the Committee to accept the gift.

Upon motion duly made, seconded and carried, the gift of \$300.00 by the Union Light, Heat and Power Company, Covington, Ky., was ordered accepted, and President Donovan was requested to write a letter of appreciation to the donor.

From Mr. Herschel Weil -- \$100.00.

President Donovan presented gift of check for \$100.00 from Mr. Herschel Weil, to be used for the Jonas Weil Memorial Scholarship. He stated that this is an annual contribution and is awarded to the student in agriculture making the highest standing in all courses attempted prior to his senior year. He recommended that it be accepted.

Upon motion duly made, seconded and carried, the gift of \$100.00 by Mr. Herschel Weil, to be used for the Jonas Weil Memorial Scholarship, was ordered accepted, and President Donovan was requested to thank the donor on behalf of the Executive Committee and the University.

8. Injury to Kenneth Dale Stahl.

President Donovan reported that Mr. Kenneth Dale Stahl, student assistant employed by the hour by the Dairy Section, received an injury to a finger which caught in a feed mixer. He stated that Mr. Stahl was pushing feed through the mixer and his finger was caught in the machine. A guard to prevent such injuries can not be put on this type of machine because the opening must remain as it is in order to receive feed to be ground. He stated that there was some negligence on the part of Mr. Stahl in that he was not careful enough in looking where he was pushing his hand. The occurrence appears to be an accident, and Mr. Stahl was performing his assigned duties at the time of the accident.

The President stated that Dean Cooper, Doctor Seath and Mr. Peterson recommended that the University pay hospital expenses in the amount of \$22.85 and for professional services of Dr. Richard R. Crutcher, in the amount of \$50.00.

Members of the Committee heard the report and recommendation, and after consideration, upon motion duly made, seconded and carried, the invoices of Dr. Crutcher and the hospital were authorized paid, with the expressed understanding that the action on the case was without commitment as to future action of the Board, and it did not establish a precedent and did not admit negligence or liability in paying this bill.

T. Professor J. W. Martin to Do Outside Work.

President Donovan presented request of Professor James W. Martin to do outside work of an expert professional nature for the days of March 21-25. He stated that this work would not interfere with his regular services to the University. Dean C. C. Carpenter recommended that the request be granted, and President Donovan concurred in the recommendation.

Upon motion duly made, seconded and carried, the request and recommendation were approved.

U. Mr. Grover Creech Ill.

It was called to the attention of the Committee that Mr. Grover Creech, former member of the Board of Trustees, is very ill at his home in Louisville, Ky. The Secretary was directed to send a telegram greeting Mr. Creech and extending a word of cheer.

V. Appointments and Other Staff Changes.

President Donovan submitted staff appointments, reappointments, salary adjustments, leaves of absence, resignations, promotions and other staff changes requested by deans and heads of departments.

College of Arts and Sciences

Appointments

Thomas M. Hahn, Jr., Associate Professor, Department of Physics, effective February 1 through June, 1950.

Fred Rothwell, Graduate Assistant, Department of Botany, for five months, effective February 1, 1950.

William L. Champion, reappointed Student Assistant, Department of Mathematics and Astronomy, effective February 1 through May, 1950.

John E. Reeves, Acting Head of the Department of Political Science, effective February 1 to September 1, 1950.

William C. Wineland, Professor, Department of Physics, for ten months, effective September 1, 1950.

Sam Morton, reappointed Graduate Assistant, Department of History, for three months, effective March 1, 1950.

Charles Talbert, Graduate Assistant, Department of History, for four months, effective February 1, 1950

Edward Meyers, Graduate Assistant, Department of Bacteriology, for four months, effective February 1, 1950.

Salary Adjustments

Douglas M. Hylton, Graduate Assistant, Department of Political Science, made part-time Instructor, with adjustment in salary, effective February 1, 1950, for five months.

Mrs. Elizabeth Alexander, Secretary, Kentucky Geological Survey, adjustment in salary, effective March 1, 1950. This increase is to cover work in the Survey's cooperative program with the A.I.D.B.

Darrill B. Douthit, Instructor, part-time, adjustment in salary for five months, effective February 1, 1950. Mr. Douthit is in the Department of Chemistry and his duties will be decreased during the second semester.

Albert Stone, Instructor, part-time, Department of Chemistry, adjustment in salary, effective February 1, 1950, for five months. Mr. Stone's duties will be decreased during the second semester.

Eugene C. Lindblad, Instructor, part-time, Department of Chemistry, adjustment in salary, effective February 1, 1950. Mr. Lindblad's duties will be decreased during the second semester. The adjustment will be effective for five months.

Leaves of Absence

Frank A. Pattie, Professor of Psychology, granted leave for the months of July and August, 1950, in order to accept a visiting professorship at the University of Cincinnati.

Assistant Professor Blaine W. Schick, Department of Romance Languages, granted sabbatical leave of absence for two semesters, effective September 1, 1950.

Death

F. E. Tuttle, Professor of Chemistry, on Special Assignment, January 7, 1950.

Resignation

Alex T. Edelman, Associate Professor of Political Science, effective February 1, 1950.

College of Agriculture and Home Economics

Appointments

John Begin, Assistant Field Agent in Poultry Improvement, Department of Animal Industry, effective February 7, 1950.

Edd C. Hogg, Teaching Assistant in Poultry, effective February 6, 1950.

Marshall McCullough, Technical Assistant in Dairying, effective February 1, 1950.

Earl S. Grady, Jr., Technical Assistant in Animal Husbandry, effective February 1, 1950.

Dora May Cochran, Home Demonstration Agent, Adair County, reappointed, effective January 3, 1950.

Mary Frances Wilson, Clerk, Administration, effective February 1, 1950.

Gerald R. Bradley, Assistant County Agent in Training, Grayson County, effective February 1, 1950.

Thomas L. Pirtle, County Soils Assistant, reappointed January 10, 1950, Livingston County.

Alice M. Word, Assistant Home Demonstration Agent in Training, Jefferson County, effective January 1, 1950.

Jo Russell Turner, Assistant Home Demonstration Agent in Training, Muhlenberg County, effective January 16, 1950.

Mrs. Peggy Ann Marshall, Clerk-Typist, Service Office, effective February 1, 1950. Mrs. Marshall has been working on an hourly basis.

Frances E. Young, Clerk-Typist, Service Office, effective February 1, 1950. Miss Young has been working on an hourly basis.

Charles O. Bondurant, reappointed Associate County Agent, Callo-way and nearby counties, effective January 1 to June 30, 1950.

Mayme O. Joseph, Assistant Home Demonstration Agent in training, Johnson County, effective February 1, 1950.

Louise Corn, Assistant Home Demonstration Agent in training, Fayette County, effective February 1, 1950.

Ina Lee Marshall, Clerk-Machine Operator, Department of Farm Economics, effective February 1, 1950.

John Roe, Technical Assistant, Department of Rural Sociology, effective February 8, 1950.

Abbie McCartt, Clerk-Stenographer, Department of Animal Industry (Dairy), effective February 1, 1950. Miss McCartt has been on an hourly basis.

Mrs. Anne Finley Arrington, Clerk, Rockcastle County, effective February 1 to June 30, 1950.

John R. Clifford, Assistant County Agent in Training, Warren County, effective February 1, 1950.

Virginia Ransdell, Clerk-Stenographer, Department of Animal Pathology, effective March 1, 1950. Miss Ransdell has been employed on an hourly basis.

Peggy Jean Tincher, Clerk, Robinson Substation, effective February 8, 1950.

Salary Adjustments

William A. Seay, Assistant Professor of Soils, adjustment in salary, effective January 1, 1950.

Beryl T. McClain, Assistant in Animal Husbandry, promoted from part-time work on an hourly basis, with adjustment in salary. Mr. McClain receives his master's degree at the end of the first semester. His promotion is effective February 1, 1950.

Nancy C. McClasky, Home Demonstration Agent, Boone County, adjustment in salary, effective January 1, 1950.

Jean Amis, Associate Home Demonstration Agent, Fayette County, adjustment in salary, effective January 1, 1950.

Maxine Garrigan, Home Demonstration Agent, Carlisle County, adjustment in salary, effective January 1, 1950.

Billie Burke Purdy, Home Demonstration Agent, Jessamine County, adjustment in salary, effective January 1, 1950.

Susan Langley, Home Demonstration Agent, Larue County, adjustment in salary, effective January 1, 1950.

Lillian Frances Hixson, Home Demonstration Agent, Bracken County, adjustment in salary, effective January 1, 1950.

Louise Florence, Clerk, Grant County, adjustment in salary, effective January 1 to June 30, 1950.

Madison Cawein, Laboratory Helper, adjustment in salary, and status changed to that of Assistant Parasitologist, effective February 1, 1950.

A. H. Lawson, Instructor in Animal Husbandry, placed on three-fourths time, with adjustment in salary, effective February 1, 1950, through May 31, 1950, in order that he may take graduate work toward the master's degree.

John R. Harrison, Assistant County Agent, Henderson County, adjustment in salary, effective February 1, 1950.

James N. Young, Technical Assistant, Department of Rural Sociology, made Assistant in Rural Sociology, with adjustment in salary, effective February 1, 1950.

J. Gilbert Hardee, Technical Assistant, Department of Rural Sociology, made Assistant in Rural Sociology, with adjustment in salary, effective February 1, 1950.

Mrs. Bobby Jean Allred, Assistant Instructor, Department of Home Economics, adjustment in salary, because of increased teaching load, effective February 1 to June 3, 1950.

Mrs. Anne McAdams Clemmons, Instructor in Home Economics, adjustment in salary, because of reduced teaching assignment, effective February 1 to June 3, 1950.

Leaves of Absence

John L. McKittrick, Extension Agricultural Engineer, granted sabbatical leave from February 1 to October 31, 1950, with half salary.

Sunshine Colley, Home Demonstration Agent, Marshall County, leave of absence cancelled. Miss Colley found it necessary to withdraw from her studies and was placed on leave November 1, 1949, because of serious illness in her family. She returned to her duties January 16, 1950.

H. W. Whittenburg, Assistant State Agent, Agricultural Extension Division, granted leave of absence for 19 days, June 16 to July 10, 1950, for the purpose of attending the Colorado Summer School.

Valva C. Midkiff, Assistant Chemist, Department of Feed and Fertilizer, granted extension of leave for the purpose of continuing study toward the master's degree. The extension will be from January 28 through June 30, 1950.

Mrs. Mary Carolyn Wooldridge, Assistant Professor of Home Economics, returned from leave of absence and resumed her duties February 8, 1950. Mrs. Wooldridge will devote part of her time to work as Assistant Analyst in the Experiment Station.

Resignations

Thomas L. Pirtle, County Soils Assistant, Smithland, Ky., effective December 29, 1949.

Mrs. Marilyn Howard, Clerk, Administration, effective January 31, 1950.

Mrs. Madge B. Wick, Clerk-Stenographer, Department of Animal Industry, effective January 14, 1950.

John Edward Hetterman, Assistant County Agent in training, Bowling Green, Ky., effective January 6, 1950.

Tsun Chuan Chu, Assistant in Plant Pathology, Department of Agronomy, effective December 31, 1949.

Mary Evelyn Dority, Home Demonstration Agent, Garrard County, effective January 31, 1950.

Mrs. Robertine Adams, Clerk, Rockcastle County, effective January 31, 1950.

Mrs. Edith Millman, Assistant Analyst, Department of Home Economics, effective January 31, 1950.

College of Engineering

Appointments

Edward George, Graduate Assistant, Department of Electrical Engineering, for five months, effective February 1, 1950. Mr. George served as a student assistant for four months of the first semester.

Robert E. Meek, Instructor, Department of Electrical Engineering, effective February 1, 1950. Mr. Meek served as a graduate assistant from July 1 through January, 1949-50.

Edward George Lebre, Jr., Graduate Assistant, Department of Electrical Engineering, for five months, effective February 1, 1950.

Louis William Withers, Student Assistant in Applied Mechanics, temporary basis, effective February 1, 1950.

Salary Adjustment

Charles P. Martin, Student Assistant on temporary appointment, made Graduate Assistant, with adjustment in salary, effective February 1, 1950, for five months.

Leaves of Absence

Dwight Tenney, Lecturer in Engineering Administration and Instructor in Mechanical Laboratory, granted leave of absence from February 1 to June 30, 1950.

M. W. Beebe, Associate Professor, part-time, Department of Mining and Metallurgical Engineering, granted leave for an indefinite period, due to illness, effective February 1, 1950.

Death

Francis J. Trapp, Supervisor, Coal Research Laboratory, February 6, 1950.

Resignations

James T. Elrod, Graduate Assistant, Applied Mechanics, effective January 31, 1950.

Bernard R. Crouch, Graduate Assistant, Department of Electrical Engineering, effective January 31, 1950.

Glenn Weatherspoon, Student Assistant, Department of Mechanical Engineering, effective January 31, 1950.

Morris V. Johnson, Student Assistant, Department of Mechanical Engineering, effective January 31, 1950.

College of EducationAppointments

Maurene Collins, Supervisory Teacher, Department of Home Economics Education, for first semester, 1949-50.

The following persons were appointed for the first semester of 1949-50, as off-campus supervising teachers:

Clara Elizabeth Smith, Margaret Rowbotham, Sallie Adams Robinson, Mary E. Ransdell, William E. Ralph, Eva D. Price, Anne S. Prather, Elizabeth Phillips, Jeanette Pates, Melvin Norsworthy, Elizabeth Moseley, Dorothy McConnell, Virginia McClure, Nancy McClure, Ruth E. Mathews, Leeoma G. Mason, Gladys E. Martin, Austin Lilly, Ernestine Ligon, Abbye L. Jones, O. W. Henderson, Margaret Hare, E. L. Hardy, Catherine H. Dunne, Maude Draper, Esther Downing, Pearl V. Davis, Jane K. Davis, Iva Dagley, Rebecca Cunningham, Grace A. Cruikshank, Margaret Collier, Irene Campbell, Charles W. Burcham, Christine Brown, Betty T. Bronston, Anna Dell Black, Eleanor D. Allender, Esther N. Adams, Zana Zerkle, Virginia Younce, Victoria Yates, Hester Wilson, Wallace Williams, Harriet Walton Williams, Blanche Weiman, Grace Cramer Webber, Cleone M. Watts, Madie Lee Walker, Helen Vander Veer, Harry B. Tucker, Mary Withers, B. Snyder, Cornelia Stofer, Emily C. Smith.

The following persons were appointed for the first semester 1949-50, as off-campus supervising teachers: Geraldine Towles and Edna Baucom.

The following persons were appointed for the first semester 1949-50, as off-campus supervising teachers: Minnie C. Wyatt, Ruth M. Alms, Sue W. Adams, Tabitha Tudor, Wilton Tucker, Effie C. Starns, J. H. Sims, George R. Reichler, Elizabeth Ragland, E. M. Prater, Theresa Newhoff, Henry E. Grehan, Rhoda V. Glass, Jessie P. Fugett, Roberta Edmonds, Anna Dodd, Eloise Dietz, Elizabeth Dennis, Martha Cronen, Anna Louise Connor, Lilly Stephens, Thelma Beeler.

The following persons were appointed for the first semester 1949-50, as off-campus supervising teachers: Duke W. Young, Owen F. Camack.

Rhea H. Milby, Instructor in Driver Training and Safety Education, for four months, effective February 1, 1950.

The following persons were appointed for the first semester 1949-50, as off campus supervising teachers for one semester hour: Ralph Carlisle, James Ishmael, Wilson Evans, John Heber, Wilbur Hoskins.

Harold P. Adams, Instructor, Bureau of School Service, made Assistant Director, also, effective February 1, 1950.

Adjustment in Salary

W. Maurice Baker, Associate professor and Head of the Department of Distributive Occupations, adjustment in salary, effective February 1, 1950.

College of Commerce

Appointments

Ruth Combs, Assistant Secretary, for five months, effective February 1, 1950.

Lee Roy Cole, Reading Assistant, effective February 1, 1950.

Joseph Allen Hardcastle, Reading Assistant, effective February 1, 1950.

Leave of Absence

W. S. O'Connor, Associate Professor of Economics, on leave for 1949-50, granted an extension of leave until June 1, 1951.

Resignations

Griffin Anderson, Reading Assistant, effective January 31, 1950.

Harold Nolan, Reading Assistant, effective January 31, 1950.

Maxine Paxson, Reading Assistant, effective January 31, 1950.

William E. Whittenberg, Reading Assistant, effective January 31, 1950.

College of PharmacyDeath

Gordon L. Curry, Dean Emeritus, in charge of research, January 21, 1950.

Department of University ExtensionAppointments

E. Jean Dudley, reappointed part-time Instructor in Education, Northern Kentucky Extension Center, effective February 1, 1950, for five months.

Clarence C. Dawson, part-time Instructor in Commerce, for the first semester of 1949-50.

W. R. Sebastian, reappointed part-time Instructor in Zoology, Northern Extension Center, effective February 1, 1950; for five months.

Paul B. Clark, reappointed part-time Instructor in English, Northern Extension Center, for five months, effective February 1, 1950.

Mrs. Elsie Jordon Rowe, Instructor in Education, Northern Extension Center, for five months, effective February 1, 1950.

Martin Herman Bartels, Instructor in Education, Northern Extension Center, for five months, effective February 1, 1950.

James G. Austin, part-time Instructor in Radio Arts, Northern Extension Center, for five months, effective February 1, 1950.

Salary Adjustments

Emily Talbott, Secretary, effective January 1, 1950, adjustment in salary.

Mrs. Betsy Nantz, Bookkeeper, adjustment in salary, effective January 1, 1950.

Mrs. Dorothy J. Nix, Secretary, adjustment in salary, effective January 1, 1950.

The following persons employed for writing and revision of correspondence courses and for extension instruction: Hager W. Bach, James W. Gladden, Herbert H. Humphries, Leonard E. Meece, Frank A. Pattie, Ruth Thomas, J. A. Williams, C. B. Stephenson and Robert Barron.

Graduate SchoolResignation

John Herman Richter, Scholar, effective February 1, 1950. Mr. Richter resigned his scholarship to become part-time instructor in the Department of Geography.

University ResearchAppointments

Eric Weingarten, Research Assistant, for five months, effective February 1, 1950.

Judith Ann Barnett, Research Assistant, for five months, effective February 1, 1950.

Resignation

Douglas Earl Eastwood, Research Assistant, effective January 1, 1950.

University LibrariesAppointment

Harold Gordon Bechanan, Assistant, Acquisitions Department, effective February 1, 1950.

Resignation

Martha Evans, Assistant, Acquisitions Department, effective January 31, 1950. Miss Evans is transferring to Publications, Experiment Station.

Office of the PresidentAppointment

Ruth Vencill, Assistant Secretary, for four months, effective February 1, 1950.

Leave of Absence

Betty D. Hammock, Assistant Secretary, granted leave for the period February 1 to June 1, 1950, in order that she may complete work for her degree in Education.

Alumni OfficeAppointment

Mrs. Jane F. Crowell, Office Secretary, part-time, effective February 1, 1950.

Resignation

Jane Williamson, Office Secretary, effective February 1, 1950. Miss Williamson is accepting a position with the Athletics Association, University of Kentucky.

Office of the RegistrarAppointment

Patricia Hall, Clerk in charge of counter in the Recording Department, effective February 1, 1950.

University Health ServiceAppointments

Mrs. Fay Evans Prince, Registered Nurse, effective February 1, 1950.

Mrs. Mary K. C. Wheeler, Registered Nurse, effective February 6, 1950.

Leave of Absence

Ann Hickey, granted leave of absence on account of illness for an indefinite period. Miss Hickey is a registered nurse. Her leave is effective February 25, 1950.

Resignation

Mrs. Mary Jane Thrombley, Registered Nurse, effective January 31, 1950.

University Personnel OfficeAppointments

Frank B. Martin, Counselor, part-time, effective February 1, 1950

Mrs. Virginia Irene Vance, Testing Assistant, effective January 4, 1950. Mrs. Vance replaces Mrs. Luttrell, who replaces Mrs. Lewis, resigned.

Change in Appointment

Ordie U. Davis, Acting Assistant Director of Personnel, returned to his former position as Assistant in Testing, with adjustment in salary, effective February 1, 1950.

Resignation

Betty L. Turner, Secretary, effective January 31, 1950.

Student Government AssociationAppointment

Ellen Stevenson Wood, Secretary, effective January 23, 1950.

Resignation

Virginia Lee Arnold, Secretary, effective January 21, 1950.

Business Management and ControlAppointment

Madge Mitchell, Business Machine Operator, effective January 7, 1950.

Resignation

Harold T. Rogers, Bookkeeping Machine Operator, effective December 31, 1949.

University Commons - Student Union BuildingSalary Adjustments

Thelma T. Mays, Director, adjustment in salary, effective January 1, 1950.

Elizabeth Gault, Assistant Director, adjustment in salary, effective January 1, 1950.

Mamie D. Elliott, Bookkeeper-Clerk, adjustment in salary, effective January 1, 1950.

Lawrence Roberts, Grill Manager, adjustment in salary, effective January 1, 1950.

Little CommonsAppointment

Thelma Gillis, Bookkeeper, effective January 3, 1950.

Resignation

Ruby Sallee Long, Bookkeeper, effective January 15, 1950.

Stenographic BureauAppointment

Mrs. Margaret Saunier, Clerk-Typist, for four weeks, effective January 9, 1950.

Student Union BuildingAppointment

William Byrd, Week-end Host, effective February 1, 1950. Mr. Byrd has been on the semi-monthly payroll, depending on whether there is a dance.

Resignation

Delbert L. McLaughlin, Host and Bookkeeper, effective January 31, 1950.

Student Publications

Appointment

E. Jeane Wilson, Business Manager, The Kentuckian, effective September 19, 1949.

On motion duly made, seconded and carried, on President Donovan's recommendation, the above appointments, reappointments, salary adjustments, leaves of absence, resignations, promotions and other staff changes were concurred in and record ordered made in the minutes.

W. Adjournment.

Upon motion duly made, seconded and carried, the meeting of the Executive Committee was adjourned at 12:10, and luncheon was served to the members in the President's Office.

Frank D. Peterson
Secretary, Board of Trustees
and Executive Committee.