

At a meeting of the Executive Committee of State University held in the office of the President April 21st, 1914, there were present C. B. Nichols, J. N. Camden, C. B. Terrill and R. C. Stoll. Minutes of the previous meetings were read and adopted.

BE IT RESOLVED by the Executive Committee of State University as follows:

1. It shall be the duty of every member of the faculty and of the teaching force of the University and Staff of the Experiment Station to be present at the Commencement Exercises of the University, and each member of the Faculty and teaching force of the University and each member of the staff of the Experiment Station shall, at his own expense, procure a cap, gown and hood suitable to his degree, which shall be worn at the Commencement Exercises.

2. No degree shall be conferred in absentia. Provided, however, that in the year 1914 the University Council may consent to the conferring of a degree upon members of the graduating class who may not be present, if, in the opinion of the Council, there be sufficient reason therefor.

3. Subject to the foregoing provisions and to the regulations heretofore adopted by the University the Council is hereby authorized to prepare from time to time the program for the conducting of the Commencement Exercises at the University.

4. A copy of this order shall be at once given to the Faculty and teaching force of the University and to the Staff of the Experiment Station.

By unanimous vote no graduate will receive his diploma unless he is present to receive the same on commencement day, unless for good cause he may be excused by his dean and the President of the University.

By a unanimous vote the Deans of the University were given the full power to make all arrangements for commencement exercises.

In connection with the care of the campus of the University Dr. Kastle appeared and suggested plans for the improvement of the hollow on the northwestern corner of the campus, and he was directed to prepare plans for the carrying out of such a scheme and report to the next meeting of the Executive Committee.

Prof. Miller as Dean of the College of Arts and Science appeared before the committee and after a conference by unanimous vote his duties as dean as well as each other dean of the University were made clear, and by unanimous vote this motion was adopted.

The regulation for the University adopted, \_\_\_\_ day of \_\_\_\_\_, defining the duties of the Dean of each college, is amended so that it shall read as follows:

The Dean of each college shall be the administrative head of his college and shall have supervision and control of the various departments constituting the same (subject to the control of the President and the Executive Committee of the University) and all applications for the maintenance of departments shall be made by the Dean. Each Dean shall be responsible for the general efficiency and upbuilding of the various departments under his supervision. Each Dean is required to recommend to the President of the University all persons, who, in his judgment should be employed, retained or removed from the teaching staff of his college. It shall be the duty of each Dean to formulate courses of study for the various schools and departments in his college and submit the same to the Council, which, if approved by it, shall recommend to the faculty for adoption and when approved by the Executive Committee shall become a regulation of the University.

The part underlined is an addition to the rule formerly adopted.

Following the adoption of the above order, the Dean of the College of Arts and Science was directed to handle the matter concerning the dropping of the name of Miss Kinkead. Secretary of the Board was ordered to furnish each of the members of the teaching force of the University a copy of the above order.

Mr. Stoll reported to the Committee that it was the duty of the Board to formulate a plan for the carrying out of the election of members of the Alumni-Association of this University as members of the Board of Trustees under a law which was passed at the last session of the Legislature. Upon motion made and unanimously carried Mr. Stoll was directed to prepare a plan and report to the next meeting of this Committee.

Upon motion made seconded and unanimously carried the following rule was made as to fees to be charged against students entering the University for the Year 1914-1915.

Each student will be required to pay an incidental fee of \$15 which will be used in paying for material consumed and to aid in providing for a commons whereby meals will be furnished to students at actual cost; and each of these students will be furnished with free admission to all public lectures given under the auspices of the Public Lecture Bureau, and to medical advice for the resident physician, to the use of the University hospital, and free admission to all athletic contests and exercises given under the auspices of the University Athletic Association. Non-resident students will pay an additional fee of \$5.00. Students entering the second semester will pay one-half of the above fees.

The President of the University was requested to examine the rules which were presented by the Secretary of the Board, which rules have been heretofore adopted by the Board of Trustees and the Executive Committee, and revise the same as he thinks proper and report at the next meeting of this committee. By unanimous vote the Committee then adjourned.

(Not signed)