

Minutes of the Regular Meeting of the Board of Trustees, University of Kentucky, September 17, 1940.

The regular September meeting of the Board of Trustees, University of Kentucky, was held in the President's Office, Tuesday, September 17, at 10:30 a.m. The members of the Board present were Governor Keen Johnson; Judge Richard C. Stoll; Harper Gatton; Mrs. Paul G. Blazer; W. H. May, Commissioner of Agriculture; H. S. Cleveland; Louis Hillenmeyer; Lee Kirkpatrick; J. W. Brooker, Superintendent of Public Instruction; Marshall Barnes and Robert P. Hobson. President Cooper and Secretary D. H. Peak were present.

1. Approval of Minutes. The minutes of the Board of Trustees of June 7, 1940, and the minutes of the meetings of the Executive Committee of June 28, 1940, and July 12, 1940, were approved as published.

2. President's Quarterly Report.

President Cooper presented the quarterly report of the President on the state of the University. On motion, seconded and carried, the report was ordered inserted in the minutes.

QUARTERLY REPORT OF THE PRESIDENT
September 17, 1940

One month of the past quarter, concerning which I am making this, my first, report, had passed before my appointment as Acting President of the University. The annual Junior Week had been held and the first term of the Summer Session was well under way when I took charge of the President's Office. On the whole, the summer was very quiet and there is little beyond routine matters to report at this meeting of the Board of Trustees.

Enrollment in the Summer Session

In the Summer Session just closed, there were enrolled according to the records in the Director's Office, 2870 individuals in the two terms of the Session. This is an increase of 19.4% over the enrollment of the preceding year, also excluding duplicates. In the first term of the Session there were 2189 enrollments; in the second, 1437; making a total of 3626. There may be some slight difference between these figures and those in the Registrar's Office, due to some later changes after the first check.

Every county in Kentucky was represented in the summer enrollment, and thirty-three states, as well as the Canal Zone, Puerto Rico, and the District of Columbia, were represented.

There were 1353 students, excluding duplicates, doing graduate work in both terms of the Summer Session. Pursuing work toward the Master's degree were 73 students in Agriculture; 305 in Arts and Sciences; 18 in Commerce; 362 in Education. Working toward the degree of Doctor of Philosophy, there were 4 students in Agriculture; 70 in Arts and Sciences; 4 in Commerce; 123 in Education; and in the Graduate School, 121 unclassified students.

At the Commencement in August there were receiving degrees, in Arts and Sciences, 53; in Agriculture, 30; in Engineering, 6; in Law, 13; in Education, 57; in Commerce, 20; in the Graduate School, 99.

Probable Enrollment for the Current Semester

The Registrar has been asked for his opinion regarding the probable enrollment during the current semester based on the correspondence, requests for literature, and other such indications. Due to the National Defense Program there has been more than the ordinary amount of speculation concerning this important and interesting matter.

The Council on Public Higher Education

At the meeting of the Council on Public Higher Education which met in the office of the Superintendent of Public Instruction at Frankfort September 7, the following resolution was passed:

"WHEREAS, the Kentucky statutes require five years of college preparation of candidates for the Standard Certificate, and

WHEREAS, the Southern Association of Colleges and Secondary Schools requires the high school principals to hold Master's degrees and many of the Boards of Education and superintendents in Kentucky require the Master's degree as a minimum preparation for employment in the high schools, and

WHEREAS, approximately thirteen thousand or over three fourths of the seventeen thousand teachers now hold baccalaureate degrees, which represent four years of college preparation, and

WHEREAS, several thousand of these teachers expect eventually to secure a Standard Certificate if given the opportunity, and

WHEREAS, the Teachers Colleges have classroom buildings, libraries, dormitories, training schools, and other physical facilities valued at at least \$12,000,000 which are only partially in use during the summer when most teachers complete their fifth year of preparation, and

WHEREAS, the faculties of the Teachers Colleges are composed of men and women most of whom have had from two to four years of graduate work and are qualified to offer the fifth year of college instruction, and

WHEREAS, the fifth year of instruction can be financed out of student fees without additional cost to the State for this phase of the program.

THEREFORE, BE IT RESOLVED that the Council on Public Higher Education grant the Teachers Colleges permission to offer one year of graduate work with a major in the field of education only beginning with the summer school of 1941.

BE IT FURTHER RESOLVED that the curricula for such graduate work shall be approved by the Council on Public Higher Education.

You will doubtless recall that all graduate work in public higher education was placed in the University of Kentucky by the Council on Public Higher Education at its meeting held February 16, 1936, at the Governor's Mansion.

In the minutes of the Board of Trustees for the meeting of April 7, 1936, President McVey says in his report.

"This meeting consisted of the Governor and the Presidents of the state supported institutions of higher learning in the State. The Governor requested that two things be done in the matter of higher education:

1. That the State teachers' colleges should increase their fees to \$25.00 a semester.
2. That the four teachers' colleges should give up graduate instruction.

The request was based on the statement that the State of Kentucky could not maintain five graduate schools, and that the expense and duplication could not be justified. These two propositions were agreed to, and at the meeting of the Council on Higher Education on February 24, these proposals were adopted as the policy of the Council. In addition, provision was made restricting the summer sessions to an eight weeks term.

The important thing about this action is that for the first time in the history of the State, a definite policy has been adopted regarding graduate instruction. To my mind it is a statesmanlike procedure. Undoubtedly, such action places new responsibilities upon the University, in that it concentrates graduate work at the University. This work must be well done and thoroughly done. Consequently, it will be necessary to increase expenditures for library facilities, laboratory equipment and supplies in the graduate field."

Following this action of the Council on Public Higher Education, the Senate of the University presented the following recommendation:

"We recommend to the Board of Trustees:

1. Students now enrolled as candidates for the master's degree at Western State Teachers College, Eastern State Teachers College, Murray State Teachers College and Morehead State Teachers College, will upon transferring to the University of Kentucky, receive credit for time and amount of work done toward the master's degree in the University of Kentucky.

2. The University of Kentucky will recognize the completed work of holders of master's degrees from the Teachers Colleges by granting to them the master's degree of the University of Kentucky.

(Signed) Ezra L. Gillis
Secretary of the Senate.

Wenner-Gren Aeronautical Research Laboratory

After some discussion a site for this laboratory was selected on the east side of Rose Street. Dean Graham reports that this building is near one-half completed, and that it will be ready for the start of installation of equipment about October 1. He thus hopes to have the laboratory in service during early December, as the equipment involved has been on order since the last week of July.

Repairs, Alterations and Other Work Done by the Department of Buildings and Grounds

In the Home Economics Building 9600 square feet of concrete was poured on the third floor. This was unfinished work in the building when funds for its construction were found to be inadequate.

The entire Department of Home Economics has been moved from its old quarters and all equipment set in place and properly connected. The ceilings in this building have been painted and concrete bases put in the new lockers. In one big laboratory, where exact chemical determinations were to be made, a drop ceiling was put over the metal which interfered with precise results. Ordinary drop cords have been installed, so that the building has lights and will be in shape for the opening of the University. The Department of Buildings and Grounds has built furniture and equipment -- laboratory tables, etc., at a saving of about \$3,200 over the quoted prices of the equipment company whose bid was being considered. It is conservatively estimated that before the Home Economics Building is properly equipped, it will require an expenditure of approximately \$40,000, and that it will require an expenditure of approximately \$20,000 to finish the building as originally planned.

In the chemical laboratory of the Department of Feed and Fertilizer Control a large hood has been installed at a saving of nearly a thousand dollars over the quoted price of a commercial concern.

Three living rooms providing for six students in the basement of Breckinridge Hall have been made from the space formerly occupied by the Sandwich Shop. A building detached from the men's halls, eighteen by twenty-four feet, has been erected for use as a lunch room. This will promote better study conditions in the halls and provide employment for three students.

In the Biological Sciences Building the ceilings have been painted and enameled and 131 doors finished. The entire Departments of Zoology and Art have been moved into their new quarters and set in place for the opening of school. Funds for equipment have been inadequate and additional sums will have to be provided to bring this building up to the efficiency it should have. In the Art center the quarters of the Department of Music have been remodeled, and it now has seven practice rooms, two having been added from part of the space left by the removal of the Art Department. One large room in the Center was given to the Guignol theatre and to provide for classes in drama.

There have been some alterations in Boyd Hall providing living quarters for the head resident, and the dining room has been re-decorated. Smith Hall has had some repairs and redecorating.

The entire first floor of the Natural Sciences Building has been reconditioned for the Department of Geology, and after all these years, steel beams and columns have at last been placed on the first and second floors to take care of the heavy load and the long floor spans.

Some alterations have been made in the Alumni Gymnasium, office provision made for Physical Education, and some painting has made the building more presentable than it had been for some time.

In Frazee Hall provision has been made for the office of the

Secretary of the Woman's Club Service, the furniture and equipment for which was moved from the Library Building. The building has had some interior painting.

In Lafferty Hall thirty-four double casement windows have been installed. This should cancel all complaints about ventilation.

Some alterations have been made in the Training School Building providing for a small mimeograph room and a store room on the second floor.

Maxwell Place has been gone over and is now in good order.

Exterior painting has been completed on the Art Center, Frazee Hall, Agricultural Building, Faculty Club and Health Building, and is well under way on McVey Hall, the Library Building and Natural Sciences building.

Sidewalks around the Biological Sciences Building, Home Economics Building, and Memorial Hall are practically completed and considerable grading has been done. The sinkhole behind the Law Building has been covered over with reinforced concrete and provision made for overflow into a storm sewer. Some work has been done at the sinkhole to the south of Mechanical Hall, some walnut trees cut and its appearance considerably improved.

Excavation beneath the Service Building to provide more room uncovered a block of rock, from which about 2,000 yards of rock have been quarried for our road repair. WPA labor has been used and the only expense to the University has been for gas for drilling and a few tools.

Many needed repairs and alterations have had to be postponed due to insufficient funds for further work of this nature.

3. Financial Report for June, 1940.

The Business Agent filed the financial report for June, 1940, which is the financial report for the fiscal year 1939-40. He stated that the report is subject to adjustment because the amount of accounts payable is based on encumbrances, which may vary from final statement of accounts, when the State closes its books as of September 30, 1940. The report, ordered published in the minutes, reads as follows:

Statement of Income and Expenditures
Month of June 1940

	Previously Reported	Current Month	Fiscal Year to Date
General Fund Income			
Fed. Appro.-Morrill-Nelson	42,750.00		42,750.00
Vocational Education Board	32,857.98	7,110.00	39,967.98
Federal Appro.-Bankhead-Jones	44,438.21		44,438.21
State Appropriation-Sum.Sch.	8,000.00		8,000.00
Special Agr. Appro.	22,000.00	2,000.00	24,000.00
State Appro.-General	704,745.43	70,254.53	774,999.96
Bldg. Revenue Bond & Operations Fund	65,644.51	1,870.00	67,514.51
Bldg. Revenue Bond & Operations Fund 1938	19,540.00		19,540.00
State Appro.Repairs to Build- ings	8,000.00		8,000.00
Interest on Peabody Endowment	1,000.00		1,000.00
Student Fees	213,189.45	6,916.83	220,106.28
Student Fees - Sum. Sch.	62,818.00		62,818.00
Student Fees - U.H.S.	10,781.00	180.00	10,961.00
Student Fees - El.Tr.Sch.	7,585.00	150.00	7,735.00
Student Fees - Univ. Exten.	11,689.42	1,525.45	13,214.87
Misc. Receipts	12,856.38	523.30	13,379.68
Athletics	40,370.64	8,000.00	48,370.64
Rentals	1,855.00	165.00	2,020.00
Men's Dormitories	20,527.27	2,296.20	22,823.47
Engineering Equipment	55,961.16	4,038.76	59,999.92
Scientific and Lab. Equipment	60,000.00		60,000.00
Library Equipment	16,244.38	13,739.72	29,984.10
Interest on Land Grant Bonds	8,644.50		8,644.50
Total	<u>1,471,498.33</u>	<u>118,769.79</u>	<u>1,590,268.12</u>
Expenditures			
Instruction	938,715.88	100,522.70	1,039,238.58
Adm., Expense & Maintenance	442,601.48	44,407.07	487,008.55
Additions and Betterments	65,472.44	17,179.22	82,651.66
Total	<u>1,446,789.80</u>	<u>162,108.99</u>	<u>1,608,898.79</u>
Excess of Expenditures over Income	<u>24,708.53</u>	<u>(43,339.20)</u>	<u>(18,630.67)</u>
Patterson Hall Income			
Board	87,963.09	2,111.60	90,074.69
Miscellaneous	81.75	33.15	114.90
Room Rent - Summer School	1,147.08	3,461.50	4,608.58
Total	<u>89,191.92</u>	<u>5,606.25</u>	<u>94,798.17</u>
Expenditures			
Expense	60,021.96	16,983.24	77,005.20
Additions and Betterments	17,472.12		17,472.12
Total	<u>77,494.08</u>	<u>16,983.24</u>	<u>94,477.32</u>
Excess of Income over Ex- penditures	<u>11,697.84</u>	<u>(11,376.99)</u>	<u>320.85</u>

General Fund Income	1,560,690.25	124,376.04	1,685,066.29
General Fund Expenditures	<u>1,524,283.88</u>	<u>179,092.23</u>	<u>1,703,376.11</u>
Excess of General Fund Expenditures over Income	36,406.37	(54,716.19)	(18,309.82)
Unencumbered and Unexpended Balance on Hand			<u>21,440.77</u>
Excess of Income over Expenditures			<u>3,130.95</u>

Experiment Station Income

Hatch - Federal Appro.	15,000.00		15,000.00
Milk and Butter - Cash Rec.	11,503.55	206.57	11,710.12
Beef Cattle Sales	937.50		937.50
Dairy Cattle Sales	1,429.63		1,429.63
Sheep Sales	1,217.88	266.99	1,484.87
Swine Sales	2,048.41	31.06	2,079.47
Poultry Sales	2,842.90	124.89	2,967.79
Farm Produce Sales	2,588.32		2,588.32
Horticultural Sales	1,144.08		1,144.08
Seed Test	1,461.93	4.00	1,465.93
Seed Inspection	27,169.12	657.97	27,827.09
Rentals	5,536.79	119.67	5,656.46
Miscellaneous	666.39	20.80	687.19
Fertilizer - Fees	57,683.27		57,683.27
Public Service - State Appro.	17,117.96	3,878.12	20,996.08
Public Service - Misc.	60.00		60.00
Feeding Stuffs - Fees	64,739.60	4.48	64,744.08
Adams - Federal Appropriation	15,000.00		15,000.00
Serum - Sales	1,241.38	73.50	1,314.88
Serum - Virus Sales	32.60	4.35	36.95
Serum - Live Stock	104.35		104.35
Serum - Supplies	51.60	2.90	54.50
Serum - Miscellaneous	25.26	.24	23.50
Horticultural Appro.	7,958.94	2,038.41	9,997.35
State Appropriation	44,344.16	3,655.84	48,000.00
Creamery - License Fees	8,662.00	428.00	9,090.00
Creamery - Testers Licenses	3,171.52	329.00	3,500.52
Creamery - Glassware Tested	473.21	104.14	577.35
Creamery - Miscellaneous	13.68		13.68
Robinson - State Appropriation	12,074.52	1,922.81	13,997.33
Robinson - Misc. Receipts	3,349.16		3,349.16
West Ky.-State Appro.	12,689.88	1,310.12	14,000.00
West Ky.-Misc. Receipts	6,242.20		6,242.20
Purnell, Federal Appro.	60,000.00		60,000.00
Bankhead-Jones - Federal Appro.	78,938.04		78,938.04
Nursery Inspection - State Ap.	1,800.00	200.00	2,000.00
Nursery Inspection - Fees	2,120.00	(5.00)	2,115.00
Total	<u>471,457.83</u>	<u>15,378.86</u>	<u>486,816.69</u>

Expenditures

Expense	388,946.07	65,433.73	454,379.80
Additions and Betterments	6,534.12	7,752.49	14,286.61
Total	<u>395,480.19</u>	<u>73,186.22</u>	<u>468,666.41</u>
Excess of Income over Expend.	75,957.64	(57,807.36)	18,150.28
Accounts Payable	(7,246.44)	4,547.13	(2,699.31)

Extension Division Income			
Federal Bankhead-Jones	443,610.87		443,610.87
Federal Smith-Lever	148,308.76		148,308.76
Federal Capper-Ketcham	36,800.97		36,800.97
State Smith-Lever	109,977.00	10,025.00	120,000.00
County and Other	24,503.62	2,773.09	27,276.71
Total	<u>763,201.22</u>	<u>12,796.09</u>	<u>775,997.31</u>
Expenditures			
Expense	<u>688,212.08</u>	<u>88,351.27</u>	<u>776,563.35</u>
Excess of Expenditures over Income	<u>74,989.14</u>	<u>(75,555.18)</u>	<u>(566.04)</u>
Excess of Expenditures over Income for the fiscal year to date - Extension Division			(566.04)
Cash in Bank July 1, 1939 - Extension Division			<u>7,603.41</u>
Cash in Bank June 30, 1940 - Extension Division			<u>7,037.37</u>
Trust Fund Income			
Student Loan Fund	1,483.48	309.90	1,793.38
General Ledger Receipts		15,000.00	15,000.00
Student Notes Paid	2,819.25	194.64	3,013.89
Total Receipts	<u>4,302.73</u>	<u>15,504.54</u>	<u>19,807.27</u>
Expenditures			
Expense	963.75	1,081.43	2,045.18
General Ledger Expenditures		18,890.12	18,890.12
Student Notes	1,145.00	125.00	1,270.00
Total Expenditures	<u>2,108.75</u>	<u>20,096.55</u>	<u>22,205.30</u>
Excess of Expenditures over Receipts	2,193.98	(4,592.01)	(2,398.03)
Excess of Expenditures over Receipts for the fiscal year to date - Trust Fund			(2,398.03)
Cash in Bank July 1, 1939 - Trust Fund			<u>3,272.41</u>
Cash in Bank June 30, 1940 - Trust Fund			<u>874.38</u>

4. Financial Reports, July and August, 1940.

The Business Agent filed financial reports for months of July and August, 1940. Financial report being cumulative, the report for August, which was ordered published in the minutes, reads as follows:

Statement of Income and Expenditures
Month of August 1940

	<u>Previously Reported</u>	<u>Current Month</u>	<u>Fiscal Year to Date</u>
General Fund Income			
State Appro.-Summer School	7,000.00	3,000.00	10,000.00
Vocational Ed. Board		3,956.76	3,956.76
Special Agr. Appro.	2,000.00	2,000.00	4,000.00
State Appro.-General	26,055.36	50,387.74	76,423.10
State Appro.-Repairs to Buildings		2,746.42	2,746.42
Bldg. Rev. Bond & Operations Fund	890.60	57.00	947.60
Student Fees	106.85	1,187.17	1,294.02
Student Fees - Summer School	26,045.37	40,355.46	66,398.83
Student Fees - U.H.S.	30.00		30.00
Student Fees - El. Tr. School	20.00		20.00
Student Fees - U. Extension	1,100.47	771.20	1,871.67
Engineering Equipment - State Appro.		2,822.87	2,822.87
Misc. Receipts	2,364.59	499.80	2,864.39
Rentals	45.00	60.00	105.00
Men's Dormitories	1,497.65	281.80	1,779.45
Total	<u>67,153.89</u>	<u>108,126.22</u>	<u>175,260.11</u>
Expenditures			
Instruction	62,998.79	56,178.18	119,176.97
Adm. Expense & Maintenance	21,314.90	32,004.96	53,319.86
Additions and Betterments		656.85	656.85
Total	<u>84,313.69</u>	<u>88,839.99</u>	<u>173,153.68</u>
Excess of Income over Ex- penditures	<u>(17,179.80)</u>	<u>19,286.23</u>	<u>2,106.43</u>
Patterson Hall Income			
Board	91.00		91.00
Miscellaneous	5.50	5.50	11.00
Room Rent - Summer School	2,537.00	317.90	2,854.90
Total	<u>2,633.50</u>	<u>323.40</u>	<u>2,956.90</u>
Expenditures			
Expense	972.66	2,123.39	3,096.05
Excess of Expenditures over Income	<u>1,660.84</u>	<u>(1,799.99)</u>	<u>(139.15)</u>

General Fund Income	69,767.39	108,449.62	178,217.01
General Fund Expenditures	<u>85,286.35</u>	<u>90,963.38</u>	<u>176,249.73</u>
Excess of General Fund Income over Expenditures	(15,518.96)	17,486.24	1,967.28
Experiment Station Income			
Hatch - Federal Appro.	3,750.00		3,750.00
Farm Sales	6,552.80	2,058.45	8,611.25
Seed Inspection	9,921.22	1,112.55	11,033.77
Fertilizer - Fees	4,725.00	2,406.25	7,131.25
Public Service - St.Appro.	1,380.67	1,539.00	2,919.67
Feeding Stuffs - Fees	8,847.47	4,956.06	13,803.53
Adams - Federal Appro.	3,750.00		3,750.00
Serum Sales	80.43	141.22	221.65
State Appropriation	4,022.50	4,046.48	8,068.98
Creamery Inspection	9,519.52	876.85	10,396.37
Robinson - State Appro.	1,250.85	1,243.33	2,494.16
Robinson - Misc.Receipts	677.25	280.34	957.59
West Ky.-State Appro.	1,143.33	1,143.33	2,286.66
West Ky.-Misc. Receipts	790.23	788.07	1,578.30
Purnell - Federal Appro.	15,000.00		15,000.00
Bankhead-Jones - Federal Appropriation	19,734.51		19,734.51
Nursery Inspection - State Appropriation	208.33	208.33	416.66
Nursery Inspection - Fees	85.00	135.00	220.00
Tobacco Research - State Appropriation	316.67	335.37	652.04
Total	<u>91,755.76</u>	<u>21,270.63</u>	<u>113,026.39</u>
Expenditures			
Expense	30,196.98	37,637.77	67,834.75
Additions & Betterments		728.41	728.41
Total	<u>30,196.98</u>	<u>38,366.18</u>	<u>68,563.16</u>
Excess of Income over Expenditures	61,558.78	(17,095.55)	44,463.23
Extension Division Income			
Federal Bankhead-Jones	221,805.44		221,805.44
Federal Smith-Lever	74,154.38		74,154.38
Federal Capper-Ketcham	18,400.48		18,400.48
State Smith-Lever	16,371.75	11,010.40	27,382.15
County and Other	4,806.80	248.73	5,055.53
Total	<u>335,538.85</u>	<u>11,259.13</u>	<u>346,797.98</u>
Expenditures			
Expense	<u>51,999.16</u>	<u>64,536.69</u>	<u>116,535.85</u>
Excess of Income over Expenditures	<u>283,539.69</u>	<u>(53,277.56)</u>	<u>230,262.13</u>

Trust Fund Income			
Student Loan Fund	306.47	16.82	323.29
Student Notes Paid	127.15	319.50	446.65
Total Receipts	<u>433.62</u>	<u>336.32</u>	<u>769.94</u>
Expenditures			
Expense	491.82	65.36	557.18
Student Notes		20.00	20.00
General Ledger Accounts	4,500.00		4,500.00
Total Expenditures	<u>4,991.82</u>	<u>85.36</u>	<u>5,077.18</u>
Excess of Expenditures over Receipts	<u>(4,558.20)</u>	<u>250.96</u>	<u>(4,307.24)</u>
Excess of Expenditures over Receipts for the fiscal year to date - Trust Fund			(4,307.24)
Cash in Bank July 1, 1940 - Trust Fund		874.38	
Cash to be transferred from Savings Deposit		3,986.30	
			<u>4,960.68</u>
Balance on hand			553.44

5. Requisition Committee Report.

a. The Requisition Committee filed written report of its action each week from July 1, 1940, to September 4, 1940, inclusive. The report shows that orders have been made by the Business Office on the authority of the Requisition Committee in the manner prescribed by the Board of Trustees and state laws, running from No. 1 to No. 1996. The report was examined, and on motion and second the orders and budget additions named therein were ratified and approved and payments on said orders were authorized and approved.

6. Audit for Year 1938-1939.

Report of detailed audit, heretofore ordered to be made by Peat, Marwick, Mitchell and Company, of Chicago, was presented by the President. The report was received and ordered filed in the Business Office for further inspection and orders of the Board.

7. Audit of Athletic Department.

The Business Agent filed report of audit of the Athletic Department for year 1939-40 made by John W. Good. The report was received and ordered filed. A study of the report shows a balance of the year's operations of \$11498.45. From this balance old obligations amounting to \$9040.65 were paid. This leaves available funds in the account of the Athletic Department of \$2457.80.

Following is summary of the report:

ATHLETIC DEPARTMENT - UNIVERSITY OF KENTUCKY July 1, 1939 to June 30, 1940

SUMMARY OF AUDIT

<u>Receipts</u>	<u>1938-1939</u>	<u>1939-1940</u>	<u>Increase or (Decrease)</u>
Gate Receipts, Guarantees etc. (Schedule A),	\$76,339.07	\$110,300.04	\$33,960.97
Student Fees (Schedule B),	27,707.11	34,212.08	6,504.97
Other Income (Schedule B),	34.00		(34.00)
Program, Net (Schedule C),	<u>2,251.58</u>	<u>3,022.93</u>	<u>791.35</u>
Total	<u>\$106,311.76</u>	<u>\$147,535.05</u>	<u>\$41,223.29</u>
 <u>Disbursements</u>			
Athletic Dept. Account Sundry Ledger (Schedule A),	\$ 37,381.85	\$ 58,036.36	\$20,704.51
Athletic Dept. Account Budget Ledger (Schedule A),	49,687.94	49,358.97	(328.97)
Grants and Aids Organization Ledger (Schedule B),	<u>31,624.03</u>	<u>37,651.92</u>	<u>6,007.89</u>
Total	<u>\$118,695.82</u>	<u>\$145,077.25</u>	<u>\$26,383.43</u>
 Excess of Receipts over Disbursements	 <u>(\$12,382.06)</u>	 <u>\$ 2,457.80</u>	 <u>\$14,839.86</u>

8. Audit of Organizations Fund.

The Business Agent filed report of audit of the Organizations Fund for year 1939-40, made by John W. Good. The report was received and ordered filed.

Following is summary of the report:

ORGANIZATIONS FUND - UNIVERSITY OF KENTUCKY
July 1, 1939 to June 30, 1940

SUMMARY OF AUDIT

Balance, June 30, 1939	\$19,339.76
Total Receipts	<u>167,520.89</u>
	186,860.65
Expenditures	<u>163,636.85</u>
Balance	23,223.80

9. Audit of Kentucky Kernel Account.

The Business Agent filed report of audit of the Kentucky Kernel for year 1939-40. The report was received and ordered filed.

Following is summary of the report:

KENTUCKY KERNEL - UNIVERSITY OF KENTUCKY
July 1, 1939 to June 30, 1940

SUMMARY OF AUDIT

Income:		
Advertising	\$5,833.88	
Job Printing	38,653.73	
Cuts, Subscriptions and Miscellaneous	1,221.32	
Total		\$45,708.93
Increase in Material Inventory		357.41
Income from Business Office - Fees		3,362.42
Income from Investments		<u>218.81</u>
Total		\$49,647.57
Less Expenses (See below)		<u>44,147.94</u>
Net Income		<u><u>\$ 5,499.63</u></u>

10. Audit Being Made by Auditor of Public Accounts.

The President stated that an audit of the University accounts is being made by the State Auditor of Public Accounts. No report by the Auditor has been made at this date.

11. Haggin Trust Fund - Bank Statement.

The President presented a statement made by the Bank of New York of the Haggin Trust Fund, covering the period of January 15, 1940, to July 13, 1940. The statement shows a balance of income in the bank account of \$7017.20. The statement was received, examined and ordered filed.

12. College Catering Company - Notice to Cancel Lease.

The President announced receipt of letters regarding proposed cancellation of lease of College Catering Company, copied as follows:

a. Judge Stoll's communication to the President.

September 12, 1940

President Thomas P. Cooper
University of Kentucky
Lexington, Kentucky

My dear Mr. President:

Enclosed you will find a letter which I have received from the College Catering Company. I notice a copy of this letter has been sent to Mr. Peak but I am sending you the original which came to me.

Yours truly,

(Signed) Richard C. Stoll

RCS:FPJ
Enclosure.

b. Notice of Cancellation of Lease by College Catering Company:

COLLEGE CATERING COMPANY

August 31, 1940

REGISTERED MAIL
RETURN RECEIPT REQUESTED

University of Kentucky,
Lexington,
Kentucky.

Attention: Richard C. Stoll, Chairman
Executive Committee of the
Board of Trustees

Gentlemen:

Please take notice that as lessee under a certain lease executed on, to-wit, the 1st day of March, 1938, with you as lessor, covering the premises within the Student Union Building, more particularly described in said lease as --

Rooms No. 2 (Soda-Grill), No. 8 (Cafeteria Dining Room), No. 12 (General Kitchen), No. 10 (Salad Preparation), No. 11 (Dish Washing), No. 14 (Preparation and Refrigerator Room), No. 22 (Preparation and Refrigerator Room), No. 15 (Store Room), No. 16 (Garbage Storage), Nos. 18, 19, 20 and 21 (Employees' Locker Rooms), Nos. 9 and 23 (Private Dining Rooms), No. 7 (Closet), No. 202 (Serving Room for Ballroom), No. 13 (Elevator), No. 115 (Office), and No. 25 (Janitor),

we hereby exercise our option to cancel said lease, as provided in paragraph 2 thereof, the termination to take effect within 90 days from date hereof, as provided in said lease.

You have previously been furnished with figures indicating a capital account investment covering the kitchen, dining room, cafeteria, and soda-grill equipment and furnishings, totaling the sum of \$31,476.50 as of April 30, 1940. According to the statement furnished, the reserve for depreciation, as provided in said lease, amounted to \$5410.41, leaving a net value of fixed assets of \$26,065.89. The additional depreciation from that date to September 1st at \$262.30 per month, amounts to \$1049.20, leaving a net amount due us at this time from you for said equipment and furnishings of \$25,016.69.

We are willing to cease operations at once, and are ready to turn over to you said equipment at this time, if you so desire. If, however, it is your intention to hold us to the 90 days' notice, as provided in said lease, then, of course, we shall resume the operation of the various departments at the opening of the school term until the 90 days

expire. In such event, you will be entitled to additional credit for depreciation on said equipment at the rate of \$262.50 per month.

In accordance with paragraph 10 of said lease, it is provided that in the event of a cancellation by either party, that you shall then purchase all of said equipment by the payment to us of a sum equal to the capital account less the accrued depreciation, and in accordance with paragraph 2 of said lease, the liquidation of all matters pertaining thereto shall be effected and executed in accordance with the provisions therein prescribed within the aforesaid 90-day period.

Will you, therefore, advise us promptly by return mail whether it is your wish to terminate said lease prior to the 90-day notice we are herewith giving you, in accordance with the provisions of said lease.

Yours very truly

COLLEGE CATERING COMPANY

(Signed) By Ben Koppel
President

cc-Hon. Keen Johnson, Chairman
Board of Trustees,
University of Kentucky,
Lexington, Kentucky.
(REG. MAIL - RET. RCPT.)

cc-Hon. D. H. Peak, Secretary
Board of Trustees,
University of Kentucky,
Lexington, Kentucky.
(REG. MAIL - RET. RCPT.)

It was stated that a committee was heretofore appointed to study and make report to the Executive Committee on status of the College Catering Company. The committee was directed to complete its investigations and to make report with as little delay as possible.

13. Improvements - Department of Physics.

President Cooper presented request for improvement in the Department of Physics made by Professor W. S. Webb, Head of the Department. The request is copied as follows:

September 4, 1940

President Thomas P. Cooper
University of Kentucky
Lexington, Kentucky

My dear President Cooper:

The recent rapid developments in both theory and experimental work in nuclear physics during the last two years makes it highly desirable that this department should offer some instruction in experimental work in this very important field.

During the school year 1938-39, Dr. Pardue spent sabbatical leave at the California Institute of Technology engaged in this type of experimental work. His enthusiasm for this work and the importance of the field have led to a searching of ways and means by which this department might, in a modest way, undertake such problems. It would be a comparatively simple matter for us to build in this department a Van de Graaff machine capable of furnishing sufficiently high potential for studies in nuclear physics. The most expensive portion of the apparatus would consist of a steel tank some 8 ft. in diameter and 13 ft in length, weighing about four tons in which the Van de Graaff machine would be housed. This tank must be sufficiently strong to sustain a pressure of 80 lbs. per square inch.

A bid from Henry Vogt and Company of Louisville indicates such a tank would cost \$1,280. Because of the dimensions of the tank it is not practicable to house it in any of our present laboratories in the physics building and all of our space is at present occupied. We, therefore, considered the possibility of building a room on the basement level of the physics building which would have entrance from the outside and would permit the easy housing of such a tank. Mr. Crutcher has drawn plans and specifications for such a room built of brick to conform to the remainder of the building and has estimated that this room would cost, together with the foundation for the tank, \$1,250. Mr. Crutcher states that this estimate is an outside estimate and that he believes the room could be built for less. It would be on the safe side, however, to assume that in order to undertake this work it would require an expenditure of about \$2,530 for these two items. Additional material necessary to make this installation effective would require approximately \$1,000. This last item could, however, be furnished next year, provided the budget of the Department of Physics remains the same as it is at present.

It will obviously be somewhat of a strain on the departmental budget this year to provide funds for this construction and it is obvious that we would not desire to begin such a project unless we could have reasonable hope

of its completion the following year. Being convinced, however, of the desirability of undertaking such experimental work and of giving our young men an opportunity to work in this important field of research, we are constrained to make the following recommendations:

1. That Mr. Crutcher be given authority to build a basement room as an addition to the physics building, according to the plan which he has prepared, to cost not more than \$1,250.

2. That the department be authorized to contract for the purchase of a steel tank suitable for the housing of the Van de Graaff machine, the cost of construction of this tank not to exceed the estimated cost of \$1,280.

These two recommendations are predicated upon the assumption that the budget of the Department of Physics for the school year 1941-42 will not be substantially less than the budget of \$4,700 allowed for the school year 1940-41. This assumption is necessary since the budget of the following year must bear a portion of the cost of secondary equipment necessary to make this experiment effective.

Details of the construction of the room and of the tank and interior content have been thoroughly worked out and can be supplied if you desire them. Enclosed is a program showing the extent to which nuclear physics has already been applied beyond its original important scope in pure physics. Physicists anticipate a much wider expansion. It is hoped that this recommendation may have your approval to the Board of Trustees at its next meeting in order that, if the work be approved, it may be begun in the near future.

Yours very truly

(Signed) Wm. S. Webb
Head of the Department

WSW:M
Enclosures

On favorable recommendation of the President, a motion, seconded and carried, authorized the President to have made the improvements to the Civil and Physics Building and in the Department of Physics, requested by Professor Webb, provided the expense be charged to funds allotted to the Department of Physics for the present fiscal year.

14. Housing Women Students.

The President presented report made by the Dean of Women regarding housing of women students, copied as follows:

September 14, 1940

Mr. Thomas P. Cooper
Acting President
University of Kentucky

My dear President:

When the new residence hall for women was opened in September, 1939, I thought that the situation for women students as far as their living arrangements were concerned, would be taken care of for at least three years. As a matter of fact, we ran to capacity last year.

This year, by the middle of August, every space in the women's residence halls was taken and today there are seventy-five students on the waiting list. Moreover, I have talked with a good many parents who when they found that they could not get accommodations for their daughters in the residence halls, have been unwilling to send them to the University. It seems to me that it is imperative to begin thinking immediately about the construction of another hall for women students and I am suggesting that this question be one item on the agenda for the Board of Trustees to consider at its Tuesday meeting. I am listing below some of the reasons which seem to me to bear upon this matter.

1. The number of rooming houses which are available for women students is inadequate.
2. It is difficult to maintain good standards when your student body is scattered over town and under the jurisdiction of women who too frequently are interested in the money which students pay rather than in the students' conduct and health.
3. The University is losing excellent students because we are unable to house them.
4. The Women's Residence Halls, under my administration, has never shown a deficit. The report from the Business Agent for 1939-40 will show that last year we were able to pay, besides the regular expenses, such as salaries, food bills, up-keep and replacement, a sum of something over \$18,000 which had been advanced from the general fund for the furnishings of the new residence hall, as well as the \$7,000 which was set aside for amortization.

While I am writing about this matter of housing, it might also be advisable to discuss with the Board the possibility of building a cooperative house. You are familiar with the plan which we have carried out for the last six years and I need not tell you that a house which has been especially constructed for this sort of cooperative living is desirable.

Yours very truly

(Signed) Sarah G. Blanding
Dean of Women

SGB:AG

The questions involved were referred to the Executive Committee for study and report to the Board of Trustees.

15. Rental of Cooperative House.

The Business Agent reported that on July 18, 1940, in the absence of the President, at the urgent request of the Dean of Women, he approved and signed a contract of rental with L. B. Newburger, trustee, and M.B. Newburger, trustee, for rental of property at No. 113 State Street, Lexington, Ky., for a period of two years beginning September 1, 1940, at \$95.00 a month, payable in advance, with option of rental for a further period of two years at rental of \$80.00 a month. The usual rental terms were stipulated.

The house is to be used as a cooperative house for women students, it being a continuation of a project that has been carried on for several years, larger and better quarters being desirable. It was necessary to make the contract for two years, because of expense of repairs and additions to the house to make it available for needs of the students. While the University executes the rental contract, the students occupying the house pay the entire expense of running it, including rent.

On motion and second, the contract was accepted, and the action of the Business Agent in signing it was ratified and approved.

16. Report of Investments - Louisville Street Improvement Bonds.

Since the report of investments of June 28, 1940, the following changes have been made:

Transfer from Student Loan Fund to Haggin Fund, charging the Haggin Fund with \$15,300.00 and crediting the Student Loan Fund with \$15,300.00.

10. U.S. Savings (Baby) Bonds of \$1,000.00 each, numbered M963112C to 963121C.

10. U. S. Savings (Baby) Bonds of \$1,000.00 each, numbered M863366D to 863376D.

Investment of Student Loan Funds

1. City of Louisville, Kentucky, Street Improvement Bonds. Series G089 - face value, \$18,890.12; premium \$1,038.96; interest \$8.35.

2. City of Louisville Street Improvement Bonds. Series G090, face value \$4,500.00; premium \$450.00; interest \$2.25.

On motion, seconded and carried, the investments reported above were approved and ratified.

17. Cables for Electric Transformer.

President Cooper presented letters from Dean Graham, copied as follows:

a. Letter from Dean Graham.

September 16, 1940

President Thomas P. Cooper
University of Kentucky

My dear President Cooper:

I invite your attention to a copy of a letter which I addressed to President McVey on May 5, 1940, concerning the need for connecting the electric power transformers now installed within the Biological Sciences Building, to serve also the Chemistry Building and McVey Hall.

For your information, I can state that the transformers installed within the transformer house near the Mining Laboratory now serve a part of the College of Engineering, all of the Library building, the Law Building, the Physics Building, the Chemistry Building, and McVey Hall. Under the several P. W. A. Dockets we have been allowed to add extra transformer capacity within the buildings erected thereunder, but we have been restricted in connecting this extra capacity with buildings not included within the Dockets.

The transformers now serving the aforesaid buildings are very much overloaded and may fail entirely at any time during the present college year, thus placing the buildings in question entirely out of service for a period, which might extend to a period of six weeks, due to delay in obtaining a delivery of replacement transformers.

When I discussed this matter with President McVey last May, I gained the impression that he intended to authorize Mr. Crutcher to obtain and install the necessary electric cable and install same as recommended. However, I recently ascertained that nothing had been done in the matter and again urge that this be authorized and executed promptly.

Yours truly,

(Signed) James H. Graham
Dean.

b. Copy of Letter from Dean Graham.

May 5, 1940

President Frank L. McVey
University of Kentucky

My dear President McVey:

During the entire progress of the construction program, we have improved the electric distribution system throughout the campus, to-wit: A recording electric power meter (installed by the Utility Company on Euclid Avenue) plus an underground primary power cable of adequate size, extending from this meter across the campus to the Biological Sciences Building, and adequate transformers installed in the new buildings under the P. W. A. docket.

As the old transformer installation located in the small brick building near the old Mining Building was wholly inadequate for its former load, we installed transformer capacity within the Biological Sciences Building to carry McVey Hall and the Chemistry Building under P. W. A. Docket No. KY-1305-F and laid the underground conduits to connect these buildings. However sufficient funds were lacking within this Docket to include the necessary copper cables within these particular conduits. We estimate this completion cost at \$450.

Therefore we recommend that this work be authorized and that Mr. Kitchen of the Buildings and Grounds Department be placed in charge of the work.

Yours truly,

(Signed) James H. Graham
Dean

c. At the meeting of the Executive Committee of May 10, 1940, the following order was made:

The purchase of electric cables made necessary in order to remove the transformer located near the Engineering Quadrangle to the transformer room in Biological Sciences Building, was authorized by motion, seconded and carried.

On motion, seconded and carried, the Superintendent of Buildings and Grounds was ordered to proceed at once to install the cable for the transformer.

18. Inventory of State Property.

The Business Agent reported that the State Department of Finance is having made an inventory of all state property. All items of value of \$2.00 or more must be listed as follows:

INVENTORY AS OF _____ 1940
Location of items listed below _____
List all items costing \$2.00 or more

ITEM	_____
DESCRIPTION	_____
MAKE	_____
SERIAL NO.	_____
MATERIAL	_____
COST	_____
VALUE	_____
CONDITION	_____
REMARKS	_____

He stated that this will entail much additional work in the Business Office and in the Departments, and he requested to be allowed to employ temporarily a capable person to conduct the inventory. The matter was referred to the President.

19. Morrill-Nelson and Bankhead-Jones Funds for College Purposes.

The Business Agent stated that the State Treasurer had reported receipt of funds from U. S. Treasurer in amount of \$101,974.51. This includes the Morrill-Nelson Appropriation of \$50,000.00 and the Bankhead-Jones appropriation of \$51,974.51, made to the University and the Kentucky State Industrial College for Colored Persons. The ratio of distribution for last year and preceding years has been 85.5 per cent for the University and 14.5 per cent for the colored school. This will make the distribution as follows: Morrill-Nelson Fund, \$42,750.00, and Bankhead-Jones Fund \$44,438.21, total \$87,188.21, to the University of Kentucky: Morrill-Nelson Fund, \$7,250.00 and Bankhead-Jones Fund \$7,536.30, total \$14,786.30 to the State Industrial College for Colored Persons.

On motion, seconded and carried, the Business Agent was authorized to certify to the State Treasurer distribution of the Morrill-Nelson Fund and the Bankhead-Jones Fund to the University of Kentucky at 85.5 per cent and to the Colored School at 14.5 per cent, as the approval of the Board of Trustees for the year 1940-41.

20. Athletic Note Renewed.

The Business Agent reported that a payment of \$500.00, principal and \$177.75, interest, was made from Grants-in-Aid Fund on September 14, 1940, on what is known as Athletic Note for Gymnasium held by First National Bank and Trust Company, Lexington, Ky. The note was then renewed for \$5425.00, signed and endorsed as in previous executions and renewals.

On motion, seconded and carried, the action of the Business Agent, stated above, was approved and ratified.

21. Association of Governing Boards - Meeting.

The President stated that the Association of Governing Boards of State Universities and Allied Institutions will hold its annual Conference at Bloomington, Indiana, November 7, 8 and 9, 1940, according to notice received from the Secretary. The Chairman stated that members of the Board of Trustees are requested to attend the Conference, without expense to the University.

22. Science Building Named.

The following is copied from the minutes of June 28, 1940:

President McVey presented a proposal made by Dr. A. C. McFarlan of the Department of Geology, and Dr. Hobart Ryland, of the Department of Romance Languages, to name the Science Building "Miller Hall", in honor of Professor A. M. Miller, deceased. As this is a matter for consideration

of the Board of Trustees, action thereon was deferred to the September meeting of that Board.

President Cooper called attention to the order of reference copied above.

On motion of Mr. Hillenmeyer, seconded by Judge Stoll, it was ordered that the Science Building be named "Miller Hall" in honor of Professor Arthur M. Miller, before his death Dean of the College of Arts and Sciences and Head of the Department of Geology.

23. Rules and Policies Governing Residence and Non-Residence of Students.

The President presented to the Board of Trustees the rules of the University Senate with reference to registration of out-of-state students at the University of Kentucky, and the interpretations and policies which were followed by the officer of admissions. He recommended, after discussion upon the part of the Board, that an interpretation of policies as set forth should be approved as the basis of their admission.

a. Rules of the University Senate.

1. No person will be considered eligible to register in the University as a resident of the State of Kentucky unless he has resided in the state for twelve consecutive months next preceding the date of his original enrolment.

2. No person will be considered to have gained or lost his resident status during his sojourn in the University as a student.

3. The legal residence of minors will follow that of the parents or legal guardians except in the case of minors who have always resided in Kentucky but whose legal guardians are residents of other states.

4. Aliens who have received their first citizenship papers may register as residents of Kentucky under the foregoing provisions.

b. Interpretation and Policies.

1. Cases are decided in terms of the actual provisions of the above rule and its evident intent and purpose. Such items as eligibility to vote, payment of taxes, marriage, intent with respect to residence, and the fact that a parent is an alumnus of the University are regarded as irrelevant.

2. A student who has attended the University eight full semesters or the equivalent as a non-resident and who has been granted a bachelor's degree by the University is given resident privileges if he returns for graduate or advanced professional work.

3. In the case of a minor, it is assumed that the twelve-months' residence requirement prior to admission applies to his parents. That is, the parents of a minor must have actually resided in the state twelve consecutive months prior to the student's original enrolment.

4. Provision 2 in the rule, which provides that "no person will be considered to have gained or lost his resident status during his sojourn at the University as a student", is for the most part interpreted literally.

- a. In the case of a minor, his status may be changed from that of a non-resident to that of a resident if after his enrolment it can be shown that his parents have changed their residence to Kentucky for reasons other than the student's attendance at college and if this residence has extended over a period of twelve months or more.
- b. In the case of a student in his majority, unless covered in Number 2 above, the non-resident status will be changed only if it can be shown that the student has actually established a residence in the state for purposes other than attending school (regular full-time employment would be the principal reason) and maintained this residence for other than school purposes for twelve months or longer.
- c. A non-resident who has attended one of the other colleges of the state will not be considered a resident on transferring to the University, irrespective of the time he has spent in the state, unless he can qualify according to the preceding statement.
- d. Similarly any mature student admitted as a non-resident must continue in that classification, even though he is married, maintains a home for himself and family, and states his intention of remaining in Kentucky, unless he can qualify under Number 2 or Number 4b.

5. Graduate and other student assistants are classified as students and their status determined according to the above policies. A member of the staff with the rank of instructor or higher is classified as a resident irrespective of the length of time he has lived in Kentucky.

6. The exception in the third paragraph of the Senate rule is interpreted literally. That is, it covers only students who have legal guardians as opposed to parents.

7. Occasionally a case arises where the father's employment is such that he has difficulty establishing any legal residence. In such instances students are classified as non-residents unless it can be shown clearly that the parent formerly was a resident of Kentucky and has not since established residence in another state. This interpretation does not apply, of course, to U. S. Army Officers on the University staff who are covered in Number 5 above.

8. In a few instances residence privileges have been granted students who, though coming from another state, are the full responsibility of residents of Kentucky. This is done only when the responsible person is willing to certify that he is caring for all the expenses of the student, including board, room, clothing, fees, and other items for which a parent would normally assume responsibility and that the entire relationship is in general that of parent and child.

On motion of Mr. Gatton, seconded by Mr. May, the rules, interpretations and policies as set out in the above copied communications a and b were approved, ratified and ordered administered.

24. Officers and Employees of the University Called to Service.

The President presented following recommendations:

September 16, 1940

As the Board is aware, authority has been given to call members of the National Guard and Reserve Officers to the service of the government. There are a number of the members of the staff who are Reserve Officers and a few who are members of the National Guard. I recommend

1. That officers and employees of the University of Kentucky and its divisions who have been in its service at least twelve months will, upon induction into active military service in accordance with his duties as a Reserve Officer or member of the National Guard, be allowed fifteen days with pay.

2. That such officers and employees above referred to shall be granted a leave of absence for the period of active service under the above provision, and that after receiving an honorable discharge and upon return to civilian life, will resume former duties in the institution at such rate of remuneration as then attached to that office, and will be reinstated in the status occupied at the time of leaving the service of the University of Kentucky to enter military service, provided application for reinstatement is made within forty days after the time of honorable discharge or other certificate covering active service.

(Signed) Thomas Cooper
Acting President

Memorandum: I recommend that similar provision be made for those officers, members of the staff and employees who may be drafted and inducted into active service.

The recommendations were accepted as highly commendable and on motion, seconded and carried, the policy outlined in the recommendation was approved and ordered administered.

25. Civilian Pilot Training.

At the meeting of the Executive Committee of July 12, 1940, (Sec. 14), the question of training of civilian pilots presented by the Civil Aeronautics Authority was referred to President Cooper to make report at later date. President Cooper presented the matter at this meeting. On motion of Judge Stoll, seconded by Mr. May, the President was asked to make report at a future meeting of the Board or Executive Committee, and to ask to be present at the meeting a member of the Civilian Aeronautics Authority.

26. Accident Insurance for Students.

The President presented letters from Mr. R. P. Hobson, together with copy of notice to students issued by the Treasurer of the Washington and Lee University, relative to "Student Medical Reimbursement Plan", adopted by that University. It appears that the plan used at Washington and Lee University has been a success, and Mr. Hobson strongly recommended that some plan of accident insurance for students be adopted by the University of Kentucky.

On motion and second which carried, the question was referred to a committee consisting of the President, the Dean of Women and the Dean of Men for study and report to the Board of Trustees.

27. National Defense Program and the College of Engineering.

Following is copy of a letter presented by the Dean of the College of Engineering through the President to the Board of Trustees:

September 12, 1940

President Thomas P. Cooper
University of Kentucky

My dear President Cooper:

During the past three years, this College has been engaged intensively in the selection, the purchase, and the installation of many items of the most modern engineering and scientific laboratory equipment in conformity with our advanced engineering curricula. While we have not neglected any part of our curricula, we have stressed especially physical metallurgy and the means for developing and studying metal alloys and their physical properties. I believe that we can now state without reservations, that in this particular field of study, our laboratories are unequalled in the Middle West.

Therefore, in accord with the increasing needs of the defense program of the Nation and in order to utilize our laboratories most usefully, I approached both the Army and Navy authorities in Washington and have informed them as to our capacity, equipment, etc. I can now report that through Admiral Bowen, Director of Navy Development and Research, we have started already the making of studies on manganese ores and tin concentrates and are now planning to undertake the studies of the physical properties of manganese alloys. We are performing this work in cooperation with Commander Briscoe, Head of the Navy Research Laboratories in Washington. I have no doubt that this work will soon be extended to the limit of our capacity in this direction. At present, we are restricting the progress of this work to conform with our regular College budget, but we are now discussing financial aid and costs with the Navy authorities.

I have explained our plans and capacity for aeronautical research after January 1 and I have no doubt the Navy authorities will take full advantage of this laboratory, also, especially the studies and tests on the larger aviation motors, both dynamometer and propeller tests, as we will be equipped for such work up to motors of two thousand horsepower. I believe that this equipment will be utilized day and night for the next two years.

I can report also much interest and progress in our discussions with the Army authorities, but these have not, as yet, attained the positive state of our discussions with the Navy. However, I believe that our shops will be utilized shortly to their full capacity in research

development work of a highly technical character.

I may add that all of the aforementioned work and plans conform to and with our advanced engineering curricula and will benefit, therefore, our regular engineering student body.

Yours truly,

(Signed) James H. Graham
Dean

On motion, seconded and carried, the letter was ordered incorporated in the minutes, and Dean Graham was commended highly for his success and progress in this field of work.

28. Degrees - August Commencement.

a. Senate Recommendation

August 22, 1940

Dr. Thomas P. Cooper
Acting President
University of Kentucky

My dear Dr. Cooper:

The persons named on the attached list have completed all requirements and are recommended by the University Senate to the Board of Trustees for the degrees indicated.

Sincerely,

(Signed) Leo M. Chamberlain
Secretary of the
Senate.

COLLEGE OF ARTS AND SCIENCES
CANDIDATES FOR THE DEGREE OF BACHELOR OF ARTS

William Randolph Adams	Emilie Frances Keeney
Ira Lee Arnold, Jr.	Milburn Croft Keith
Sarah Wilson Bishop	Victor Natale
Russell Frazier Calvert	Nancy Ellen Noble
Byron Thomas Cook	William Gibson Rose
William Alvin Davis	Frederick Reece Scroggin
Patricia Coleman Hamilton	Patrick Tanner
Walter Velmer Hodge	David Wickliffe Victor
Albert Baughman Hoskins	Herschel Ward
James Richard Howell, Jr.	James Walter Whitt, Jr.
John Claiborne Hunsaker, Jr.	James Wilmer Wine, Jr.

CANDIDATES FOR THE DEGREE OF BACHELOR OF SCIENCE

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Beulah Althea Marsh	Truman Siler Smith
Earl Porter Oliver	Benjamin Franklin VanSant

CANDIDATES FOR THE DEGREE OF BACHELOR OF SCIENCE IN INDUSTRIAL
CHEMISTRY

Andrew Jackson Baldwin	Robert Wyatt Chapman
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Charles Keith Steele

CANDIDATE FOR THE DEGREE OF BACHELOR OF SCIENCE IN MUSIC

William Louis Echols

CANDIDATE FOR THE DEGREE OF BACHELOR OF SCIENCE IN MEDICAL
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Frank Ramsey Cox, Jr.	Marion Wallace Hibberd
Allan Corley Davis	Paul Robert Hieronymus
Chester Forest Esham	James Alvin Hoover
Olcie Berl Fowler	Lloyd Simpson Johnson
Franklin Russell Frazier	William Dudley Judge
John Britton Gentry	Raymond Lee Layne

Alden McLean Lewis
Ottis Franklin McGuire
William Newman

John Buford Shryock
Floyd French Thompson

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Eleanor Chenault Edwards
Anna Louise Elsey
Lula Emeline Gardhouse
Clara Belle Haley
Eva Nunnelley Hamilton

Jean Crooks Jackson
Virginia Victoria Pettus
Sarah Jean Potter
Ethyle Fern Ratliffe
Nancy Lowe Stevens

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CANDIDATE FOR THE DEGREE OF BACHELOR OF SCIENCE IN CIVIL
ENGINEERING

Louis Clinton Nelson

CANDIDATES FOR THE DEGREE OF BACHELOR OF SCIENCE IN ELECTRICAL
ENGINEERING

James Olin Bell
Edward Webb Brown, Jr.

Jay Richard Miller, Jr.

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Joseph Shue Farcht

Russell Wayne Ramey

COLLEGE OF LAW
CANDIDATES FOR THE DEGREE OF BACHELOR OF LAWS

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James Gloyd Childers
James Lloyd Clay
Noble Richard Duncan
Merlin Blair Fields
Walter Major Gardner
Robert Vincent Goodlett

Joseph Lawrence Harrington
John Jay Justice
Willard Mallam Lake
Clinton C. McGuire
Geneva Maurine Sharp
William Godfrey Wheeler

COLLEGE OF EDUCATION
CANDIDATES FOR THE DEGREE OF BACHELOR OF ARTS IN EDUCATION

Eula Peel Allen	Orpha Hazel Jenkins
Dorothea Violette Aswerus	Ouida Kentucky Jones
Richard Wayne Bailey	Phillip Edward Jones
Jacqueline Margaret Baker	Tommie Geneva Kelly
Lawrence Francis Boland	Lou Anna Knuckles
Madison Bell Bowmer	Evelyn Marie Koopman
William Adams Browning	Mamie Clay McDaniel
Jewel Arline Burton	Mary Louise McFarland
Wilce Burton Carnes	Elizabeth Smith Maffett
Mary Hester Strouse Caswell	Velna Devers Mason
Velma Orena Croley	Everett Lee Miller
Elizabeth Clayton Cruise	Ollie James Moore
Gladys Myrtella Dameron	Clara Ethel Napier
Eva Irene Daugherty	Margaret Earickson Nelson
Delia Marie Downard	Elizabeth Joyce Rand
Ruth Essex	Irma Louise Reasor
Rena Rosewell Fain	Betty Frances Rogers
Margaret Hazel Fincel	Ella Owen Sans
Wanda Fontaine	James Ottis Sans
Nell Thompson Fritts	Gordon LaRue Sanders
Mary B. Gornley	Alta Luzana Scott
Dixie Lynn Gower	Harriet Jane Slone
Thomas Jefferson Gragg	Orison Smith
Frances Gilbert Greene	Mary Frances Stafford
Nelle Morty Hall	Mary Margaret Sullivan
Hansford Harlow	Mary Alice Thompson
Hazel Marie Harmon	Mabel Maltia Wells
Effie Thompson Hazelwood	Catherine Linda Zang
Lucy B. Horn	

COLLEGE OF COMMERCE
CANDIDATES FOR THE DEGREE OF BACHELOR OF SCIENCE IN COMMERCE

Ernest Samuel Abramson	Eugenia Johnson
John Stanley Boles	Thomas Pieri McCann
Annie Laurie Cannon	James Francis McConnell
Josephine Elizabeth Cassady	Gertrude Emma Payne
Emily Genevieve Clay	Anne Victoria Phillips
Charles Clifton Combest	Betty Jane Sellers
Charles Willis Cottrell	John Bruce Sullivan
James Eugene D'Amelio	Wallace Wallen
Steve Black Featherston, Jr.	Arnold Cavern Watson
John Robert Gillig	John Gaines Wonack

GRADUATE SCHOOL
CANDIDATES FOR THE DEGREE OF MASTER OF ARTS

Clarence Hal Albro, Jr.	Homer Alvis Lassiter
Cecil Boyers	Edgar Emerson McMullin
Richard Gentry Chrisman	Ethel Margret Miracle
Benjamin Franklin Coffman	Truman Atherton Morris
Ernest Collins	George Ludwig Murauskar
Dorothy Ellsworth Cottrell	Ernest Murphy
Mary West Daingerfield	Scott Compton Osborn
Doxie Marshall Dexter	Virginia Norval Parrish
Herbert Lee Duncan	Robert Bradley Piper, Jr.
Mary Edith Bach Engle	Henry Lee Prichard
Samuel Clarence Evans	Clara Alma Regenstein
Roy Grigsby Eversole	James Matt Sparkman
Samuel Jackson Gardner	Benjamin Fulton Sutherland
Elizabeth Neicam Gasser	Leamon Tapp
Fletcher Seville Gaston	Hazel Tarry
Hershel Robert Giles	Thema Smith Tissue
Anna Lee Abbott Glass	Margaret Byrn Ward
Mark Harris	Rawdy Whittaker
Vernon Theodore Hornback	Elizabeth Wyatt
Jeanette Carl Lampert	John Murphy York

CANDIDATES FOR THE DEGREE OF MASTER OF SCIENCE

Ronald Eugene Bell	Harold James Rose
Walter Vincent Cropper, Jr.	Harvey Louis Rubin
Margaret Elizabeth Griffing	J. Ernest Threlkeld
Thomas Lee Hankins	Dewey Elton Waters
Edmond Bruce Newell	Robert Bruce Young
John Irvine Prather	

CANDIDATES FOR THE DEGREE OF MASTER OF SCIENCE
IN HOME ECONOMICS

Dorcas Katherine Lyons	Grace Silverman
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CANDIDATES FOR THE DEGREE OF MASTER OF ARTS IN
EDUCATION

Woodrow Wilson Allen	Dorris Maie DaVania
William Lafayette Anderson	Charles Addison Davis
Homer Stowe Arhelger	Lloyd Andrew Dunbar
John Herbert Bailey	Charles McKinley Evans
Lewis William Berger	Thelma Bernice Evans
Marshall Styles Berry	Joseph James Friedl
Owen Floyd Cammack	Charles Floyd Gaines
William Dudley Chilton	Arthur Thomas Gulette
Charles Roy Clark	Wesley Haverstock

William Shirley Haynie
Sherman Deward Henderson
Waymon Bow Huddleston
Robert Kinmons Knight
Marcia Enid Lampert
Sarah Margaret Land
Mary Golden Lassiter
Ralph Heaton McIntosh
Robert Richard Martin
Ezra Arnold Mattox
Albert Jackson Meade

Lila Jane Melton
William Duncan Merrifield
Robert Leroy Moore
Grace Emma Schneider
Clarence Dave Tamplin
Brutus Maxwell Taylor
Charlotte Wright Thomas
Berthol Lewis Tiller
Pauline Vallandingham
Monroe Wicker
Robert Richard Wilson

CANDIDATES FOR THE DEGREE OF MASTER OF SCIENCE IN
EDUCATION

Thomas Duboise
Alvin Naanan Duke, Jr.

Johnny Emery Gambill
Samuel Edward Wheeler

CANDIDATES FOR THE DEGREE OF DOCTOR OF PHILOSOPHY

William Gill Nash

William Clemard Wineland

b. Approval by Committee for Board of Trustees.

Approved and degrees authorized to be
conferred by Dr. Jesse Adams, acting
for President Thomas Cooper.

(Signed) Lee Kirkpatrick
(Signed) H. S. Cleveland
COMMITTEE FOR THE BOARD OF TRUSTEES

c. On motion duly seconded and carried, the action of the University Senate with the endorsement of the Committee acting for the Board of Trustees was ratified and confirmed, the confirmation to be as of date of Commencement, August 18, 1940.

29. Hunter College - Dedication Week and Seventieth Birthday.

The University of Kentucky received the following invitation:

HUNTER COLLEGE

invites the Colleges, Universities, and learned Societies of the Western Hemisphere to unite with her in a celebration of her seventieth birthday, in the dedication of the New Building, and in the inauguration of George N. Shuster as fifth president of Hunter College -- to be held in the month of October, on the eighth, ninth, tenth, and eleventh days, in the year nineteen hundred and forty.

In this celebration it is our hope that you will participate, and that you will at your convenience send us the name of your Delegate, whom we shall gladly welcome.

Given at New York City this Fifteenth
Day of July in the Year Nineteen
Hundred and Forty.

James M. Hendel
MARSHAL FOR THE FACULTY
OF HUNTER COLLEGE

Ordway Tead
CHAIRMAN OF
THE BOARD OF HIGHER EDUCATION
OF THE CITY OF NEW YORK

President Cooper was authorized to appoint a member or members of the Alumni Association of the University of Kentucky in New York City to attend the celebration as representatives of the University of Kentucky.

30. Bi-centennial -- Pennsylvania State University.

The University of Kentucky was extended an invitation to send a representative to the Bi-centennial Celebration of the Founding of Pennsylvania State University to be held at Philadelphia, September 19, 20 and 21, 1940.

The Board of Trustees unanimously selected Dr. Frank L. McVey, President Emeritus, to represent the University of Kentucky and to present greeting to the President of Pennsylvania State University as follows:

GREETINGS TO THE UNIVERSITY OF PENNSYLVANIA
FROM THE UNIVERSITY OF KENTUCKY

The service of two hundred years is exceptional enough in the life of American universities to merit congratulations and command our good wishes for a continuance of the great contribution of the University of Pennsylvania to the store of learning, art, science and literature of this and other lands. The University of Kentucky extends felicitations to the University of Pennsylvania on its two centuries of significant service.

Chairman of the Board of Trustees

President of the University

31. Pardee-Howe Claim - Robinson Station.

Dean Cooper reported to the Board of Trustees concerning certain property owned by the Robinson Substation:

"Subject to the approval of President McVey and the Board, I instructed Mr. Jones, Superintendent of the Robinson Substation, to make representations of our ownership of this property, and in the event any cutting of timber occurred, to get out an injunction immediately against those making claims to this property. This action was approved by the Board at its meeting April 2, 1940.

"Within the past few weeks cutting has proceeded near this tract. The Superintendent and Forester of the Robinson Substation have consulted with the manager of the logging camp of the Pardee-Howe Company and advised him of the University's ownership of certain of the tracts for the Robinson Substation. They have tried to arrange that no entry will be made upon our property. However, the company considers that it has made the purchase.

Since the April meeting there have been further questions, and there has been an attempt to settle the matter, so that it would be unnecessary to bring suit. It now appears that a trespass will take place. It is important that the University be in a position to take action if necessary. Careful inquiry has been made, and there seems to be no question but that the property is owned by the Substation. Our deeds trace to the original patents of 1867. These tracts contain 850,000 board feet of timber, a quarter of a million feet of which is yellow poplar, and 100,000 feet, white oak.

I ask the Board for their advice as to the policy of the University in meeting this situation."

The question was referred to the Executive Committee for action on further report of the Director of the Experiment Station.

32. Resolution, Board of Higher Education - Graduate Students.

The President in his report copied a resolution passed by the Board of Higher Education at a meeting held September 7, 1940; the resolution granting to teachers' colleges of the State permission to offer certain graduate work in Education. The question was discussed without action being taken.

33. Microfilm Project - W.P.A.

The Business Agent reported that at the instance of the Administrative Assistant to the President, he signed the W.P.A. Microfilm Project as indicated in the following:

July 30, 1940

Mr. D. H. Peak
Business Agent
University of Kentucky

Dear Mr. Peak:

Soon after President Cooper left on his vacation a letter was received from Mr. John T. Worth of the State W.P.A. Office requesting that the proposed Microfilm Project be approved immediately by the University.

I learned from the file on this subject that Professor Gillis had done some work on it for President Cooper. Acting on his advice I consulted Judge Stoll who, as did Mr. Park and Dr. Kirkpatrick, suggested that we proceed with the approval of the University's accepting the sponsorship. Since President Cooper, in his letter of July 22 addressed to Professor Gillis, expressed his approval of the project, I felt that he should not be disturbed about the matter.

After my conversation with you I consulted Dr. McVey who also indicated that we should proceed.

In view of the above conditions I am therefore submitting the necessary forms for your signature. You will note that they have been previously signed by President Cooper.

Sincerely yours,

(Signed) W. Gayle Starnes
Administrative Assistant
to the President.

The Sponsor's Certificate and Agreement contains the following clause:

The official sponsor (University of Kentucky) by its authorized agents, whose signatures appear above, interprets this agreement to mean that it is under no obligation to finance the Indexing and Microfilming Project under this proposal nor to contribute in any material way other than through the professional services of its representatives. The University of Kentucky is not expected to contribute any funds toward the operation of the project.

Acting President.

On motion of Mr. May, seconded by Mr. Hobson, the Sponsor's Certificate and Agreement to the Microfilm Project named herein, dated April 10, 1940, and completed July 30, 1940, was approved with the stipulation that there be no expense to the University in the operation of the project.

54. Wenner-Gren Aeronautical Research Laboratory.

Report of Dean Graham:

September 12, 1940

President Thomas P. Cooper
University of Kentucky

My dear President Cooper:

I invite your attention to the attached map and plot plan of the accepted site and building location of the Wenner-Gren Aeronautical Research Laboratory, now in process of construction on the east side of Rose Street.

In this connection, you will recall that during the July 12 meeting of the Executive Committee of the Board of Trustees, some objections were made against locating this laboratory building on a site directly opposite the Central Heating Plant and that shortly after the meeting, Judge Stoll, Dean Taylor, you and I viewed other possible sites in order to find a suitable alternate location. During this inspection you suggested and offered the site as shown on the attached plot plan and I accepted this location on behalf of the Viking Foundation, with the understanding that the whole plot as shown should be reserved for and devoted to the purposes of this laboratory and that the entire plot should be held free from all encroachments of other building construction, street extensions, etc. Later, during that same day and after further conferences, you authorized me as agent of the Foundation, to proceed with the construction of the laboratory building upon this plot.

In accord with this authority, I have proceeded with this construction and can report that, at this writing, the building is near one-half completed and that we will be ready to start the installation of equipment about October 1 and thus hope to have the laboratory in service during early December, as the equipment involved has been on order since the last week of July.

Therefore, I suggest that the aforesaid circumstances and the attached plot-plan be given formal consideration as I expect to make a report to the Viking Foundation early in October.

Yours truly,

(Signed) James H. Graham
Dean

On motion and second, the action of Dean Graham as stated in the above report were accepted and approved.

35. P. W. A. - Construction and Finance, Docket.

a. First Bond Issue - Financial Statement, Bond Fund.

The following report of the Business Agent was ordered copied in the minutes:

Bond Fund - First Issue

Income

Balance July 1, 1939		\$ 5465.94
Transfer from Bldg. Rev. Fund		35,000.00
Interest on Deposit		209.53
		<u>\$ 40,670.47</u>

Disbursements

Coupons due January 1, 1940	\$ 8,835.00	
Coupons due July 1, 1940	8,835.00	
Bonds Mature July 1, 1940	15,000.00	32,670.00
		<u>\$ 8,000.47</u>

b. Second Bond Issue - Financial Statement, Bond Fund.

The following report of the Business Agent was ordered copied in the minutes:

Bond Fund - Second Issue

Income

Transfer from Bldg. Revenue Fund		\$16,500.00
Interest on deposits		5.63
Transfer from		579.32
		<u>\$17,084.95</u>
Coupons due Sept. 1939	\$4751.85	
Coupons due March 1940	7759.35	12,511.20
		<u>\$ 4,574.75</u>

c. Place of Payment of Bonds and Coupons

The Business Agent made report:

P. W. A. Bond Fund 1938

I have arranged with the First National Bank and Trust Company of Lexington, Kentucky, to pay bonds and interest coupons on P.W.A. 1938 issue. We now carry the bond fund as a savings account in the bank. Officials of the bank request that the account be

changed to a checking account. We save bank charges by this arrangement, and this saving is greater than the loss of interest on savings deposit. I suggest that the change in the account be made.

On motion, seconded and carried, the selection of the First National Bank and Trust Company of Lexington, Ky., as the depository for bond fund for the purpose of payment of bonds and interest coupons was approved and ordered. It was further ordered that the account be carried as a checking account and that the savings account of this bond fund be discontinued.

d. Provision for Payment of Bond of \$15,000.00 for P. W. A. Construction, Docket Ky-1305-F.

It appearing that in the resolution passed at the meeting of the Board of Trustees, September 19, 1939 (Sec. 25, Item 5), providing for the execution of a bond for \$15,000.00, due June 30, 1942, "In order to provide for the payment of certain increased costs in connection with P. W. A. Docket No. Ky-1305-F in addition to the additional grant made to the Board of Trustees of the University of Kentucky by the United States of America, no provision was made for the payment of the bond and interest, except as indicated by statement in the resolution as follows. This bond is payable from income derived from student fees collected by the University of Kentucky;"

Now in order to complete the resolution aforesaid and to provide for the payment of bond and interest issued under said resolution,

Therefore, be it resolved that there be placed to the account in the Sundry Ledger, designated "College Collections", funds sufficient, collected as student fees, to meet the payment of said bond and interest when due, and that the funds, in said account, be reserved for that purpose and the interest and bond be paid therefrom when such become due. These funds shall be held by the University Treasurer and not remitted to State Treasurer.

e. Final Statement of Docket, Ky., No. 1305-F.

The following statement made by Dean Graham was ordered inserted in the minutes:

1. Letter.

September 12, 1940

President Thomas P. Cooper
University of Kentucky

My dear President Cooper:

I attach hereto the final statement of the status of P. W. A. Docket No. 1305-F. The final audit of this docket was completed by the P. W. A. auditors on June 26 and requisition for the final payment under the "Grant" was duly forwarded to Washington on the same day. The check to cover this requisition was received here on August 24, thus closing the entire docket in its relation with P.W.A.

You will note that a total of fourteen contracts were awarded and fully executed under this docket and that these contracts plus all other particulars and expenses, all in the gross sum of \$688,633.85, have been paid and closed, leaving a cash balance in the sum of \$43.59. There being no further claims against this balance, I recommend that the Board of Trustees order it returned to the general funds of the University and authorize the Business Agent of the University to close this docket account.

Yours truly,

(Signed) James H. Graham
Dean

2. Statement.

STATUS OF DOCKET NO. KY-1305-F
SEPTEMBER 4, 1940

CONTRACT NO.	PARTICULARS	CONTRACT AMOUNT	CHANGE ORDERS	CONTRACT AND CHANGE ORDERS	PAID TO DATE	BALANCE DUE
1000	Women's Dorm - General	161,700.00	-8,680.52	153,019.48	153,019.48	X
1030	" " - Heat. & Vent.	8,400.00	789.20	9,189.20	9,189.20	X
1040	" " - Electrical	12,395.00	1,518.50	13,913.50	13,913.50	X
1050	" " - Elevator	7,560.00		7,560.00	7,560.00	X
2000	Bio. Sci. Bldg. - Footings	6,020.00		6,020.00	6,020.00	X
2100	" " - General	242,600.00	-6,506.79	236,093.21	236,093.21	X
2130	" " - Heat. & Vent.	17,350.00	643.74	17,993.74	17,993.74	X
2140	" " - Electrical	19,989.00	3,772.80	23,761.80	23,761.80	X
2151	" " - Elevator	9,679.00	61.52	9,740.52	9,740.52	X
3000	Home Ec. Bldg. - General	107,730.00	-6,071.68	97,658.32	97,658.32	X
3030	" " - Heat. & Vent. Plbg.	27,940.00	442.02	28,382.02	28,382.02	X
3040	" " - Electrical	13,975.00	2,574.30	16,549.30	16,549.30	X
4000	Laboratory Equipment	33,984.95	-11,833.59	22,151.36	22,151.36	X
4000a	" "		462.40	462.40	462.40	X
	TOTALS	665,322.95	-22,828.10	642,494.85	642,494.85	X

45.

ITEM NO.	PARTICULARS	STATUS OF DOCKET NO. KY-1305-F		BALANCE
		ESTIMATE	SEPTEMBER 4, 1940	
1.	Preliminary	307.04		-36.97
2.	Land			
3.	Construction	642,032.45	642,494.85	-462.40
4.	Engineering	21,492.42	20,841.10	651.32
5.	Administration	14,798.24	14,906.80	-108.56
6.	Interest	9,503.70	9,503.70	
7.	Miscellaneous			
	TOTALS	688,633.85	688,590.46	43.39

36. Staff Members Subject to Change of Occupation.

The President reported staff members who will reach the age of seventy years during the fiscal year 1940-41, and consequently subject to the rule of being placed under Change of Occupation. He asked that this rule become effective as to these staff members as of July 1, 1941. They are listed as follows:

- S. D. Averitt, born July 31, 1871, Department of Chemistry, Experiment Station.
- E. S. Good, born March 16, 1871, Head of Department of Animal Husbandry.
- James H. Martin, born October 13, 1871, Public Service Laboratories, Experiment Station.
- D. H. Peak, born May 27, 1871, Business Agent.

On motion of Mr. Gatton, seconded by Judge Stoll, each of the above named members of the staff was ordered placed on Change of Occupation, effective as of July 1, 1941. The President will name the salary to which each is entitled and suggest assignment of duties in a later report.

37. Appointments and Other Staff Changes.

President Cooper presented staff appointments and other changes requested by deans and heads of departments, and, on his recommendation, by motion and second, the following were approved and record ordered made in the minutes:

College of Arts and Sciences

Appointments

Charles A. Ross, Junior Technician in Bacteriology, September 1, 1940 to June 30, 1941, salary \$33.33 a month for ten months, total \$333.33.

Effie F. Starks, Graduate Assistant, Department of Bacteriology, 1940-41, salary \$400.00.

Mrs. Harriet Hendershot Smith, Instructor, Department of Bacteriology, 1940-41, without salary. (She is employed by Good Samaritan Hospital and is in charge of laboratory work for our students there).

Mary E. Engle, part-time Laboratory Assistant in Psychology, to succeed Ralph H. Gardner, salary \$200.00 on ten months basis.

Helen Farmer, part-time Secretary, Department of Art, salary \$600.00 for ten months.

Francis H. Weiland, part-time Art Library Assistant, salary \$200.00 for ten months.

Dorothy P. Dean, Graduate Assistant in Social Work, 1940-41, at salary of \$200.00.

R. P. Adams, Instructor in English, 1940-41, at salary of \$1500.00 to replace B. M. French who declined appointment.

Anne Lang, part-time Secretary, Department of English, 1940-41, at salary of \$600.00 on ten months basis.

Cloyd McAllister, Laboratory Assistant in Hygiene, effective August 1, 1940, salary of \$50.00 per month on twelve months basis, successor to George P. Orsburn who resigned.

Mrs. J. E. Wadlington, Librarian of Carnegie Record Set, September, 1940, through June, 1941, salary of \$50.00 a month. Succeeds Robert Burggraf, resigned.

J. B. Owen, Graduate Assistant, Department of Zoology, 1940-41, \$40.00 per month, on ten months basis.

L. W. Blakey, Graduate Assistant, Department of Zoology, 1940-41, \$40.00 per month, on ten months basis.

Frederick McCrea, Graduate Assistant, Department of Zoology, 1940-41, \$40.00 per month, on ten months basis.

W. L. Smith, Student Assistant, Department of Zoology, 1940-41, \$20.00 per month, on ten months basis.

Marguerite Ford, Student Assistant, Department of Zoology, 1940-41, \$20.00 per month, on ten months basis.

Fred Horlander, Laboratory Assistant in Department of Mathematics and Astronomy for 1940-41, October through May, at \$15.00 a month.

David B. McFadden, Senior Technician, effective September 1, 1940, Department of Bacteriology, salary \$50.00 a month, for ten months. (Had resigned as Junior Technician and promoted to Senior Technician.)

Lovaine Lewis, Graduate Assistant, Department of Physical Education, at salary of \$300.00, 1940-41.

Harold Flanary, Graduate Assistant, Department of Physics, salary of \$500.00, 1940-41.

Sam Reynolds, Junior Technician, Department of Bacteriology, salary of \$30.00 a month, on ten months basis, 1940-41, to succeed James Mandia, resigned.

Dr. Maryalys E. Klein, Instructor in Bacteriology, 1940-41, at salary of \$1600.00.

Hollis J. Rogers, Graduate Assistant, Department of Botany, 1940-41, at salary of \$500.00 on ten months basis.

James Overby, Graduate Assistant, Department of Political Science, 1940-41, salary \$400, to replace P. A. Hackney, resigned.

Mary Emma James, Technician, Department of Botany, 1940-41, salary \$300.00.

Helen Hutchins Wolfe, Assistant Professor in Social Work, for 1940-41, for ten months, at \$2,200.00.

Mrs. Margaret Grimmer Simpson, Visiting Lecturer in Social Work for the first semester, 1940-41, to teach the course in Psychiatric Information, without compensation.

Resignations

Harvey L. Rubin, resigned as Senior Technician, effective September 1, 1940, Department of Bacteriology.

David B. McFadden, Junior Technician, Department of Bacteriology, effective September 1, 1940. Promoted to Senior Technician.

George P. Orsburn, Laboratory Assistant, Department of Hygiene, effective August 1, 1940.

Robert Burggraf, Librarian of Carnegie Record Set, Department of Music, effective September 1.

Ralph H. Gardner, part-time Laboratory Assistant in Psychology, 1940-41.

Virginia Chase, part-time Graduate Assistant in Social Work, 1940-41.

Rena Pearl Peden, Graduate Assistant in Department of Physical Education. Employed as Supervisor of Physical Education in Paducah schools.

R. J. Reithel, Graduate Assistant in Department of Physics, 1940-41, effective September 1, 1940.

Dr. Elizabeth Wright, Instructor in Department of Bacteriology, effective September 1, 1940.

James Mandia, Junior Technician, Department of Bacteriology.

Hope Hatton, Graduate Assistant, Department of Bacteriology. (Was to serve without salary since she had a Graduate Scholarship).

Paul A. Hackney, Graduate Assistant, Department of Political Science, effective September 1, 1940.

B. M. French, Instructor in English, 1940-41. resigned July 10, 1940.

Other Changes

J. B. Shannon, appointed Acting Director of Bureau of Government Research, 1940-41, during leave of absence of John W. Manning.

William W. Shepherd, Department of Physiology, changed to Graduate Assistant without pay, for 1940-41.

John S. Kirk, Graduate Assistant in Department of Physiology, salary changed to \$500.00.

Francis J. Smith, Graduate Assistant, Department of Physiology, salary changed to \$500.00.

Changes in Military Department

The following appointed Instructors in the Military Department for the year 194-41: 1st Lt. John L. Carter, Inf-Res.; 2d Lt. James C. Snee, Inf-Res.; 2d Lt. Leslie Allison, Inf-Res.; 1st Lt. Gene Myers, Inf-Res.

The following have been transferred from duty at the ROTC, University of Kentucky: Major Irvine C. Scudder, Infantry; Major Eugene E. Morrow, Infantry; Major George N. Randolph, Infantry.

College of AgricultureAppointments

Alice Martha Morrison, Instructor in Home Economics, temporary, (substitute for Miss Laura Deephouse, on leave), effective September 1, 1940, to June 30, 1941, at salary of \$1500 a year, ten months basis.

Evon Bordes, Clerk in Department of Administration, Experiment Station, Office of Records and Appointments, at salary of \$85.00 a month, effective August 26, 1940.

Richard H. Hageman, Assistant Chemist in Department of Chemistry, Experiment Station, at salary of \$2,000 a year, effective September 1, 1940. (To fill vacancy caused by resignation of Dr. Paul Macy).

Dr. E. L. Taylor, Assistant Veterinarian, Department of Animal Pathology, Experiment Station, salary of \$2,000 a year, effective September 10, or as soon thereafter as he reports for duty.

Dr. Stacy B. Randle, Chemist in Department of Feed and Fertilizer, salary of \$2500 a year, effective August 1, 1940. (To fill vacancy caused by death of Mr. Howell Spears).

Russell Franklin Frazier, Assistant County Agent in Carroll County, effective August 10, 1940, at salary of \$1400 per annum.

Frank R. Cox, Assistant County Agent at Munfordville, Hart County, effective September 1, 1940, at salary of \$1200 per annum.

C. E. Pike, temporary appointment as Assistant in Department of Markets and Rural Finance for the period September 1, 1940, to June 30, 1941, at salary of \$150 a month, to fill vacancy caused by resignation of Mr. S. E. Wrather.

Mrs. Mary Carolyn Wooldridge, Graduate Assistant, Department of Home Economics, salary of \$30.00 a month, for ten months.

Joseph J. Voll, Superintendent of Poultry Farm, Experiment Station, effective September 5, 1940, at salary of \$100 a month.

Recommendation for monthly or per annum employment of following extension clerks:

<u>County</u>	<u>Clerk</u>	<u>Rate per Month</u>
Anderson	Eleanor Collins	\$62.50
Barren	Jane Watkins	62.50
Boone	Lucille Cotton	70.00
Boyd	Cora L. McGlothlin	62.50
Breathitt	Zeda Moore	50.00
Caldwell	Ruth Hobgood	65.00
Campbell	Wilma Hess Flora	75.00
Christian	Clarice Claiborne	50.00
Clark	Virginia Bush	67.50
Daviess	Minnie M. Long	75.00
Garrard	Vodie Kerr	65.00
Graves	Marion E. Kinsey	75.00
Grayson	Ruby Cain	62.50
Hart	Virginia Goodman	62.50
Hopkins	Mary A. Russell	85.00
Jefferson	Mary L. Buschermohle	75.00
Jessamine	Margaret H. Brumfield	50.00
Johnson	Maxine Conley Goble	60.00
Kenton	Elizabeth Damon	75.00
Laurel	Lois Lee Yaden	37.50
Lawrence	Ruth M. Carter	40.00
Logan	Kathleen Hollins	62.50
McCracken	Frances Robey Rice	75.00
Madison	Edith R. McKinney	67.50
Nicholas	Jean Feedback	50.00
Ohio	Virginia Ross	60.00
Pike	Marion Ratliff	62.50
Rockcastle	Virginia Williams	75.00
Scott	Elizabeth Wallace	57.50
Shelby	Mary F. Sewell	62.50
Union	Dorothy Greenwell	62.50
Warren	Virginia Dent	62.50
Calloway	Elsie L. Rogers	75.00
Marshall	Rebecca Cothron	62.50

Resignations

T. Hayden Rogers, Assistant in Department of Agronomy, Experiment Station, effective with close of business September 30, 1940. He has accepted a position as Associate Professor of Agronomy, Alabama Polytechnic Institute.

Dr. Paul Macy, Assistant Chemist, Experiment Station, effective with close of business on August 31, 1940. He has accepted a position with the North Carolina State College.

Dr. A. F. Nolan, Assistant Pathologist, Department of Animal Pathology, effective October 1, 1940.

Kelly M. Cromwell, Assistant County Agent in Calloway County, effective with close of business, October 31, 1940.

S. E. Wrather, Assistant in Marketing, effective September 15, 1940. He has accepted a position with the U. S. Department of Agriculture.

James B. Cooper, Superintendent of Poultry Farm, Experiment Station, effective September 4, 1940. He has accepted a position with the Experiment Station at Athens, Georgia.

Other Changes

Change in appointment of Hugh Hurst from Assistant County Agent to County Agent in Letcher County, effective September 16, 1940, at salary of \$1500 per annum.

Increase in salary of Cecil Hinton, Assistant Field Agent in Poultry Improvement, to be at rate of \$1600 a year, effective August 1, 1940. Funds to cover this increased salary will be provided by the Kentucky Poultry Improvement Association.

College of CommerceAppointment

Orba F. Traylor, research assistant in Bureau of Business Research, 1940-41, salary of \$64.00 a month, on ten months basis.

Resignation

Bruce E. Dahrling, research assistant in Bureau of Business Research, 1940-41.

College of EducationAppointments

Leona M. Rider, Instructor in Home Economics Education, salary \$2,700.00, on ten months basis, 1940-41.

Hazel Nollau, Clerk of University School, at salary of \$85.00 a month on 12 months basis, effective September 1, 1940, to succeed Mary Kerr, resigned.

G. Robert Boyd, Graduate Assistant, Bureau of School Service, \$600 on ten months basis.

C. M. Evans, Graduate Assistant, Bureau of School Service, \$450 on ten months basis.

Louise Swinford Clark, Kindergarten teacher, University School, \$1,000 on ten months basis.

Harold Borden, Jr., Music Instructor, University School, \$400 on ten months basis.

Marvin Rabin, Music Instructor, University School, \$400, on ten months basis.

Geneva White, Kindergarten assistant, University School, \$500, on ten months basis.

Resignation

Mary Kerr, Secretary of University School, effective September 15.

Other Changes

Increase in salary of Mrs. Carleton Davis from \$83.33 to \$90.00 a month, effective September 1, 1940.

College of LawAppointments

Homer Neikirk, award of \$100.00 for tuition and fees, payable from Algernon Sydney Sullivan award.

John A. Fulton, Scholarship of \$250.00 allotted from the Haggin Fund, appointee to assist in annotation work being done in College of Law, effective for 1940-41 only.

Stenographic BureauChange in Salary

Increase in salary of William Cox, Mimeograph Operator, to \$1080.00 for the year 1940-41, effective October 1, 1940.

LibraryExtension of Leave

Margaret Durham, Secretary to Librarian, on leave since April 1 because of ill health, granted extension of leave until September 1.

Graduate School

Thornton H. Anderson, to whom a \$500.00 fellowship had been awarded by the Graduate School for 1940-41, has been awarded a Kentucky-Brookings cooperative fellowship for \$1000.00 on the basis of the fellowship already awarded. This work is to be done at Brookings Institution in Washington, D. C. The University of Kentucky pays a monthly sum of \$50.00 to Brookings.

38. Report on Maxwell Place - by Mrs. McVey.

A report on Maxwell Place, covering the period of its occupancy by Dr. Frank L. McVey and family while he was president of the University of Kentucky, was made by Mrs. Frances McVey. The report details the activities at Maxwell Place as well as gives a review of its care and condition. It was read by President Cooper and was received with attention and pleasure.

On motion and second, Mrs. McVey was given a vote of thanks for the report and of appreciation for her activities in behalf of the University. Copies of the report were ordered sent to the members of the Board of Trustees, and copies of this resolution were ordered sent to Mrs. McVey and to Doctor McVey. The report is recorded as appendix to these minutes.

39. An Appreciation of Doctor McVey.

It was noted that this was the first meeting of the Board of Trustees in a quarter of a century that was not attended by Dr. Frank L. McVey as President of the University, presenting to the Board reports and matters of business for consideration; thereupon, a resolution of appreciation was ordered spread on the Minutes, engrossed, signed by the members of the Board and presented to Dr. McVey.

This resolution reads as follows:

More than twenty-three years ago the Board of Trustees un-animously selected Frank L. McVey as the fifth President of the University of Kentucky.

President McVey came with seven years' experience as President of the University of North Dakota, and had already attained national recognition as an able administrator and economist. He had served prior to his entering upon the presidency of North Dakota, at the University of Minnesota as Professor of Economics, and had been the first chairman of the Minnesota Tax Commission. An effective and inspiring teacher, an able and forceful writer in several fields, he had the background needed for the successful development of a state university.

Many important and valuable changes in the administration of University affairs date from the early part of President McVey's incumbency. He made possible a new era, when as a practical economist, he suggested a modern accounting system for the conduct of University business, and when as a trained administrator, he outlined a plan for the conduct of the academic, social and spiritual life of the University. He made this effective by allocating administrative duties, and by publishing the governing regulations of the University. His scholarly interests were soon manifested in his fostering of research, improvement of library facilities, and in his broadening of requirements for places on the University faculty. He had the ability to create enthusiasm in the staff, and through faculty support was responsible for the growth of the student body, the faculty, and increased facilities in buildings and equipment.

What he has done since he came to Kentucky is, for the most part, well known and appreciated. The Board of Trustees has noted the recognition given him by national agencies for education and other public services. He has served on many important surveys, has headed the leading national and southern sectional associations, such as the National Association of State Universities, the Association of Land Grant Colleges and Universities, the Southern Association of Colleges and Secondary Schools, and was the first president of both the Southern University Conference

and the Southeastern (Athletic) Conference, serving on the last named organization for two terms.

During the years President McVey has found time to assist on Federal, State and municipal commissions and committees, giving his services and wise counsel to these organizations.

The growth of the physical plant of the University during his administration speaks for itself to those who know the campus, and is a matter of record in the minutes of this Board. Some of it has been attained because he "dreamed of it, talked of it, and worked for it," a method he recommended at his last meeting with the Board, as a means of obtaining a museum.

This Board as now composed, and we believe, with its varying membership through the years, has found his judgments to be sound, his sympathies broad and understanding. The Board has felt pride in his accomplishments and the place he has made for himself among the leaders in education, and the place he has made for the University of Kentucky among the universities of the nation.

Now, after long and distinguished service to the University and to the State of Kentucky, President McVey has retired from the headship of the institution, under the resolution he was so largely responsible for passing.

In view of his outstanding service, the Board wishes to record its appreciation of him as a leader who has brought distinction to his office, and whose administration could receive the full support of that body; as a citizen who has won the esteem of the people of the State; as a man whose life measures up to the full requirements of a university president. The Board wishes for him a continuing enthusiasm in the work he is now doing. It feels that in this, too, he will make a real contribution to the advancement of the University of Kentucky, and that in doing it he will find satisfaction for himself.

40. Adjournment.

The motion of Judge Stoll, seconded by Mr. May, that when this meeting is adjourned, it be adjourned to meet again at the call of the Chairman, was carried.

On motion, seconded and carried, the meeting was adjourned.

D. H. Peak
Secretary, Board of Trustees.

Maxwell Place
University of Kentucky
June 27, 1940

To the Board of Trustees and the President of
the University of Kentucky:

You have been so appreciative of the Maxwell Place reports submitted to you, that I can express best my own response to that appreciation by sending you this my final report on the conduct of the president's house on the University of Kentucky campus. Moreover, at the end of Mr. McVey's residence at Maxwell Place of nearly twenty-two years and of my own of sixteen and one-half years, I wish for myself and for you to make this account of our application of your ideals in establishing the president of the University of Kentucky and his family on the campus.

In buying the Mulligan property and in adapting the house and part of the grounds for a president's house, you had in mind the desire to furnish a campus home for students, for faculty, for friends of the University; to create a center of social life for the forming of friendships for the University among students and faculty and among residents of the state and nation; and to build a haven of rest and refreshment for the president and his family. These ideals of yours we have tried to fulfill; how successful we have been, there is no way for me to judge. The third requirement of haven of rest for the president has been attained, I fear, often only through the equanimity of the president himself, who in the midst of much going and coming of many people could yet maintain his mental and spiritual poise!

When the trustees were remodelling Maxwell Place, there must have been occasions when the question of building a new president's house rather than making an old house over, presented itself. Experience has justified the remodelling of the old house. Of all the presidents' houses that I have seen, many far more elaborate and more costly than is Maxwell Place, I have seen not one that was so beautifully adapted to its uses as is your president's house. It is truly an amazing house. To make a private residence even of a large family into a home to be used for a social center for many people and to maintain a home-like quality at the same time, requires careful planning.

Because of the arrangement of rooms and doors, and because there are no blind end rooms, people in great number may "flow" through the house. Also the yard and gardens in good weather supplement the house and can be used as added living room space. One hundred or more may be seated for luncheon or breakfast or supper. Two hundred people on one occasion were seated for supper. Two hundred and fifty are each year at various meetings, and musicales and other entertainments. On four occasions this last year, about nine hundred people have been at tea or at some other occasion at Maxwell Place. There were about nine

hundred guests at tea for the Kentucky Homemakers; there were between nine hundred and one thousand guests at the senior breakfast; there were between eight and nine hundred at the alumni tea at commencement and again at the tea for summer school students and faculty. These last three were held on the lawn. The all time record, though, was the Homemakers' tea when Mrs. Roosevelt was our guest in 1938; on that occasion there were about two thousand guests, and the house was overcrowded.

During this last year we have had, as usual, tea at Maxwell Place each Wednesday for students and faculty, with an attendance varying from few to many. Groups who have been entertained include the Woman's Club of the University; the Fine Arts Group; the Reading Club; the Garden Club; the Brides Club; all of the University Woman's Club; the new members (1938-1940) of the faculty and their wives or husbands; the Cosmopolitan Club composed of foreign and native born students and faculty; Pan-Politikon committee; Alma Magna Mater (each semester) composed of University students whose mother or father, or both, attended the University of Kentucky; the French Club for Barbara MacVey; various committees; garden day guests from garden clubs throughout Kentucky; Buildings and Grounds Department; University of Kentucky Band; Interscholastic Press Association; Campus Club (women staff members); Board of Trustees; wedding reception for two young members of the faculty; honorary history fraternity (national meeting); faculty and their families and friends on New Year's; Kentucky Federation of Homemakers; Kentucky Federation of Women's Clubs (representatives); Kentucky Division American Association of University Women, mid-term graduating class, their families and friends; Women Students' Vocational Guidance Conference; Red Cross Conference; Kentucky Vassar Club; speakers and workers for Religious Emphasis Week; Lexington Altrusa Club; garage boys; University Little Theatre cast and committees; faculty children under ten years (in gymnasium because of weather); Rural Leadership Conference; Committee of 240; Military Field Day (department and guests); Senior breakfast; tea for alumni, faculty, families of graduates; Summer School. Also we have had speakers and honor guests of the University; faculty, students, friends, relatives for breakfasts, luncheons, dinners, and for one day to two weeks visits.

In the sixteen and one-half years that I have lived at Maxwell Place, there have been as guests for breakfast, luncheon, dinner or over-night more than nineteen thousand people. Probably one hundred and twenty-eight thousand people have been entertained at Maxwell Place at tea and at all other occasions during these years.

The president has always allowed two boys who needed some help in attending the University to live in the third floor. For fifteen years four or five boys who are working their way through the University have lived in the garage. Sometimes I have wished for a dormitory of at least fifteen rooms, so

many have been the requests for rooms, instead of the two rooms and bath of the garage. When these boys are ill or in difficulties, we do what we can for them in the matter of meals, etc. For the last six or more years we have been insisting on these boys doing creditable work before and after we let them have the rooms; by this requirement we have raised the level of Maxwell Place students.

A less well built house could scarcely have stood the wear and tear occasioned by such large numbers. The furniture and rugs all of which are owned by the President are more or less worn and the house itself shows signs of surely having been lived in.

Our own household, which has rarely been small, has been augmented by nieces and cousins who are attending the University of Kentucky. From Maxwell Place we send flowers and food to students and faculty who are ill or are in distress.

Personally, I owe much to the splendid cooperation and cheerful assistance of the department of Buildings and Grounds in the matter of keeping Maxwell Place at a point of efficiency. Mrs. Shade, the Secretary of the Department, has been never failing. The craftsmen for the house and the yard-men have been helpful. The colored janitors, when loaned to me and employed by me, for large parties or for other special occasions, have been at all times splendid servants. This year the president and I gave an evening party in the gymnasium for the colored people on the campus and their families. About two hundred and sixty-five were present. A more appreciative group was never entertained by us. They were positively inspiring.

Walter Penix, the janitor, assigned to Maxwell Place for the last eight years, and Alfred Homes, who was at Maxwell Place for five years before that time, have helped greatly in efficient, cheerful, willing service. To Kizzie Simmons, our cook for nine years, for her ability, her good sense, her happy-hearted cooperation, we owe much in the matter of carrying out the program for Maxwell Place.

In fact, all on the campus have been so ready and willing to help that life has been for us, although strenuous and busy, an inspiration and a joy.

During these sixteen and one half years, the lawn at Maxwell Place has undergone changes, as some of you know. The rock garden and pool were built about fourteen years ago, as were the present borders and rose garden. Fruit trees were planted near the garage. Some of the old trees have been blown down by wind storms, and some of the water maples have been taken down. I had hoped to remove a few more scraggly water maples before I left. We have planted a good many small

trees, some of which have grown to considerable size. Last fall a storm removed two trees from near the house. One of our last gifts to Maxwell Place has been several small trees, eventually to take the places of these old trees, and roses to restore the rose garden from the ravages of the winter. I hope that the rear lawn and gardens of Maxwell Place will be squared off by running the line through the tennis court and abolishing this not very good court, which is used only as a last resort by students and faculty. The other tennis courts are excellent and can be used by the president's family. Maxwell Place and the campus will, I believe, be greatly improved by straightening the garden lines. I am sorry that I did not have this done several years ago.

The house is in need of minor repairs of locks, and so forth. The floors need attention and some of the rooms and the hall need papering and painting. The trustees have always been most generous in the matter of the care of Maxwell Place. I remember with gratitude Judge Stoll's sending words of encouragement to me fourteen years ago when we were papering and painting the house. Since that time, most of the rooms have been papered and painted one other time. The halls have not been papered for fourteen years. I should like to have had the halls done over some years ago. Two members of the requisition committee were willing for this to be done, but the President convinced me that there were more important expenditures on the campus to be made.

One other suggestion, I make. The president and I have believed that our entertaining at Maxwell Place was one of the contributions that we could make to the University of Kentucky. We believed that the University needed to make friends of and to welcome citizens of Lexington and of Kentucky, and of other places. We have also felt that we were justifying some of the reasons for our being at Maxwell Place. For some years there was a fund for entertaining and travel; this fund was abolished a good many years ago. I do believe that there should be a sum of money assigned to Maxwell Place for entertaining--if you believe in the value of Maxwell Place as a part of the life of the campus and state.

At the present moment, I am concerned as always at this time of the year, and more this year because it is our last year on the campus, with the persistent thought of the things that I have not done, with the memory of the students who have not been asked to Maxwell Place, with the realization of the faculty members who could have had more done for them, with the knowledge of people who should have been made aware of the University of Kentucky. Everybody is invited on Wednesdays; yet, there are people who need special urging. There are, of course, limitations of time and money and sometimes strength; also there is the wise use of time and money and strength to be considered. So little has been done in comparison with the great amount that should be done, that perhaps that little is relatively valueless.

I cannot close this report without expressing my gratitude to Miss Nichols and to Miss Hogan of the President's Office and to Miss Gardner of the Dean of Women's Office for their inestimable assistance to me in sending out invitations and in all the hundreds of other ways that they have helped me.

And now may I thank you for the privilege of living at Maxwell Place. And may I thank the members of the Board of Trustees for the many kind, gracious things you, as a board and you as individuals, have done for me. Living on the University of Kentucky campus has been a radiantly happy and an absorbingly interesting experience for me. These sixteen and a half years have been a lovely life.

Respectfully submitted,

(Signed) Frances Jewell McVey
(Mrs. Frank L. McVey)