

Minutes of the Regular Quarterly Meeting of the Board of Trustees of the University of Kentucky for Friday, April 4, 1924.

The Board of Trustees of the University of Kentucky met in regular quarterly session in the President's office at the University on Friday, April 4, 1924, at 11:30 a. m. The following members were present: R. C. Stoll, R. G. Gordon, Frank McKee, H. P. Ingels, Lewis M. Lebus, R. J. Bassett, J. I. Lyle, J. M. Turner, McHenry Roads, W. H. Grady, and H. M. Froman. President Frank L. McVey and Wellington Patrick, Secretary of the Board, were also present.

The minutes of the December meeting of the Board of Trustees and the minutes of the Executive Committee since that time were approved as published.

1. Report of Business Agent. The report of the Business Agent was read and ordered incorporated in the minutes. The report was as follows:

April 3, 1924

Dr. Frank L. McVey  
University of Kentucky  
Lexington, Kentucky

Dear Doctor McVey:

You may wish to present to the Board of Trustees some of the following suggestions:

Financial Report. Please present the financial report for February. The March report cannot be completed in time for the meeting.

Overdraft. The Business Office estimates the overdraft of combined funds as of June 30, 1924, to be \$110,000. This results from the following facts: falling off of revenue from the Veterans' Bureau; payment of notes, \$9,000 on Smith Hall and \$8,000 on Peabody notes; payment of \$40,000 on basketball building and the further fact that no balance is contemplated in Extension Division Funds. This will make it necessary to borrow money, and I suggest that an order be made, authorizing the borrowing of funds not to exceed \$150,000 to meet overdrafts arising this fiscal year.

Estimates of Receipts and Expenditures. I submit an estimate of receipts and expenditures in General Fund. This report shows that no further appropriations may be made.

Patterson Library. Professor Patterson reports that the \$600 fire insurance policy on the Patterson Library will expire in July. Please recommend what shall be done as to further insurance on that library.

Deposits. A loss of probably \$200 results each year on account of the failure of students in military department to return clothing issued to them. We have endeavored to prevent this loss by requiring bond to be executed by the student with parent or guardian as security. I think the bond system is not successful. The bonds must be mailed to parents for signature and more than ten per cent of those mailed are never returned. Students quit school and throw the uniforms down in their rooms, depending on roommates to return them or the clothing is taken away by the student, and even if we have the bond there is great difficulty in getting the clothing or its equivalent in cash. The value of complete uniform is \$15.89. I think a cash deposit of \$15 should be required. In fact I am convinced that it is the only thing that may be done to prevent loss. I ask that an order be made, requiring a cash deposit on issuance of military uniform to a student.

Audit. I call your attention to my letter of March 26, 1924, regarding audit of this year's accounts.

Insurance. What further action do you wish taken on the insurance on basketball building? We now have a binder thereon, as I am informed by Klair and Scott, for \$50,000.

I also call your attention to the compensation insurance, the policy expiring April 4, 1924.

Our insurance policies read, "The University of Kentucky and the State of Kentucky as their interests may appear." In event a building should be totally destroyed, could the University use the insurance for any purpose except to rebuild that particular building? It may be well to consult lawyers on the board in regard to this.

Maxwell Hall. A. G. <sup>? Mc</sup>Gregor offers to sell Maxwell Hall to the University at \$12,000. I believe he will take less. I believe it can be bought for \$10,000. Mr. Whipple and I have inspected the property. While it adjoins Patterson Hall lot, we see no special advantage on that account. It will cost \$3,000 or more to repair, redecorate and furnish the hall. Our opinion is that it is not advisable to purchase the property.

Very truly,

D. H. Peak  
Business Agent

Statement of Receipts and Disbursements from July 1, 1923 to March 31, 1924, and estimated Receipts and Disbursements from April 1, 1924 to June 30, 1924.

General Fund

Receipts

July 1, 1923 to March 31, 1924	\$531,387.27	
Estimated April 1, 1924 to June 30, 1924		
State Tax	50,000.00	
Vocational Education Board	12,000.00	
General Education Board	900.00	
Special Agricultural Appropriation	14,216.09	
Interest on Liberty Bonds	850.00	
Veterans Bureau	1,000.00	
University Extension	2,500.00	
Miscellaneous	1,500.00	600,353.36

Expenditures

July 1, 1923 to March 31, 1924	431,907.86	
Estimated April 1, 1924 to June 30, 1924		
Salaries	112,500.00	
Expense	36,000.00	
Basketball Building	20,000.00	600,407.86

Estimated excess of Expenditures over Receipts for 1923-1924

54.50

2. Funds. On motion by Mr. Gordon, seconded and adopted, the chairman of the Executive Committee and the Business Agent, were authorized to borrow for and on behalf of the University, at one time or from time to time as may be necessary, not to exceed \$150,000, between now and June 30, 1924, for the purpose of meeting the current expenses of the Institution.

3. Insurance on the Patterson Library. A communication from Professor Walter K. Patterson was read, suggesting that the amount of insurance on the Patterson Library be increased. On motion by Mr. Ingels, duly seconded, the matter was left to the President and Business Agent with instructions to use their discretion on the amount of insurance to be carried on the library.

4. The Patterson Residence. On motion by Mr. Gordon, seconded and adopted, the Secretary of the Board was directed to notify Professor Walter K. Patterson that the University will need the house in which he lives after July 1, 1924 for institutional purposes, and to ask him to vacate the premises by that time. The Secretary was further instructed to explain to Professor Patterson that the crowded situation at the University makes it imperative that the house be taken over as a woman's building.

5. Insurance on the New Gymnasium. On motion by Mr. Gordon, duly seconded, the Business Agent was authorized to carry permanent insurance on the new gymnasium as soon as the building is completed.

6. Report of the President. President McVey made the following brief report:

"(a) Attendance. The attendance at the University this year has been a little less than 2,000 in actual residence. The number of students at the University at the present time is about 1,800. The total attendance for the year at the University, including Summer School will reach 3,600. There will be about 290 graduates at the University of Kentucky in June. This is a larger number of graduates than all those graduating from the combined colleges in the State. The following tabulation will show the number of students at the University at the present time:"

SUMMARY OF STUDENTS BY COLLEGES, CLASSES AND SEX  
Second Semester, 1923-1924.

ARTS AND SCIENCES	MEN	WOMEN	TOTAL
Freshmen	245	103	348
Sophomores	140	106	246
Juniors	103	110	213
Seniors	63	68	131
Specials	19	8	27
	<u>570</u>	<u>395</u>	<u>865</u>
Graduates	14	3	17
Unclassified	1	8	9
	<u>585</u>	<u>406</u>	<u>991</u>
 AGRICULTURE			
Freshmen	30	37	67
Sophomores	23	18	41
Juniors	30	25	55
Seniors	22	23	45
Specials	3	2	5
	<u>108</u>	<u>105</u>	<u>213</u>
Graduates	3	1	4
Unclassified	0	1	1
	<u>111</u>	<u>107</u>	<u>218</u>
 ENGINEERING			
Freshmen	108	1	109
Sophomores	127	0	127
Juniors	80	0	80
Seniors	54	1	55
Specials	3	0	3
	<u>372</u>	<u>2</u>	<u>374</u>
Graduates	5	0	5
Unclassified	2	0	2
2 yr. Mining	1	0	1
	<u>380</u>	<u>2</u>	<u>382</u>

LAW	MEN	WOMEN	TOTAL	
Sophomores	26	2	28	
Juniors	18	2	20	
Seniors	21	1	22	
Specials	2	1	3	
	<u>67</u>	<u>6</u>	<u>73</u>	
EDUCATION				
Freshmen	8	23	31	
Sophomores	5	13	18	
Juniors	6	13	19	
Seniors	13	13	26	
Specials	0	5	5	
	<u>32</u>	<u>67</u>	<u>99</u>	
Graduates	1	1	2	
Unclassified	0	1	1	
	<u>33</u>	<u>69</u>	<u>102</u>	1766

"(b) A Crowded Situation. The increased attendance at the University of Kentucky this year has brought about a very crowded situation. There have been no additions in the way of buildings since 1908 except the adaptation of two dormitories which have been made into classrooms. The enrollment in 1908 was 477. There has been an increase in enrollment since that time of about 340%. As a result our building space at the University is very greatly crowded and the recitation space is crowded. The recitation rooms are used about 75% of the time. The size of classes has been greatly increased. The classes in English and mathematics are entirely too large. Effective instruction has become a serious matter. Unless we have relief in the way of additional funds, instruction is sure to decline in quality. In the Department of Economics we frequently have as many as 120 in a class. The laboratories are also crowded. Our Bacteriology laboratory is designed to accommodate only 16 students, and we actually have a good many more students than that. The laboratories in the Department of Chemistry are also badly crowded.

"(c) The Growth of the University. The growth of the University has been largely due to the growth of high schools in the State. The number of high school graduates in the State seven or eight years ago was about 1,200. Since that time the number of high school graduates has increased to more than 4,000. Next year there will probably be more than 5,000 graduates in the State. We ought to have something like 10,000 or 12,000 graduates in Kentucky. Of those that graduate about 50% go to college, and of that number one-third of them come to the University of Kentucky. Last year about 2,200 high school graduates in Kentucky went to college and about 800 of them came to the University of Kentucky. At the rate we are going in Kentucky we shall have at the University of Kentucky by 1930 a student body of about 3,500. Unless some relief comes in the way of additional funds we shall be compelled to limit the number of students admitted to the institution.

"(a) Legislation. We made a request on the Legislature this year for increased funds, but our request was not incorporated in the State Budget. On the floor of the House, however, an item of \$75,000 was included for the completion of the Chemistry Building. This was passed by both houses and vetoed by the Governor.

The Nelson Tax Act was passed, making reapportionment of funds. Under the new distribution the University will receive 2.01 cents out of every 30 cents collected on intangibles. The State Tax Commission has estimated that the University will receive next year \$404,000. Last year we received \$390,000.

A new inheritance tax law was passed and under that law the University receives 25% of it. When the law gets into operation, it will bring an income of about \$75,000 annually. This year, however, we may expect only about \$30,000, as we cannot get the full benefit of that tax for this year."

"(e) Crowded Condition in the Library. Conditions in the Library are very crowded. We have room at the present time for only about eighty-five students. I am suggesting that the present chapel be made over into a reading room for the Library. It would seat about 250 students, and the chapel exercises could be moved to the new gymnasium.

"(f) Chemistry Building. Plans are ready for the Chemistry Building, and we ought to go forward with the construction of it. The University has in cash about \$125,000 which would be sufficient to build the building, but it would not equip it. In order to get the additional space, I am recommending that the Chemistry building be begun."

"(g) Change in the Date of Commencement. I am calling attention of the Board of Trustees to the change in the date for commencement. We are arranging this year to have commencement take place on Saturday, May 31, and Sunday and Monday, June 1 and 2."

7. Meeting of the Board of Trustees for June. It was moved, seconded, and carried that the Board of Trustees when it adjourns on this date, adjourn to meet on Saturday, May 31, 1924. This meeting was ordered in order to permit the Board of Trustees to pass on the candidates for graduation before commencement.

8. Plans for the Chemistry Building. President McVey stated to the Board that we have received from the architects, Coolidge and Chittuck of Boston, plans for the Chemistry Building and recommended that advertisement be let for bids. A motion was

made by Mr. Lyle, seconded and carried, that the Executive Committee be authorized to advertise for bids and proceed with the construction of the Chemistry building.

9. The Annual Budget. The budget of the University for the year 1924-25 was presented to the Board of Trustees and a motion was made, seconded and adopted that the budget as presented be approved substantially in the form in which it was presented, subject to such minor changes as it may be necessary to make. (A copy of the budget is filed with these minutes and copies furnished to Deans.)

10. Telephone Exchange. The question of a telephone exchange was brought up by President McVey and discussed. A motion was made by Mr. Lyle, seconded and adopted, that the installation of a telephone exchange be left to the chairman of the Executive Committee and to the President of the University with power to act.

11. The Men's Gymnasium. President McVey read a statement regarding the Men's Gymnasium, commonly known as the Basketball Building.

March 26, 1924

Professor W. D. Funkhouser,  
University of Kentucky  
Lexington, Kentucky

My dear Professor Funkhouser:

I am sending you a memorandum relative to the New Gymnasium Building erected by the joint efforts of the Alumni, the University and the Athletic Council.

The original contract amounting to \$90,000 covers the cost of the foundation and is to be paid for by the Alumni. On the remaining cost the University agreed to pay \$40,000 of which \$20,000 is to be returned by the Alumni Association. On this \$40,000 the University has now advanced in cash \$37,938.08.

The remaining amount, approximately, \$30,000, the University found it necessary to assist the contractor by endorsing notes to the amount of \$20,000. Of this amount the University has endorsed \$20,000 leaving the contractor to carry the balance in notes.

Of the \$30,000 so provided the Athletic Council is to pay the whole amount from the earnings of the building. The amount endorsed by the University is payable in six month notes with the understanding \$10,000 is to be carried

for one year and \$10,000 for two years.

The situation thus stands:

Foundation	\$19,377.50	paid by Alumni
Building	40,000.00	(\$20,000 paid by University. (\$20,000 paid by Alumni
Building	30,000.00	To be paid by earnings; \$20,000 endorsed by Univ.
Total	<u>\$89,377.50</u>	

Of moneys now on hand from the building's earnings it is a question that should be settled at once as to whether payments shall be made on notes endorsed by the University or paid on \$10,000 in notes held by the contractor on completion of the building. It is my feeling that such earnings should be used to liquidate the notes endorsed by the University.

Very truly yours,

Frank L. McVey  
President

12. Conversion of Chapel into Reading Room. A motion was made by Mr. Lyle, seconded and adopted, that the present chapel be used for a reading room, and that the new Basketball Building be used as a men's gymnasium, and that the old gymnasium be used as a women's gymnasium.

13. Funds for Sub-Experiment Station on Robinson Land. President McVey presented to the Board the importance of beginning work at the Sub-Experiment Station on the Robinson land. The point was made that the funds appropriated by the Legislature will not be made available until July 1, and work, therefore, could not be begun this year. A motion was made by Mr. Ingels, seconded and carried, that subject to the President's being able to obtain a written statement from the State Auditor that the money will be available before July 1, that work on the Robinson Tract be begun at once.

14. Liability Insurance. President McVey stated to the Board that the University has carried liability insurance for the employees of the Institution and the question of renewing it should be considered. The matter was discussed at length. A motion was made by Mr. Lyle, seconded and carried, that liability insurance be continued.

15. Student Fees. President McVey stated to the members of the Board that the Fees of the University of Kentucky are considerably lower than the other state institutions and that in view



of the pressed condition of the University for finances that it might be well to consider raising the fees so that they would correspond more nearly with the fees charged in most state institutions. A motion was made, seconded and adopted, that the fees for next year be increased to \$20 a semester in all colleges except the College of Law where the fees shall be increased to \$25, these fees to be exclusive of student activity fees; and that the board and lodging fees in the girls' dormitories be increased from \$62.50 to \$70 a quarter.

16. Membership in the Association of the Governing Bodies of State Universities and Allied Institutions. President McVey stated that the University of Kentucky had been invited to become a member of the Association of Universities and Allied Institutions. A motion was made, seconded, and carried, that the University accept membership in that organization.

17. Auditing of Books for 1924-25. President McVey brought to the attention of the Board the matter of the annual audit of the University's books. A motion was made, seconded and carried, that the Marwick Mitchell Company be employed to make the annual audit of the University's books.

18. McHenry Rhoads on Executive Committee. On motion by Senator Froman, seconded and adopted, McHenry Rhoads was elected to membership on the Executive Committee.

19. Location of Stadium. The question of the location of the stadium was brought to the attention of the Board and after discussion a motion was made, seconded and adopted, that the matter be referred to the Executive Committee with power to act.

20. Loan of \$50,000 on Stadium by Memorial Building Committee. The following resolution was offered, seconded, and adopted:

ADOPTED BY THE BOARD OF TRUSTEES OF THE UNIVERSITY:

WHEREAS, the Kentucky Memorial Building Fund has adopted a resolution offering, under certain conditions, to loan to the University of Kentucky the sum of Fifty Thousand (\$50,000) Dollars, to be used for the purpose of aiding in the completion of the stadium on the grounds of the University, which said resolution is in words and figures as follows:

Whereas, The Kentucky Memorial Building Fund now consists of \$74,000, par value, of securities and about \$1,500 in cash, and holds unpaid pledges amounting in the aggregate to \$99,184.23, some of which are known to be uncollectible; and

Whereas, by reason of the non-payment of the afore-said pledges the Executive Committee of said Memorial

Building Fund have been, and are now, unable to determine the amount available for the erection of a memorial building, and for that reason plans have not been prepared or accepted for said building, and it is not feasible at this time to adopt plans for said building and to proceed with the erection thereof; and

Whereas, The University of Kentucky Stadium Fund has collected in cash \$58,770.12 and has unpaid pledges amounting to \$157,045.71, making a total of \$215,815.83, of which expenditures to date aggregate \$47,779.91, leaving in said fund, when the pledges are collected, a balance of about \$168,000, but the amount of cash available at this time is only about \$11,000; and

Whereas, owing to the fact that the instalments due on said pledges are not now available, and some of the pledgors are declining to pay further amounts until work on the stadium is actually begun, it will be impossible to proceed with the erection of a stadium on the grounds of the University of Kentucky at this time in order to have same completed and ready for use in the fall of 1924 unless a loan of \$50,000 is obtained for use in the erection of said stadium; and

Whereas, it is highly desirable for many reasons to proceed immediately with the erection of said stadium, and failure to complete the same for use in the fall of 1924 will probably deprive the Athletic Council of the University of Kentucky of revenue amounting to \$12,000 to \$15,000, or more, which can be obtained by the use of said stadium during the fall of 1924, and

Whereas, many of the subscribers to the Kentucky Memorial Building Fund are likewise interested in the erection of said stadium, and some have expressed a desire that if possible the subscriptions made by them to the Memorial Building Fund might be used for the erection of a stadium on the grounds of the University of Kentucky; and

Whereas, the managers of said Stadium Fund have applied to the managers of the Kentucky Memorial Building Fund for a loan or advancement of \$50,000 to be used in the erection of the stadium on the conditions hereinafter set forth, and the University of Kentucky has agreed to take charge of the fund and the work of

erecting the stadium, through its business office, and to undertake to collect the unpaid pledges in the Stadium Fund and to apply so much of the amount thereof as may be necessary to refund or repay to the Kentucky Memorial Building Fund, within one year from April 1, 1924, the amount advanced or loaned by said Kentucky Memorial Building Fund to said Stadium Fund; and

Whereas, it is designed to commemorate those Kentuckians who gave their lives during the World War by an inscription or tablet on the stadium to be erected on the grounds of the University of Kentucky so that said stadium will be in a measure in itself a memorial,

BE IT RESOLVED:

1st. That the Treasurer of the Kentucky Memorial Building Fund be, and he is, hereby authorized and directed to sell, either at one time or from time to time, such and so much of the securities held by the Kentucky Memorial Building Fund as when added to the cash balance now on hand will equal the sum of \$50,000, and that the sum of not exceeding \$50,000 be loaned or advanced to the University of Kentucky to be used by it in the erection and completion of a stadium on the grounds of said University in the City of Lexington, Kentucky, on the following conditions:

(a) That the managers and officers of the University of Kentucky Stadium Fund shall assign and deliver to the University of Kentucky the cash, securities, property and pledges held by or on account of said Stadium Fund to be managed, controlled and used by the University of Kentucky, through its business office, or such other agency as it may designate, in and for the erection of a stadium on the grounds of said University and the repayment by said University to the Kentucky Memorial Building Fund of all advancements made by said fund to said University for the uses herein set forth.

(b) That the University of Kentucky will execute its note or notes, or such other obligations as may be required or as it may be legally competent to execute, agreeing and binding itself to repay to said Kentucky Memorial Building Fund the amount or amounts so advanced to it in a sum not exceeding the aggregate of \$50,000, together with interest thereon at the rate of 6 per cent from the date of such advancement or advancements until repayment thereof is made by it, and will also agree to use the funds collected

through or on account of the University of Kentucky Stadium Fund in the erection and completion of said stadium, and in the repayment to said Kentucky Memorial Building Fund of all sums advanced by it, with interest as aforesaid, and that said funds shall be used for no other purpose until advancements so made by said Kentucky Memorial Building Fund shall have been fully repaid, with interest.

(c) That there shall be inscribed upon the wall or walls, or upon one or more tablets placed upon the wall or walls of said stadium, in a conspicuous place or places, and in a permanent manner, an acknowledgment of the assistance rendered by the Kentucky Memorial Building Fund to the completion of the said stadium and a memorial to the Kentuckians who died in the World War in substantially the following language, viz:

"The completion of this Stadium at this time is due in part to a loan made by the Kentucky Memorial Building Fund, and the Stadium is therefore dedicated, in memory of those Kentuckians who during the World War laid the supreme sacrifice upon the altar of Freedom, to such clean and honest sportsmanship as will train and inspire future generations of Kentuckians for service and sacrifice in behalf of their Country and of mankind."

2nd. That the Treasurer of said Kentucky Memorial Building Fund be, and he is, hereby authorized and directed to pay over to the University of Kentucky, upon the demand of the President thereof, such part of said advancement of \$50,000 as may be necessary at any time, for the purposes herein set forth, until the full sum of \$50,000 shall have been advanced to said University of Kentucky for said purposes, taking from the University of Kentucky, over the signature of its President and under the seal of the University, an acknowledgement of the amount so advanced to be used and repaid by the University of Kentucky in accordance with the terms of this resolution.

BE IT FURTHER RESOLVED:

That a Committee of three, of which the President of the University of Kentucky shall be a member and Chairman, be appointed to select a site for the Memorial Building, to engage an architect to design

and supervise its construction, and to make such further plans and arrangements as may be necessary to proceed with the erection of said Memorial Building not later than the spring of 1925; and that it is the sense of this Committee that all subscriptions available be collected by said date; and that the erection of the Memorial Building be entered upon at that time, and completed at as early a date as may be practicable thereafter.

and

WHEREAS, the Alumni Association of the University of Kentucky has signified, through its proper officers, its willingness to comply with all the terms and conditions set out in the resolution of the Kentucky Memorial Building Fund hereinbefore referred to,

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees of the University of Kentucky, that the University of Kentucky borrow from the Kentucky Memorial Building Fund the sum of Fifty Thousand (\$50,000) Dollars, for a period of one year from April 21, 1924, upon the terms and conditions set out in the resolution of the Kentucky Memorial Building Fund, as hereinabove set out.

BE IT FURTHER RESOLVED, That the note for said sum shall be executed for and on behalf of the University of Kentucky by the President of the University and by its Business Agent, which said note is to bear interest at the rate of six per cent per annum.

BE IT FURTHER RESOLVED, That said money be so borrowed and the note so executed upon the presentation to the President of the University of Kentucky of proper resolution from the Executive Committee of the Alumni Association of the University of Kentucky and upon the execution of a contract by the Alumni Association of the University of Kentucky, acting through its Executive Committee, assigning and transferring to the University all of the pledges raised for the stadium fund, and agreeing to all the terms and conditions of the resolution adopted by the Kentucky Memorial Building Fund.

21. Appointments. The following appointments were recommended by President McVey, and on motion duly seconded, approved as recommended:

Appointment of Mr. R. W. Jones as superintendent of the Robinson Sub-Experiment Station at a salary of \$3,000 a year,

effective at such date as authority is given for the organization of the Sub-station.

Appointment of Miss Katherine Downing as secretary in the Department of Home Economics, effective March 12, 1924, at a salary of \$115 a month.

Appointment of Charles J. Turck as Dean of the College of Law at a salary of \$5,000 a year.

Appointment of Dr. J. E. Rush as Professor of Hygiene at a salary of \$4,000 a year.

Continuation of employment of Miss Sarah Blanding as Acting Dean of Women for 1924-25 at a salary of \$2,000.

Continuation of employment of Mr. G. W. Bacot as County agent, Hickman County, from March 15, to April 14, 1924, at a salary of \$200 a month.

Continuation of employment of H. R. Cottrell as county agent, Marshall County, from April 15, 1924 to April 14, 1925, at a salary of \$183  $\frac{1}{3}$  a month.

Continuation of employment of H. J. Hayes as county agent, Wayne County, from February 6, 1924 to February 5, 1925, at a salary of \$208  $\frac{1}{3}$  a month.

22. Resignations. The following resignations were presented by President McVey and, on motion duly seconded, approved as recommended:

Resignation of Miss Gertrude Graham, secretary in the Department of Home Economics,

Resignation of Mrs. Orie Whitaker Newman, home demonstration agent, Woodford County.

Resignation of Dr. A. J. Steiner, assistant veterinarian, effective July 1, 1924.

Resignation of Mr. A. K. Murray, assistant county agent, Todd County, effective March 31, 1924.

23. Leave of Absence. The following applications for leave of absence were recommended by President McVey and, on motion duly seconded, approved as recommended:

Leave of absence without pay granted Wellington Patrick, Director of University Extension, for nine months, beginning September, 1924, for purposes of study.

Leave of absence without pay granted H. S. Wolfe, Assistant Professor of Botany, for the year 1924-25.

Leave of absence on half pay granted Professor Carol Sax, Professor of Art and Design, second semester 1924-25.

24. Work of the Department of University Extension. On recommendation of President McVey the work of the Department of University Extension for 1924-25 was placed in general charge of Dr. W. D. Funkhouser, and Miss Cella Taylor, secretary of the Department, was made acting director.

Respectfully submitted

Wellington Patrick

Secretary of the Board

**Missing report(s)**